**Committee on Retention Efforts (CORE)**

**Meeting Minutes**

**April 26, 2017**

1. **Call to Order**

The Committee on Retention Efforts (CORE) was called to order on April 13, 2017 at

2:00 p.m. by co-chair Kimberlie Moock in the Student Success Center Classroom 1115,

in Ninth Street Hall.

**Members present:** Kimberlie Moock, co-chair, Karla Sanders, co-chair, Cindy Boyer, Kelsey Cripe, Shelly James, Mona Davenport, Stephen King, Jeanne Lord, Gopal Periyannan, and Jody Stone, and Jeanne Wolski

**Members absent:** Jennifer Stringfellow

1. **Approval of CORE Minutes-March 22**

Cindy Boyer made a motion to approve the March 22, 2017 minutes and Stephen King seconded the motion. The motion was approved.

**Approval of CORE Minutes for April 12**

Shelley James made a motion to approve the April 12, 2017 minutes and Gopal Periyannan seconded the motion. The motion was approved.

1. **Discussion of On-Line Student Retention**

Kimberlie Moock disseminated the handout *Best Practices for Retaining Online Students* and conveyed that she had met with the Psychology Department on how to create a cohort with online students and how do students meet each other? How to make the online courses as if they were in the face to face courses? Also needed is a centralized office, resource person, and how to do office hours and other issues. Discussion followed.

1. **PROWL 2017**

Kimberlie Moock reported they are packaging things differently this year. There will be 6 fairs not to miss. Monday, August 21: **Solar Eclipse**; Tuesday, August 22: **Minority Student, Faculty and Staff Reception** (Sponsored by Minority Affairs); Wednesday, Sept. 6: **Meet the First’s: Reception for 1st Generation Students**; Friday, Sept. 15-Sunday, September 17: **Family Weekend;** TBD: **University Foundation Day** (Academic Fair and Information Sessions). Discussion followed.

1. **NSSE-Visa Card**

Karla Sanders announced the winner of the NSSE-Visa Card is Patrick Mansel and he is majoring in Geology and is going to graduate school to study volcanoes.

1. **Fall 2017 Membership and Meeting Time**

Karla Sanders asked the committee to send her an email if you will not be serving on the CORE committee in Fall 2017. CORE will meet at the regular time unless the committee hears from her otherwise.

1. **Adjourn**

The meeting adjourned at 3:00 p.m.

*~Minutes submitted by Ms. Kimberly Sweeney, Recording Secretary*