**Committee on Retention Efforts (CORE)**

**Meeting Minutes**

**February 28, 2018**

1. **Call to Order “The Year of Student Success”**

The Committee on Retention Efforts (CORE) was called to order on February 28, 2018 at

3:03 p.m. in the Student Success Center Classroom 1115 in Ninth Street Hall.

**Members present:** Gurkan Akalin, Mona Davenport, Julie Dietz, Joe Eichman (recording secretary), Shelley James, Stephen King, Jeanne Lord, Karla Sanders, chair, Tanya Willard, Jody Stone, Jean Wolski, and Dawn Zachow.

**Members absent:** Cindy Boyer, Kelsey Cripe, Josh Norman, and Jie Zou.

1. **Approval of CORE Minutes-February 14, 2018**

Julie Dietz moved to approve the February 14 minutes. Stephen King seconded the motion, which was then approved with an abstention from Jean Wolski.

1. **Early Alert Comparison**

Karla Sanders presented the SP18-SP17 Early Alert Comparison Report to the Committee. There was a large reduction in the number of Early Alerts issued this semester so far, when compared to last year at this time. Karla Sanders is not sure why there was such a dropoff. One theory is the large number of adjuncts currently teaching, who may not be aware of the Early Alert system. Jody Stone asked if a reminder is sent out to faculty. Karla said that there is one at the beginning of the academic year, but not a reminder in Spring. Jean Wolski said that she thinks a reminder in the Spring would be beneficial. Karla Sanders said that we are increasingly seeing students failing classes when they have received no Early Alerts and no notice of a low Midterm grade. Midterm grades are required for all 1000 and 2000 level courses. The departments are adding Midterms for upper-division classes, since the midterm report is required for students expecting to graduate with honors.

1. **Student Success Task Force Update**

Karla Sanders updated the Committee on the Provost’s Implementation Leads and Recommendations. There are several groups working on specific projects reporting to the Provost:

Provost Advisory Group (Karla Sanders) – Review the transition from Central Advising to the departments.

Dean England and Mark Hudson – Living Learning Communities

Jay Gatrell & CATS – Virtual One Stop

Karla Sanders – Physical One Stop (Supplemental Instruction & Tutoring)

Nate Atchinson – Early Alert System (currently there is no feedback to faculty from the EAS regarding student outcome.)

Shelley James – Advising Procedures and Assessment

Anita Shelton & Doug Klarup – Placement and Quantitative Literacy

1. **College Board Survey**

EIU has agreed to a 5-year partnership with the College Board. They will provide us with a survey that will be conducted on the incoming Freshman cohort. The cohort will be tracked over their years at EIU. The survey will provide us with data we are currently not collecting and may prove useful for Advising, Student Success, & Housing, among others.

1. **SP18 Core Newsletter**

Several topics were suggested for the newsletter: The new merit scholarship model and its potential for retention, Schedule Once blurb, Advising & Technology, departments that have created an area for students to study/relax, the new Military/Veteran Student Lounge.

1. **Adjourn**

The meeting adjourned at 4:00 p.m.

*~Minutes submitted Joe Eichman, Recording Secretary*