
Agenda for the January 22, 2009 CAA Meeting

Items approved: 09-01, Appointments for the Writing Across the Curriculum Committee
09-02, Request to remove the writing-intensive designation from PLS 2033

Items Pending: 07-87, Voluntary Submission of Mid-Term Grades for Upper-Division Courses
08-37, Proposal to revise the Cultural Diversity Requirement (Revised General Education Requirement)
09-03, SOC 1838G, Introductory Sociology (Revised Course)
09-04, SOC 2000, Sociology Professional Seminar (New Course)
09-05, SOC 3050, Sociological Theory (New Course)
09-06, Sociology Major (Revised Major)
09-07, Sociology Minor (Revised Minor)
Charge to the Ad Hoc Committee on Cultural Diversity to propose guidelines for cultural diversity designated courses
Professor Laureate Committee (Ongoing)
Senior Seminar Review Committee, reconstituted 1/22/09 (Ongoing)

**Council on Academic Affairs
Minutes
January 22, 2009**

The January 22, 2009 meeting of the Council on Academic Affairs was held at 2:05 p.m. in Room 4440, Booth Library.

Members Present: Ms. Adeniyi, Ms. Alexander, Dr. Bower, Dr. Campbell, Ms. Dilworth, Ms. Green, Dr. Hendrickson, Dr. Hyder, Dr. Reid, Dr. Sterling, and Dr. White.

Members Absent: None.

Staff Present: Dr. Lord, Dr. Herrington-Perry, and Ms. Fopay.

Guests Present: Ms. Brownson, Faculty Senate; Ms. Crone, Kinesiology & Sports Studies; Dean Hanner, College of Sciences; Dr. Mueller, Political Science; Dr. Taylor, English and Writing Across the Curriculum Committee; and Dr. Wandling, Political Science.

I. Approval of the January 15, 2009 CAA Meeting Minutes.

The minutes of January 15, 2009 were approved as written.

II. Communications:

a. College Curriculum Committee Minutes:

1. Minutes of the January 12, 2009 Lumpkin College of Business & Applied Sciences Curriculum Committee meeting.

b. Executive Actions:

1. January 16, 2009 memorandum from Dean Hanner, COS, requesting executive action to change the course title of BIO 3612.

c. Other:

1. January 15, 2009 email from Dr. Karla Sanders, on behalf of the Committee on Retention Efforts (CORE), inviting CAA members to the annual CORE Retention Forum to be held on February 10, 2009.
Dr. Bower encouraged council members to attend the forum.
2. January 16, 2009 email from Dr. Mary Herrington-Perry, Academic Affairs, containing cultural diversity data reports.

III. Vacant CAA Positions:

Ms. Alexander indicated she is trying to fill the vacant CAA student representative seat and will advertise it in the *Daily Eastern News*. Also, Ms. Brownson asked the council to consider suspending its bylaws in order to allow Faculty Senate to appoint a replacement for Dr. Lucia Schroeder without holding a special election.

Dr. White moved and Dr. Hendrickson seconded the motion to suspend CAA's bylaws (Article III, B.1) so that Faculty Senate can make an appointment without holding a special election.

The motion passed with the following vote:

Yes: Adeniyi, Alexander, Bower, Campbell, Green, Hendrickson, Hyder, Sterling, White
No: Reid

IV. Committee Reports:

None.

V. Selection of the Professor Laureate Committee

The following individuals volunteered to serve on the Professor Laureate Committee: Ms. Alexander, Dr. Campbell, and Dr. Sterling.

Dr. Sterling will chair the committee.

Deadlines:

February 26 – CAA invites nominations for designation of Professor Laureate

March 27 – Deadline for receipt of the Professor Laureate nominations by CAA

VI. Items Added to the Agenda:

1. 09-03, SOC 1838G, Introductory Sociology (Revised Course)
2. 09-04, SOC 2000, Sociology Professional Seminar (New Course)
3. 09-05, SOC 3050, Sociological Theory (New Course)
4. 09-06, Sociology Major (Revised Major)
5. 09-07, Sociology Minor (Revised Minor)

Dr. Sterling moved and Dr. Hendrickson seconded the motion to add this item to the agenda.

VII. Items Acted Upon:**1. 09-01, Appointments for the Writing Across the Curriculum Committee.**

Dr. Taylor presented the proposal and answered questions of the council. He noted that two additional members (a student representative and SCE representative) are needed for the Writing Across the Curriculum Committee. However, at this time, he did not have recommendations for those positions, but will return to CAA at a later date with those appointments.

Dr. Campbell moved and Dr. White seconded the motion to approve the proposal. The motion passed unanimously.

The following Writing Across the Curriculum Committee appointments were approved*:

Director of Composition

Dr. Christopher Wixson, English

Representatives from the College of Arts & Humanities

Dr. Debra Reid, History

Dr. Sally Turner, Journalism

Representatives from the College of Education & Professional Studies

Dr. Timothy Croy, Early Childhood, Elementary, and Middle Level Education

Dr. Stephen Lucas, Secondary Education & Foundations

Representatives from the College of Sciences

Dr. Tesa Leonce, Economics

Dr. Rebecca Throneburg, Communication Disorders & Sciences

Representatives from the Lumpkin College of Business & Applied Sciences

Dr. Jeffrey Snell, School of Business

Dr. Deborah Woodley, School of Technology

**Note: Appointments to fill the student and School of Continuing Education positions will be submitted to CAA at a later date.*

2. 09-02, Request to remove the writing-intensive designation from PLS 2033.

Dr. Mueller and Dr. Wandling presented the proposal and answered questions of the council.

Ms. Dilworth arrived at 2:17 p.m.

Dr. White moved and Dr. Sterling seconded the motion to approve the proposal. The motion passed with the following vote:

Yes: Adeniyi, Alexander, Bower, Campbell, Green, Hendrickson, Reid, Sterling, White

No: Hyder

Abstain: Dilworth

The proposal was approved. The writing-intensive designation will be removed from PLS 2033, effective Fall 2009.

2033 PLS Research Methods in Political Science. (3-0-3) F, S. The goal of this course is to introduce students to research methods in Political Science. Students will learn both qualitative and quantitative methods for carrying out political science research. Students also will learn how to use scholarly literature to support their analysis and how to write research papers in Political Science. Prerequisites: Students who are not Political Science majors or Social Science Teaching majors with a Political Science Designation must have permission of the instructor. ~~WI~~

VIII. Discussion of the Report from the Ad Hoc Committee on Cultural Diversity.

At last week's CAA meeting, Dr. Mikki Meadows, Chair of the Ad Hoc Committee on Cultural Diversity, presented the report and answered council members' questions. Today, Dr. Bower summarized the report and the council discussed it and cultural diversity. The council requested that the report be sent back to the ad hoc committee for the following revisions:

1. Identify who the report is from
2. List the names of each ad hoc committee members
3. Add the report date
4. Provide an explanation of how the data was collected by the ad hoc committee
5. Note how often the ad hoc committee members met
6. Explain how conclusions were drawn by the ad hoc committee

In addition to revising the report, the council also requested the following from the Ad Hoc Committee on Cultural Diversity:

1. Create guidelines by which cultural diversity courses are assigned the cultural diversity designation
2. Provide a recommendation on such guidelines to the council

IX. Discussion of the Senior Seminar results collected by the Senior Seminar Review Subcommittee.

At the March 30, 2006 CAA meeting the council approved a charge to CAA to establish a Senior Seminar Review Subcommittee to assess whether the senior seminars are meeting the goals set forth in senior seminar mission. Data was collected by the Senior Seminar Review Subcommittee and at last week's CAA meeting, Dr. Bower requested that the council members review it. Today, she summarized the data and the council discussed whether additional data were needed. In addition, the council discussed senior seminars. Some of the topics discussed were whether the senior seminars were doing what they are intended to do, values and views of students regarding senior seminars, assessment, differences in the way senior seminars are taught, and whether senior seminars should remain interdisciplinary or become a capstone experience within majors.

The council concluded that more data was needed and created a subcommittee to study senior seminars, review existing data, collect additional data pertaining to senior seminars, look at capstone experiences at other universities, review other matters as deemed appropriate by CAA, and to submit a recommendation to CAA by April 16, 2009.

The new Senior Seminar Review Subcommittee will consist of the following members*:

- Dr. Les Hyder, Chair (Representative from the College of Arts & Humanities)
- Dr. Kathy Bower (Representative from the College of Sciences)
- Ms. Jean Dilworth (Representative from the Lumpkin College of Business & Applied Sciences)
- Ms. Michelle Adeniyi (Student Representative)
- Ms. Lora Green (Advisor Representative)

* Note: In addition to the members listed above, the council will also ask the person filling Dr. Shroeder's CAA position to be the representative on the Senior Seminar Review Subcommittee from the College of Education & Professional Studies.

Also, after the meeting it was noted that Nancy Crone, a doctoral student, will assist the Senior Seminar Review Subcommittee as part of an internship experience.

X. Pending:

1. 07-87, Voluntary Submission of Mid-Term Grades for Upper-Division Courses
2. 08-37, Proposal to revise the Cultural Diversity Requirement (Revised General Education Requirement)
3. Senior Seminar Review Committee (Ongoing)
4. Ad Hoc Committee on Cultural Diversity (Ongoing)

The next meeting will be held Thursday, January 29, 2009.

The meeting adjourned at 3:25 p.m. *—Minutes prepared by Ms. Janet Fopay, Recording Secretary*

The current agenda and all CAA council minutes are available on the Web at <http://www.eiu.edu/~eiucaa/>.
In addition, an electronic course library is available at the <http://www.eiu.edu/~eiucaa/elibrary/>.

***** ANNOUNCEMENT OF NEXT MEETING *****

January 29, 2009

Conference Room 4440 – Booth Library @ 2:00 p.m.

Agenda:

1. 09-03, SOC 1838G, Introductory Sociology (Revised Course)
2. 09-04, SOC 2000, Sociology Professional Seminar (New Course)
3. 09-05, SOC 3050, Sociological Theory (New Course)
4. 09-06, Sociology Major (Revised Major)
5. 09-07, Sociology Minor (Revised Minor)

Pending Items:

1. 07-87, Voluntary Submission of Mid-Term Grades for Upper-Division Courses
2. 08-37, Proposal to revise the Cultural Diversity Requirement (Revised General Education Requirement)
3. Charge to the Ad Hoc Committee on Cultural Diversity to propose guidelines for cultural diversity designated courses
4. Professor Laureate Committee (Ongoing)
5. Senior Seminar Review Committee, reconstituted 1/22/09 (Ongoing)

Approved Executive Actions:**BAS****Effective Fall 2009**

1. Revise the course description for ACC 4275.

4275 ACC Internship in Accounting. (Arr.-Arr.-1-12 15) (Credit/No Credit) Monitored work or service experience requiring development and application of accounting knowledge and skills. Prerequisite: Admission to the Accounting Program, ACC 3200, ACC 3300, a minimum cumulative EIU GPA of 2.50 or higher, and approval of Internship Learning Agreement by School of Business Associate Chair. **Up to 12 hours of internship credit may be counted for graduation. Course may be repeated for credit.**

2. Change the prerequisites for MAR 4700.

4700 MAR Marketing Strategies. (3-0-3) F, S. A study of the analysis, planning, implementation and control of marketing activities which are designed to achieve consumer satisfaction and the objectives of the organization. Prerequisite: BUS 3470, ~~MAR 3490~~, MAR 3550, MAR 3720, MAR 3860, ~~MAR 4470~~, senior standing, and admission to the School of Business or permission of the Associate Chair.

CAH/COS**Effective Fall 2009**

1. Add GPA requirements to the SOS 3400 course prerequisites.

3400 SOS Methods and Materials in the Social Studies in the Secondary School. (3-1-3) F, S. Aims and goals of social studies teaching; nature and scope of social studies materials; methods used in teaching the social studies, including those employing instructional technology. Thirty clock hours in clinical experiences are required. This course is designed to meet the needs of students who will receive Social Science Teaching Certification. Prerequisite: SED 3330 and EDP 3331; for ISEP students, SED 3000 and SED 3100; for Middle Level Education majors, MLE 3110. **For students under catalogs prior to fall 2008, a major grade point average of 2.75 and a cumulative grade point average of 2.75; for students under catalogs from fall 2008 and later, a 3.00 major grade point average and a 2.75 cumulative grade point average. These requirements are effective fall 2009.**

Pending Executive Actions:**COS****Effective Spring 2009**

1. Change the course title of BIO 3612.

3612 BIO ~~Plant Morphology.~~ Plant Evolution and Diversity. (2-3-3) The morphology, anatomy, life cycles, and evolutionary history of plants, including bryophytes, ferns and fern allies, gymnosperms, and angiosperms. Prerequisites: BIO 1200G. WI