

Council on Academic Affairs
Minutes
December 2, 2021

The December 2, 2021 meeting of the Council on Academic Affairs was held at 2:00 pm in room 4440 of Booth Library.

Members Present: Ms. Cross, Dr. Elder, Dr. Gronnvoll, Dr. Hung (2:04 pm), Mr. Prabin Karki, Dr. Moh'd, Dr. Padmaraju, Dr. Ruholl, Dr. Wilkinson

Members Absent: Dr. Rosenstein

Staff Present: Mr. Brad Tolppanen

Staff Absent: Ms. Cindy Hutchison

Guests Present: Dr. Sue Gosse (NUR), Dr. Mikki Sherwood (HSCL), Dr. Holly Farley (NUR), Dean Ryan Hendrickson (Graduate School), Mr. Robert LeCates (DEN)

The meeting was called to order by Chair Wilkinson at 2:00 p.m.

I. Approval of the November 11, 2021 CAA Meeting Minutes.

Gronnvoll moved and Elder seconded the motion to approve the minutes as written.

II. Communications:

a. College Curriculum and General Education Committee Minutes:

None

b. Executive Actions:

1. November 17 2021 memorandum from Associate Dean Lucas requesting executive action to add hybrid delivery mode to Standard Special Education Option courses.
2. November 17 2021 memorandum from Associate Dean Lucas requesting executive action to add hybrid and online delivery mode to SPE 4500
3. November 18 2021 memorandum from Interim Associate Dean Mitchell requesting executive action to add additional letter designations for ART 4755 and ART 4756
4. November 18 2021 memorandum from Interim Associate Dean Mitchell requesting executive action to remove the WI (writing intensive) designation for HIS 2560
5. November 29 2021 memorandum from CAA Chair Wilkinson requesting executive action to revise undergraduate catalog footnotes

c. Waiver reports:

None

d. Grade Appeals:

None

e. Committee Reports:

1. General Education (Elder): Met December 1 and began looking at peer institutions.
2. Naming (Wilkinson): Met to discuss; will meet during final exam week.
3. Text Book Rental Advisory (Rosenstein, Zeller): None
4. Faculty Laureate
5. Achievement and Contribution Award

f. Other:

None

III. Items to be Added to the Agenda:

Moh'd moved and Cross seconded to add 6 items to the agenda.

1. 21-096, EDP 2390 (new course)
2. 21-097, EDP 2330 (revised course)
3. 21-098, HIS 4375 (revised course)
4. 21-099, HIS 4925 (new course)
5. 21-100, PLS 4600 (revised course)
6. 21-101, Physics Astronomy Option (revision)

IV. Items to be Acted Upon:

1. 21-092, Virtual Study Abroad Course Approval Process: Padmaraju moved and Moh'd seconded to open the agenda item for discussion. Dean Hendrickson presented the proposal. The agenda item was approved unanimously as written.
2. 21-093, Human Services and Community Leadership (name change): Gronnvoll moved and Moh'd seconded to open the agenda item for discussion. Dr. Mikki Sherwood presented the proposal. The agenda item was approved unanimously as written.
3. 21-094, NUR 4604 (course revision): Moh'd moved and Padmaraju seconded to open the agenda item for discussion. Dr. Sue Gosse presented the proposal. The agenda item was approved unanimously with revisions. (Banner cover sheet: #16 should be may not be repeated, #3 Issues & practicum in Nursing; Part I: #3 Justification – capstone – add a sentence that addresses citizenship requirement; Part II: #3 add a learning objective for citizenship & cross reference in table #8, #8 percentages on top row do not add up to 100% and do not add up to #6 weekly disc = 31%, add reflection, #5 number finals week (week 16) add a footnote for “direct practice experience practicum” or move to week 8, delete chapters & #'s)
4. 21-095, BS in Nursing Traditional Program (admission requirements revision): Hung moved and Gronnvoll seconded to open the agenda item for discussion. Dr. Holly Farley presented the proposal. The agenda item was approved unanimously with revision. (Fix formatting in prerequisite requirements; delete “moved from below” on page 4, 3rd line)

V. Discussion Items:

None

VI. Other:

None

VII. Pending:

None

VIII. Ongoing:

None

IX. Meeting Adjournment:

Gronnvoll moved and Moh'd seconded the motion to adjourn the meeting. The meeting adjourned at 2:50 p.m.

Minutes prepared by Stacey Ruholl