Agreement On Guidelines for Classroom Copying
in Not-For-Profit Educational Institutions with Respect to Books and Periodicals

Congress rejected any attempt to specifically exempt from the law the reproduction of materials for educational or scholarly purposes, but the House Judiciary Committee did recognize a “need for greater certainty and protection for teachers.” The Senate Judiciary Committee report on the law noted that classroom use “would apply primarily to the situation of a teacher who, acting individually and at his own volition, makes one or more copies for temporary use by himself or his pupils in the classroom.”

At the urging of House Judiciary Committee groups interested in educational issues of copyright began meeting in Sept. 1975 and agreed to guidelines for classroom copying. AAUP and the American Association of Law Schools refused to sign the agreement because they said it was too limiting to graduate teaching. Groups also agreed to guidelines for educational use of music. The conference committee that adopted the copyright law, specifically accepted these guidelines as part of its understanding of fair use.

The Guidelines

The purpose of the following guidelines is to state the minimum standards of educational fair use under Section 107 of H.R. 2223. The parties agree that the conditions determining the extent of permissible copying for educational purposes may change in the future; that certain types of copying permitted under these guidelines may not be permissible in the future; and conversely that in the future other types of copying not permitted under these guidelines may be permissible under revised guidelines.

Moreover, the following statement of guidelines is not intended to limit the types of copying permitted under the standards of fair use under judicial decision and which are stated in Section 107 of the Copyright Revision Bill. There may be instances in which copying which does not fall within the guidelines stated below nonetheless be permitted under the criteria of fair use.

I. Single Copying for Teachers

A single copy may be made of any of the following by or for a teacher at his or her individual request for his or her scholarly research or use in teaching or preparation to teach a class:

A. A chapter from a book;
B. An article from a periodical or newspaper;
C. A short story, short essay or shot poem, whether or not from a collective work;
D. A chart, graph, diagram, drawing, cartoon or picture from a book, periodical, or newspaper.

II. Multiple Copies for Classroom Use

Multiple copies (not to exceed in any event more than one copy per pupil in a course) may be made by or for the teacher giving the course for classroom use or discussion; provided that:

A. The copying meets the tests of brevity and spontaneity as defined below; and,
B. Meets the cumulative effect test as defined below; and,
C. Each copy includes a notice of copyright.

Definitions

Brevity

(I) Poetry: (a) A complete poem if less than 250 words and if printed on not more than two pages or, (b) from a longer poem, an excerpt of not more than 250 words.

(II) Prose: a) Either a complete article, story or essay of less than 2,500 words, or (b) excerpt from any prose work of not more than 1,000 words or 10% of the work, whichever is less, but in any event a minimum of 500 words.
(I) The copying is at the instance and inspiration of the individual teacher, and

(II) The inspiration and decision to use the work and the moment of its use for maximum teaching effectiveness are so close in time that it would be unreasonable to expect a timely reply to a request for permission.

Cumulative Effect

(I) The copying of the material is for only one course in the school in which the copies are made.

(II) Not more than one short poem, article, story, essay or two excerpts may be copied from the same author, nor more than three from the same collective work or periodical volume during one class term.

(III) There shall not be more than nine instances of such multiple copying for one course during one class term.

[The limitations stated in “II” and “III” above shall not apply to current news periodicals and newspapers and current news sections of other periodicals.]