**Committee on Retention Efforts (CORE)**

**Meeting Minutes**

**January 16, 2014**

1. **Call to Order**

The Committee on Retention Efforts (CORE) was called to order on January 16, 2013 at 10:00 a.m. by co-chairperson Kimberlie Moock, in the Student Success Center Classroom 1117, at Ninth Street Hall.

**Members present:** Kimberlie Moock, co-chair, Karla Sanders, co-chair, Cindy Boyer, Kesha Coker, Jerry Donna, Teri Farr, Lyndsay Jenkins, Amber Osborne, Jody Stone, Jennifer Stringfellow, and Jean Wolski

**Members absent:** Thomas CanamandMona Davenport

1. **New Member Introduction**

Karla Sanders introduced Teri Farr, Director of Academic Advising Center, who replaced Monica Zeigler who retired in December. The committee then introduced themselves to Teri Farr.

1. **Approval of December 6, 2013 Minutes**

Jean Wolski made a motion to approve the December 6, 2013 minutes as written. Amber Osborne seconded the motion to approve. The December 6,2013 minutes were approved with Teri Farr and Lyndsay Jenkins abstaining.

1. **Non-Registered Student Update**

Kimberlie Moock reported there were 514 unregistered students regardless of their majors as of January 13th. Approximately, 150 of those students registered Monday through Wednesday of the first week of classes.

Jody Stone reported there were 39 freshmen living in the residence halls who have not registered. Housing is working on notifying these students and getting them to register by January 17th which is the last day for them to add classes. Discussion followed.

1. **Predicator Update**

Kimberlie Moock disseminated data on *Entering Freshman 2013 Re-enrolling for Spring 2014*. The data showed as of January 15th there were 267 students not registered for Spring 2014; 162 students of these students had a student accounts hold; 112 students were enrolled in University Foundations; and 135 students had a mid-term grade indicator.

1. **Establishment of a standing day and time for CORE meetings**

Karla Sanders asked each committee member to send her an email of their departmental meetings and standing meetings so that a standard meeting time and day can be established for CORE. She will make the announcement of the standard meeting time and day at the next meeting. The sub-group meetings can be held on the opposite week of CORE.

1. **Early Alert**

Karla Sanders reported that Early Alerts are already coming in and there will be a change to the Early Alert System in the fall that will have a couple more boxes for faculty to check mark when they report an Early Alert.

1. **Adjourn**

The meeting adjourned at 10:55 a.m.

1. **Next Meeting**

The next CORE meeting will be held on Thursday, February 6 from 10:00 a.m. to 11:15 a.m. in classroom 1117 at Ninth Street Hall in the Student Success Center.

*~Minutes submitted by Ms. Kimberly Sweeney, Recording Secretary*