**Committee on Retention Efforts (CORE)**

**Meeting Minutes**

**October 12, 2016**

1. **Call to Order**

The Committee on Retention Efforts (CORE) was called to order on October 12, 2016 at

2:00 p.m. by co-chair Kimberlie Moock in the Student Success Center Classroom 1115, at Ninth Street Hall.

**Members present:** Kimberlie Moock and Karla Sanders, co-chair, Cindy Boyer, Kelsey Cripe, Stephen King, Jeanne Lord, and Jennifer Stringfellow

**Members absent:** Mona Davenport, Thalia Fredricks, Shelley James, Gopal Periyannan, Jody Stone, and Jean Wolski

1. **Approval of CORE Minutes**

Cindy Boyer made a motion to approve the September 28, 2016 minutes and Stephen King seconded the motion.

1. **Early Alert Update**

Karla Sanders disseminated the *Early Alert Report Comparison for FA15 and FA16*. The report showed FA16 is down by 62 Early Alerts being reported compared to FA15. The majority, 176, showed poor performance on test, and 100 showed incomplete assignments with 96 reported for nonattendance. Since Early Alert reporting is voluntary by the instructor, there is no way to know why the drop in numbers.

1. **Midterm Idea from Academic Strategies Subcommittee**

The subcommittee is working on requiring midterm grades for all undergraduate courses. They would like the students to be able to see their grades on a regular update during the semester. D2L has this capability. Students in high school already have access to their grades and come to EIU expecting to have that same ability. Jeanne Lord made a motion to move forward on the Midterm grades and Jennifer Stringfellow seconded the motion. The motion passed. Kimberlie Moock reported she has invited Julie Lockett, Director of the Center for Online Learning and Instructional Technology Services, to attend the next CORE meeting on October 26 to discuss D2L capabilities to help with academic retention efforts.

1. **Enrollment Management Forum Update**

Discussion continued and Karla Sanders requested the ideas for sessions be set by the end of this semester and open up Marketing in January.

1. **Subcommittee Reports**
2. Minority and First Generation Students

Kimberlie Moock reported 50% of minorities are in the at-risk majors with Biology having 20%, Undecided 18%, and 6% in Psychology. 52% of minority students have a below 2.9 g.p.a. which could be a combination of Math, Bio, and Chemistry. 20% are in the $7000 need gap. Discussion followed.

1. **Vitalization Project**

CORE will pick this up at the next meeting since the meeting ran out of time.

1. **Next Meeting**

The next CORE meeting will be on November 9 from 2:00-3:15 pm. in classroom 1115 at Ninth Street Hall.

1. **Adjourn**

The meeting adjourned at 3:20 p.m.

*~Minutes submitted by Ms. Kimberly Sweeney, Recording Secretary*