**UNIVERSITY FOUNDATIONS ADVISORY COMMITTEE**

**MINUTES**

September 13, 2013

**Call to Order**

The April 24, 2013 meeting of the University Foundations Advisory Committee was called to order by Karla Sanders at 9:00 a.m. in the Student Success Center Conference room 1114.

**Members present:** Karla Sanders, chair, Cindy Boyer, Maggie Burkhead, Donna Dawson, Bobbi Kingery, Wendy Long, Cordy Love, and Jessica Ward

**Members absent:** None

1. **Approval of the April 24, 2013 Minutes**

Jessica Ward motioned to approve the April 24, 2013 minutes as written. Cordy Love seconded the motion. The minutes were approved as written with Maggie Burkhead abstaining.

1. **Academic Foundation Day**

Karla Sanders disseminated the Academic Foundation List with which departments will be attending the Presentation and or the Program Fair on October 1, 2013 from 4:00 to 7:00 p.m. The list of departments who have not responded will be contacted by various committee members. Jessica Ward, Cindy Boyer, and Wendy Long volunteered to help set up the rooms at 3:00 p.m. on October 1st. Discussion followed.

**C. Retention Predicator Plans**

Karla Sanders explained the Retention Predicator Plans and the email that was sent out to all University Foundations Instructor on September 11th. Discussion followed.

1. **Adjournment**

The meeting adjourned at 10:01 a.m.

1. **Future UFAC Meetings**

The next meeting will be Friday, September 27, 2013 from 9:00 a.m. to 10:00 a.m. in the Student Success Center conference room 1114 at Ninth Street Hall.

 ~Minutes prepared by Ms. Kimberly Sweeney, Recording Secretary

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The current agenda and all UFAC minutes are available on the web at:

<http://www.eiu.edu/~eiu1111/instructor.php>