

Council on Academic Affairs Minutes

Meeting Date: October 26, 2017

Start Time: 2:00 pm, Booth Library Room 4440

Members Present: Dr. Abou-Zaid, Mr. Aydt, Dr. Bruehler, Ms. Cash, Dr. Gronnvoll, Dr. Rhoads, Dr. Ruholl, Dr. Throneburg, and Dr. Wilkinson.

Members Absent: Dr. Kronenfeld

Staff Present: Provost Gatrell

Guests Present: Dean Doug Bower, Education and Professional Studies; Dr. Julie Dietz, Health Promotion; Dr. Mark Kattenbraker, Kinesiology and Sports Studies; Dr. Rebecca Peebles, Chemistry and Biochemistry; Ms. Brooke Schwartz, *Daily Eastern News*.

1. Approval of the October 12, 2017 CAA Meeting Minutes

The minutes of October 12, 2017 were approved as written.

2. CAA Secretary Position

After discussion, in a unanimous vote the council acted to suspend the council by-laws to enable a councilperson to record minutes. Dr. Rhoads was selected as secretary for the fall 2017 semester, and Dr. Gronnvoll was selected as secretary for the spring 2018 semester.

3. Communications

- a. Minutes of the September 20, 2017 College of Arts & Humanities Curriculum Committee Meeting.
- b. Minutes of the October 9, 2017 College of Education & Professional Studies Curriculum Committee Meeting.

4. Items added to the Agenda

- a. No items were added to the agenda.

5. Items Acted Upon

- a. 17-141, Kinesiology & Sports Studies Minor (Revised Minor).
Dr. Kattenbraker presented the proposal and answered questions of the council. Dr. Rhoads moved and Dr. Throneburg seconded the motion to approve the proposal. The proposal passed unanimously.
- b. 17-142, Health Administration (New Major to Replace the Health Promotion: Health Administration Option).
Dr. Dietz presented the proposal and answered questions of the council. Dr. Rhoads moved and Dr. Gronnvoll seconded the motion to approve the proposal. The proposal passed unanimously.

6. IBHE Program Review

- a. Dr. Peebles presented a summary of the IBHE Program Review Report for the Chemistry Department, and answered questions from the council.

7. Committee Reports

- a. Chair Ruholl announced that five nominations were received for the CAA representative to the Textbook Rental Advisory Committee, and that Dr. Gabe Grant (Technology) had been selected to serve academic years 2017-2019.

8. Other

- a. Chair Ruholl lead a discussion of the new proposal submission and review process using D2L. Agendas and supporting documentation will be posted on the D2L site for council

members to review. Colleges and/or college curriculum committees will be responsible for submitting proposals to the D2L site.

9. Pending

- a. 17-140. Department of Sociology and Anthropology to Department of Sociology, Anthropology, and Criminology (name change)

10. Upcoming IBHE Program Review Presentations

- a. November 2, Geography and Geology
- b. November 9, Engineering Cooperative

11. Ongoing

- a. Multiyear plan regarding the University Learning Goals (See agenda item 13-83, approved by CAA on April 25 2013).

12. Adjournment

- a. Dr. Rhoads moved and Dr. Gronnvoll seconded the motion to adjourn the meeting. The motion was approved by acclamation.
- b. The meeting adjourned at 2:40 pm

Minutes submitted by R. Wilkinson, CAA Vice Chair.