**Committee on Retention Efforts (CORE)**

**Meeting Minutes**

**February 22, 2017**

1. **Call to Order**

The Committee on Retention Efforts (CORE) was called to order on February 22, 2017 at

2:00 p.m. by co-chair Kimberlie Moock in the Student Success Center Classroom 1115,

in Ninth Street Hall.

**Members present:** Kimberlie Moock and Karla Sanders, co-chair, Shelly James, Jeanne Lord, Gopal Periyannan, Jennifer Stringfellow, and Jean Wolski.

**Members absent:** Cindy Boyer, Kelsey Cripe, Mona Davenport, Stephen King, and Jody Stone

1. **Approval of CORE Minutes**

Karla Sanders made a motion to approve the January 25, 2017 minutes and Shelley James seconded the motion. The motion carried.

1. **Enrollment Management Forum Evaluation Report**

Karla Sanders and Kimberlie Moock reported on the Enrollment Management Forum that was held on February 8th. There were 107 people that attended. Thank you notes went out to all attendees. Karla Sanders will have more data information on the forum at the next meeting.

1. **IGP on Student Work Hours Limit**

Kimberlie Moock reported on the IGP on Student Work Hours Limit which says students can only work 20 hours per week. The student work hours were approved in 2004 because EIU felt the students should be studying more than working. Since financial situations have changed dramatically since 2004 and more students need more financial help now than in the past it would make sense to increase the hours students can work. By raising the number of hours a student can work to 29 hours would benefit the student worker and the hiring departments. Data has shown that students will work two or three different jobs to obtain the maximum hours they need for financial solvency. It would be better if they could work one job in one place than move between two or three jobs which would cause more anxiety for the student. With the budget cuts this would be a win-win situation for the students and departments hiring students. Discussion followed.

1. **Stop Out Policy Update**

Karla Sanders reported the Stop Out Committee in EWORX has made a new Stop Out Policy which is going to CAA for approval. The new policy proposes students in good standing who have only been out for one semester will not have to complete the returning student form. All the information they need to come back is available on-line. The system will try to automate communications which will tell the student when registration begins, who their advisor is, etc. They can just register and come back. ITS will keep the student email active in the system longer. The new policy does not apply to academically dismissed students or students on probation. If the student is out for more than one semester than they will need to complete the form. Discussion followed.

1. **Upcoming Newsletter**

Karla Sanders conveyed the upcoming newsletter will focus on the recent Enrollment Forum and breakout sessions. Discussion followed.

1. **Subcommittee Reports/Meetings**
2. Minority and First Generation Students

Kimberlie Moock and Karla Sanders reported on the financial base and the financial need of the minority and first generation students. Moock presented a graph of the Financial Aid Gap & % Need Met between overall group, Caucasians, minority, and first generation students. Moock also presented a graph on Admit Month & Chicago Public School (CPS) who were admitted after March 1st. The reports showed money is a predictor for students. Moock conveyed there is a need to get students closer to the $7,000.00 threshold and to get more money for the minority and first generation students. Discussion followed.

1. Financial Strategies

Shelley James and Jennifer Stringfellow reported there is a need for money and scholarships for the students. James presented the scholarship information to her freshmen students as an assignment in the FA2106 EIU1111 class so they would know where to look for money based scholarships. The subcommittee is also working on a list of what information the committee needs for communication with students throughout the year on the status of how much they owe for classes and how to pay their bill in either one lump sum or many payments over the course of the semester. Since many of the students have a lower GPA and ACT scores they do not qualify for a merit scholarship. Would also like to get holds lifted when a student owes $200 to $1000 instead of just at the $200 level. The subcommittee will share its information at the CAN meetings so they can address these issues. Discussion followed.

1. **Next Meeting**

The next CORE meeting will be March 8, 2017 from 2:00-3:15 pm., in classroom 1115 at Ninth Street Hall.

1. **Adjourn**

The meeting adjourned at 3:10 p.m.

*~Minutes submitted by Ms. Kimberly Sweeney, Recording Secretary*