

**Council on Academic Affairs**  
**Minutes**  
January 13, 2022

The January 13, 2022 meeting of the Council on Academic Affairs was held at 2:00 pm via ZOOM.

**Members Present:** Ms. Cross, Dr. Elder, Dr. Gronnvoll, Dr. Hung (2:06), Dr. Moh'd, Dr. Padmaraju, Dr. Rosenstein (2:04 pm), Dr. Ruholl, Dr. Wilkinson

**Members Absent:** Mr. Karki

**Staff Present:** Mr. Brad Tolppanen, Ms. Cindy Hutchison

**Staff Absent:**

**Guests Present:** None

*The meeting was called to order by Chair Wilkinson at 2:00 p.m.*

**I. Approval of the December 9, 2021 CAA Meeting Minutes.**

Gronnvoll moved and Padmaraju seconded the motion to approve the minutes with revision.

**II. Communications:**

**a. College Curriculum and General Education Committee Minutes:**

1. College of Health and Human Services, December 9 2021 meeting

**b. Executive Actions:**

1. December 22 2021 memorandum from Dean Cheney requesting executive action to modify the electives in CIT (Computer Information Technology).
2. December 22 2021 memorandum from Dean Cheney requesting executive action to revise the electives in six CIT courses.

**c. Waiver reports:**

None

**d. Grade Appeals:**

1. College of Health and Human Services, Fall 2021

**e. Committee Reports:**

1. General Education (Elder): None
2. Naming (Wilkinson): Committee is finalizing letter summarizing nominations for Douglas Hall. President Glassman has added it to the Board of Trustees January agenda as informational and will request a vote at the April meeting.
3. Text Book Rental Advisory (Rosenstein, Zeller): None
4. Faculty Laureate:

## 5. Achievement and Contribution Award

### f. Other:

1. Minor catalog language changes
2. Wilkinson announced that volunteers are needed to serve on the Faculty Laurate Committee and to serve as chair and vice chair for CAA next year.

### III. Items to be Added to the Agenda:

Ruholl moved and Padmaraju seconded to add 2 items to the agenda.

1. 21-105, Senior Seminar Language Revision
2. 21-106, CIT 4883 (new course)

### IV. Items to be Acted Upon:

1. 21-102, Journalism Honors Program (revision), EDP 2390 (new course): Padmaraju moved and Gronnvoll seconded to table the agenda item until next meeting.
2. 21-103, HIS 4644 Honors Thesis Capstone (revision): Rosenstein moved and Cross seconded to open the agenda item for discussion. Dr. Elder presented the proposal. The agenda item was approved with revision. (Cross, Gronnvoll, Hung, Moh'd, Padmaraju, Rosenstein, Ruholl and Wilkinson – yes; Elder – abstain) (Part II – include percentages in #8)

### V. Discussion Items:

General Education Course Tags: Wilkerson will send the bylaws and catalogue language to the General Education Committee to review.

### VI. Other:

CAA will meet virtually next week.

### VII. Pending:

1. 21-104, BS in Health Sciences (new degree)

### VIII. Ongoing:

None

### IX. Meeting Adjournment:

Ruholl moved and Gronnvoll seconded the motion to adjourn the meeting. The meeting adjourned at 2:39 p.m.

*Minutes prepared by Cindy Hutchison*