

Council on Academic Affairs

Minutes

September 7, 2023

The September 7, 2023 meeting of the Council on Academic Affairs was held at 2:00 pm in Booth Library Witters Conference Room.

Members Present: Dr. Julie Dietz, Dr. Stefan Eckert, Dr. Sace Elder, Dr. Marita Gronnvoll, Dr. Billy Hung, Dr. Jeannie Ludlow, Dr. David Melton, Ms. Nidhi Patel, Dr. Amy Rosenstein

Members Absent: Ms. Juanita Cross

Staff Present: Dr. Suzie Park, Ms. Cindy Hutchison

Guests Present:

The meeting was called to order by Chair Gronnvoll at 2:01 pm.

I. **Approval of the August 31, 2023 CAA Meeting Minutes.**

Hung moved and Rosenstein seconded the motion to approve the minutes as written.

II. **Communications:**

a. **College Curriculum and General Education Committee Minutes:**

None

b. **Executive Actions:**

1. August 30, 2023 memorandum from Dean Storsved, College of Health & Human Services, requesting executive action to revise the course title for PUBH 3700 from "Community Health Behavior Methods" to "Health Behaviors: Theory & Practice."

c. **Waiver reports:**

None

d. **Grade Appeals:**

None

e. **Committee Reports:**

Gronnvoll has reached out to the Gen Ed Committee, they will be meeting in the next two weeks.

III. **Items to be Added to the Agenda:**

None

IV. **Items to be Acted Upon:**

1. 23-088 CAA Bylaw revisions: Melton moved and Ludlow seconded to open the agenda item for discussion. Dr. Marita Gronnvoll presented the proposal. The proposal was approved unanimously with revisions.

V. **Discussion Items:**

Gronnvoll asked the committee for feedback from a previous meeting concerning certificates.

VI. Other:

None

VII. Pending:

1. 23-090 WLS 4592: Survey of Early Spanish-American Literature Honors (new course)

VIII. Meeting Adjournment:

Melton moved and Eckert seconded the motion to adjourn the meeting. The meeting adjourned at 2:54 pm.

Minutes prepared by Ms. Cindy Hutchison