

Council on Academic Affairs

Minutes

October 24, 2002

The October 24, 2002 meeting of the Council on Academic Affairs was held at 2:00 p.m. in the Arcola/Tuscola Room.

Members present: Dr. Bock, Mr. Deedrick, Dr. Dietz, Ms. Grenda, Dr. Helsel, Dr. Marlow, Dr. Methven, Dr. Owen, Dr. Tidwell

Members absent: Dr. Fewell, Ms. Samuels, Ms. Sartore

Staff present: Dr. Herrington-Perry, Dr. Lord, Ms. McDivitt

Guests present: Ms. Ambrose, Dr. Borzi, Ms. Cosby, Ms. Lewis, Ms. Prendergast, Dr. Wandling

Correction - 9/19/02 CAA Minutes
02-28j, Should have been effective Fall 2002, not Spring 2003.

I. Minutes:

The minutes of October 17, 2002 were approved as written.

II. Communications:

1. October 15, 2002 memorandum from Dean Hoadley, LBAS, requesting executive action regarding terms School of Business courses will be offered, effective Fall 2003.
2. October 11, 2002 memorandum from College of Sciences Curriculum Committee requesting executive action regarding course description changes for the following: PLS 2211, PLS 2512, and PLS 2611, effective Fall 2003.
3. October 7, 2002 minutes from the College of Education & Professional Studies Curriculum Committee meeting.
4. October 10, 2002 minutes from the Lumpkin College of Business and Applied Sciences Curriculum Committee meeting.

III. Items Added to the Agenda:

None.

IV. Agenda Items Acted On:

(The order of the agenda was changed to accommodate the guests.)

1. 02-37, Revised Speech Communication and Health Studies Minor in Health Communication

Dr. Dietz presented the proposal and answered questions of the council. The motion passed unanimously. This approves the following item, effective Fall 2003.

Interdisciplinary Minor in Health Communication

Required Coursework	26 hrs
SPC 2010 Introduction to Communication Theory	
SPC 2630 Introduction to Interpersonal Communication	
SPC 3100 Persuasion	
SPC 4275 Internship (1 hr)	
SPC/HST 3910 Communication in Health Professions	
SPC/HST 4910 Applied Health Communication	
HST 2000 Human Health	
HST 2250 Professions in School and Community Health	
HST 2270 Community Health	
HST 3750 Health Care Delivery Systems	
Electives (selected in consultation with a Health Communication advisor)	12 hrs
Total	38 hrs

2. 01-18, Proposal to Establish a Speaking-Across-the-Curriculum Committee

The Council discussed proposed revisions to the recommendations of the subcommittee on Speaking-Across-the-Curriculum. The motion passed unanimously. This action approves the following recommendations:

1. **Do not establish a standing Speaking Across the Curriculum Committee at this time. The framework for implementing and assessing speaking activities is already in place.**
2. **Do not require departments to designate three courses in the major that include speaking components at this time. A majority of departments already have at least three courses in the major that include speaking components.**
3. **Do not require departments to designate courses with speaking components as “speaking active,” “speaking intensive,” and “speaking centered” at this time.**
4. **Encourage departments to include assessment of speaking in departmental assessment plans.**
5. **Encourage CASL and the Speech Communication Department to develop a rubric for assessment of speaking activities in SPC 1310G and all Senior Seminars.**
6. **Encourage CASL to provide instruments to departments for assessment of speaking activities.**
7. **Encourage CASL and the Speech Communication Department to provide training/workshops for those teaching and assessing oral communication**

3. 02-32, Renumber GEL/INT 3300G to GEL/INT2300G.

Dr. Baharlou presented the proposal and answered questions of the council. Dr. Helsel moved and Dr. Bock seconded the motion that the proposal be approved, subject to the departments’ providing a defensible rationale for the change. The motion failed with a vote as follows:

Yes – Dr. Bock, Mr. Deedrick, Ms. Grenda, Dr. Helsel
No – Dr. Dietz, Dr. Marlow, Dr. Methven, Dr. Owen, Dr. Tidwell

Dr. Dietz left the meeting at this point.

Discussion followed. Dr. Tidwell moved and Dr. Methven seconded the motion that the Council postpone action on this item until the departments submit a revised course proposal. The motion passed with the following votes:

Yes – Dr. Bock, Ms. Grenda, Dr. Marlow, Dr. Methven, Dr. Owen, Dr. Tidwell
No – Mr. Deedrick, Dr. Helsel

The meeting adjourned at 1:40 p.m. Submitted by Julie McDivitt, Recording Secretary.

All Council Minutes and Agenda are available on the Web at <http://www.eiu.edu/~eiucaa/>. In addition, an electronic course library is available at <http://www.eiu.edu/acaffair/elibrary.htm>

ANNOUNCEMENT OF NEXT MEETING
October 31, 2002
Arcola/Tuscola Room @ 2:00 p.m.

Agenda Items:

None at this time.

Approved Executive Actions

AH

Effective Fall 2002

Designate the following course as writing-intensive: PHI 4480, Philosophy Seminar

Pending Executive Actions

LBAS

Effective Fall 2003

Revise terms of offering as indicated:

- ACC 4750 change to F, S.
- BUS 1000 change to On Demand
- BUS 2101 change to (no notation)
- BUS 2102 change to (no notation)
- BUS 2750 change to F, S.
- BUS 2810 change to F, S.
- BUS 4275 delete course from catalog
- BUS 4555 delete course from catalog
- CIS 2000 change to F, S.
- CIS 3300 change to F.
- CIS 3340 change to On Demand
- CIS 3520 change to S. and add WC notation
- CIS 3720 change to S. and change LAV to LAN in description
- CIS 3900 change to F, S.
- CIS 4330 change to S.
- CIS 4350 change to On Demand
- FIN 3790 delete course from catalog
- FIN 3900 change to On Demand
- FIN 4300 change to On Demand
- MGT 3450 change to F, S.
- MGT 3470 change to F, S.
- MGT 3480 change to F, S.
- MGT 3830 change to F, S and add WC notation
- MGT 4320 change to F, S.
- MGT 4330 change to On Demand
- MGT 4391 delete course from catalog
- MGT 4450 change to F.
- MGT 4550 change to On Demand
- MGT 4700 change to On Demand
- MAR 3720 change to F, S.
- MAR 3875 change to On Demand
- MAR 4100 change to On Demand
- MAR 4490 change to F, S.
- MAR 4700 change to F, S.

COS

Effective Fall 2003:

Change course descriptions as follows:

PLS 2211, A role-playing experience in which students represent selected countries *at a Model United Nations designated by the department*. The countries represented will vary from year to year. *The course may be repeated for a total of three semester hours, but no more than two semester hours, but no more than two semester hours may count toward the Political Science major or the Political Science minor.* Prerequisite: Restricted to students selected to represent EIU at a *Model United Nations designated by the department*. *Students pay travel, room and meal charges while attending the simulation.*”

PLS 2512, “A role-playing class in which students are trained to represent attorneys and witnesses in a mock trial competition. Prerequisite: Permission of the chairperson of Pre-legal

10-24-02 CAA Minutes

Studies Committee. The course may be repeated for a total of *six semester hours*, but no more than two semester hours may count toward the Political Science major or the Political Science minor. *Students pay travel, room and meal charges while attending competition.*”

PLS 2611 (the following sentence will be inserted at the end of the course description)
Students pay travel, room and meal charges while attending the simulation.