**UNIVERSITY FOUNDATIONS ADVISORY COMMITTEE**

**MINUTES**

February 13, 2013

**Call to Order**

The February 13, 2013 meeting of the University Foundations Advisory Committee was called to order by Karla Sanders at 1:00 p.m. in the Student Success Center Conference room 1114.

**Members present:** Karla Sanders, chair, Maggie Burkhead, Cindy Boyer, Donna Dawson, Bobbi Kingery, and Wendy Long.

**Members absent:** Cordy Love and Jessica Ward

1. **Approval of the January January23, 2013 Minutes**

Cindy Boyer made a motion to approve the January 23, 2013 minutes as written and Maggie Burkhead seconded the motion. The minutes were approved as written with Bobbi Kingery abstaining.

1. **UF Instructor and Peer Leader Applications Update**

Sanders reported she has received 40 UF Instructor applications and 9 of them being new instructors. She has received 10 peer leader applications and 6 of them were from new applicants.

**C. FA12 Course Evaluations and Changes for FA13**

Sanders disseminated the *University Foundations Evaluations FA08-12 Report*.

Study habits of students remain low and 91% of the UF students planned to return to EIU for SP2013. One of the drinking questions was inadvertently left off of the FA 2012 evaluation. It will be placed on the evaluations for FA2013. Discussion followed.

UF will still continue to use the same instruction books for 2013 and will begin revisions of the textbook in Fall 2014 for Fall 2015.

1. **May Workshops**

Sanders disseminated a draft of the itinerary for the May 8 and May 9 University Foundations Faculty workshops. The committee decided that the May 8 workshop will begin at 9:00 a.m. and Jessica Ward will present the information on Safety/Drugs and Alcohol and Bobbi Kingery will present on Goal Settings/Careers. Discussion followed.

1. **Next UFAC Meeting Focus**

The planning of the 2013 University Foundations All Instructors Faculty Workshop on

May 9.

1. **Adjournment**

The meeting adjourned at 2:55 p.m.

1. **Future UFAC Meetings**

February 27 (meeting cancelled), March 27, April 10, and April 24. All meetings will take place from 2:00 p.m. to 3:00 p.m. in the Student Success Center conference room 1114 at Ninth Street Hall.

 ~Minutes prepared by Ms. Kimberly Sweeney, Recording Secretary

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The current agenda and all UFAC minutes are available on the web at:

<http://www.eiu.edu/~eiu1111/instructor.php>