
Agenda for the November 4, 2004 CAA Meeting

Item approved: 04-61, CDS 4820, Language and Literacy (Revised Course)

Item Pending: 04-62, CHM 2845, Organic Chemistry Laboratory II (Revised Course)
04-63, Pre-Law Studies Minor (Revised Program)
04-64, Family & Consumer Sciences in Business Option, Consumer Affairs
Concentration (Revised Concentration)

Council on Academic Affairs

Minutes

November 4, 2004

The November 4, 2004 meeting of the Council on Academic Affairs was held at 2:05 p.m. in Booth Library Conference Room 4440.

Members present: Dr. Carwell, Dr. Fewell, Dr. French, Dr. McGregor, Dr. Methven, Ms. Miller, Mr. Muffler, Dr. Reid, Ms. Sterling, Dr. Upadhyay, and Ms. Wroblewski.

Members absent: Ms. Dilworth and Dr. Tidwell.

Staff present: Dr. Lord and Ms. Fopay.

Guests present: Dr. Burns, Family & Consumer Sciences; Ms. Calvert, Communication Disorders and Sciences; and Dr. Richard, Communication Disorders and Sciences.

I. Minutes:

The minutes of October 21, 2004 were approved with the following revision.

Dr. Reid requested that the paragraph regarding Drs. Tidwell and Reid's meeting with the College of Arts & Humanities Council of Chairs be amended (See 10/21/04 minutes, Committee Report #1, page 1). She indicated that she thought the minutes implied that the questions the committee had regarding the completion of course proposals were cleared up. Dr. Reid said this was not the case. Instead, she said, "We thought based on that discussion that it would be a good thing for the web site that includes the course proposal recommendations also include some samples of objectives and assessment so that people had a little more guidance as they put course proposals together." In addition, she said, "Those samples or examples could show both an undergraduate course, as well as an undergrad and grad course."

Dr. Reid explained, "I would really like to see that happen this fall so that there was a little more clarity about CAA expectations regarding those two points of the course proposal." She continued, "Maybe we can follow up on that in an executive session and maybe identify some that could serve as samples, definitely not models, and not the whole course proposal, just those sections."

Dr. French moved and Dr. Lord seconded the motion to approve the amended minutes.

The motion carried.

Mr. Muffler arrived at 2:08 p.m.

Dr. Fewell arrived at 2:10 p.m.

II. Communications:

1. October 19, 2004 memorandum from Dean Hoadley, LCBAS, requesting executive action to remove the writing-intensive designation from MGT 3450, effective Spring 2005.

There was a question about what the consequences of eliminating the writing-intensive designation from MGT 3450 would be on Business Administration and Marketing majors.

Dr. Reid tabled this executive action request until after there was an opportunity to get clarification from Dean Hoadley, LCBAS, regarding how the request might effect students.

2. Minutes from the October 19, 2004 Lumpkin College of Business & Applied Sciences Curriculum Committee meeting.
3. Minutes from the October 15, 2004 College of Sciences Curriculum Committee meeting.
4. October 21, 2004 memorandum from Dean Hanner, COS, requesting executive action to change the course credits for CHM 3910 from "(4-0-4)" to "(3-0-3)", effective Fall 2005.
5. Minutes from the October 20, 2004 College of Arts & Humanities Curriculum Committee meeting.
6. Minutes from the October 26-27, 2004 Lumpkin College of Business & Applied Sciences Curriculum Committee electronic meeting.
7. November 1, 2004 memorandum from Dean Hanner, COS, requesting executive action to designate PLS 3363 as a writing-intensive course and revise the course description for PLS 4503, effective Spring 2005.

Dr. French moved and Dr. McGregor seconded the motion to accept the communications with the exception of communication number one.

The motion carried.

III. Committee Reports:

None.

IV. Items Added to the Agenda:

1. 04-62, CHM 2845, Organic Chemistry Laboratory II (Revised Course)
2. 04-63, Pre-Law Studies Minor (Revised Program)
3. 04-64, Family & Consumer Sciences in Business Option, Consumer Affairs Concentration (Revised Concentration)

Dr. French moved and Dr. Carwell seconded the motion to add these items to the agenda.

The motion carried.

V. Item Acted Upon.

1. 04-61, CDS 4820, Language and Literacy (Revised Course)

Dr. Richard and Ms. Calvert presented the proposal and answered questions of the council. The motion passed unanimously.

The proposal was approved, effective Spring 2005, ***pending the Council of Graduate Studies approval.***

Note: This course will replace CDS 4200.

CDS 4820. Language and Literacy. (2-0-2) S. Lang & Lit. Course will address the oral-to-written language connection and the role of the speech pathologist in facilitating development of literacy skills. Assessment and intervention techniques will be included. *Prerequisite:* Admission to the major, CDS 2200, 3200; or permission of the chair.

VII. Other Business:

1. Continued discussion of general education.

Dr. Reid reviewed the events that have taken place so far this semester regarding the examination of general education. She explained that she and Dr. Tidwell attended a Council of Chairs meeting earlier this fall to ask the chairs for their opinions on what they saw were issues related to the end of the moratorium on general education. Dr. Reid said the "substantive comment" was a request to establish some guidelines for the chairs to use for a "sort of internal review of their curriculum but in the context of the entire gen. ed. curriculum." As a result, Dr. Reid noted that Dr. Tidwell formed the CAA General

Education Subcommittee consisting of Dr. Carwell, Dr. Fewell, Dr. Methven, Dr. Reid, and Dr. Tidwell.

According to Dr. Reid, that subcommittee has met a couple of times to work on guidelines, review "the mission of the general education curriculum," and try "to get a handle on the way EIU defines the components of the gen. ed. curriculum."

Dr. Reid indicated that the subcommittee is still working on creating the guidelines and possibly may be able to share a draft document with the council members soon. She provided an overview of some of the ideas that the subcommittee has come up with so far.

At this point the meeting was opened up for questions and discussion.

Dr. Carwell moved and Dr. French seconded the motion to adjourn the meeting.

The next meeting will be held Thursday, November 11, 2004.

The meeting adjourned at 2:55 p.m.

--Minutes prepared by Janet Fopay, Recording Secretary

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***** ANNOUNCEMENT OF NEXT MEETING *****
Thursday, November 11, 2004
Conference Room 4440 – Booth Library @ 2:00 p.m.

Agenda

1. 04-62, CHM 2845, Organic Chemistry Laboratory II (Revised Course)
2. 04-63, Pre-Law Studies Minor (Revised Program)
3. 04-64, Family & Consumer Sciences in Business Option, Consumer Affairs Concentration (Revised Concentration)

Approved Executive Actions:
None.

Pending Executive Actions:

LCBAS

Effective Spring 2005

(This executive action request was tabled. For more information, see communication #1 on page one.)

1. Remove the writing-intensive designation from MGT 3450.

COS

Effective Spring 2005

1. Designate PLS 3363 as a writing-intensive course.

2. Revise the course description for PLS 4503.

PLS 4503 - Independent Study.

(Arr.-Arr.-1-6) Individual study of a topic of the student's choice under the supervision of an instructor. **The student must submit a study plan for approval by the department chair and faculty supervisor prior to registration.** ~~The student must submit a study plan within the first two weeks of the semester.~~

Prerequisites and Course Notes: Six semester hours of political science, senior standing and permission of the department chairperson. Note: A maximum of six semester hours may be earned in this course. A maximum of three semester hours may be applied to the major in political science.

Credits: 1 to 6

COS**Effective Fall 2005**

1. Change the course credits for CHM 3910 from "(4-0-4)" to "(3-0-3)"

CHM 3910 - Chemical Thermodynamics and Kinetics.

(3-0-3) ~~(4-0-4)~~ F. A study of the principles governing chemical change, including thermodynamics and kinetics.

Prerequisites and Course Notes: CHM 2730 (or concurrent enrollment therein); MAT 2442; PHY 1361 and 1362.

Credits: **3** ~~4~~