

**Council on Academic Affairs
Minutes**

October 7, 2021

The October 7, 2021 meeting of the Council on Academic Affairs was held at 2:00 pm in room 4440 of Booth Library.

Members Present: Dr. Sace Elder, Dr. Amy Rosenstein, Mr. Prabin Karki, Ms. Juanita Cross, Dr. Marita Gronnvoll, Dr. Billy Hung, Dr. Abdul Moh'd, Dr. Stacey Ruholl, Dr. Richard Wilkinson

Members Absent: Dr. Kiran Padmaraju

Staff Present: Ms. Cindy Hutchison, Mr. Brad Tolppanen

Guests Present: Dean Laretta Henderson (COE), Dr. Jonelle DePetro (PHI), Ms. Ashanti Thomas (DEN), Dr. Chris Mitchell (CLAS), Dr. Julie Dietz (PUBH), Dr. Gary Bulla (BIO)

The meeting was called to order by Chair Wilkinson at 2:00 p.m.

- I. **Approval of the September 30, 2021 CAA Meeting Minutes.**
Gronnvoll moved and Ruholl seconded to approve the minutes with revision.
- II. **Communications:**
 - a. **College Curriculum and General Education Committee Minutes:** None
 - b. **Executive Actions:** None
 - c. **Waiver reports:** None
 - d. **Grade Appeals:** None
 - e. **Committee Reports:** None
 - f. **Other:** None
- III. **Items to be Added to the Agenda:**
Rosenstein moved and Gronnvoll seconded the motion to add 1 item to the agenda.
 1. 21-084, Catalog Changes to remain compliant with VA regulations
- IV. **Items to be Acted Upon:**
 - 21-080, BIO 2005G: Human Biology (new course): Ruholl moved and Cross seconded to move agenda item to the end of items to be acted upon.
Rosenstein moved and Hung seconded to open agenda item for discussion.

Dr. Bulla presented the proposal. The proposal was **approved** unanimously with revisions. (Banner cover sheet: remove scientific awareness from #9; add 4 cu to #17; Part I: correct numbering; Part II: #3 1. replace “understand” with “articulate” and 2. “appreciate” with “describe”; #4 add publication date; #8 insert new wording from #3 under Learning Objectives; add general education reviewed date 10/6/2021)

- 21-081, Ethics certificate: Elder moved and Rosenstein seconded to open agenda item for discussion. Dr. DePetro presented the proposal. Ruholl moved and Rosenstein seconded to return the proposal to CLAS for revision.
- 21-082, Ethics certificate supporting message: Elder moved and Rosenstein seconded to open agenda item for discussion. Dr. DePetro presented the proposal. Ruholl moved and Rosenstein seconded to return the proposal to CLAS for revision.
- 21-083, Admissions Policy (revised): Rosenstein moved and Hung seconded to open agenda item for discussion. Dean Henderson presented the proposal. The proposal was **approved** unanimously with revisions. (Effective date FA2022; remove graduate students from paragraph; change placement)

V. Discussion Items:

- Brad Bennington, Registrar: Synchronous and Asynchronous language in on-line class schedule

VI. Other: None

VII. Pending: None

VIII. Ongoing: None

IX. Meeting Adjournment:

- Ruholl moved and Moh’d seconded the motion to adjourn the meeting. The meeting adjourned at 3:52 p.m.

Minutes prepared by Cindy Hutchison