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## Agenda for the December 10, 2009 CAA Meeting

**Items approved:** None.

**Items Pending:** 09-13, Proposal to Add a New Requirement for Graduation: Writing-Intensive and/or Writing Centered Course Completion  
09-76, Management Information Systems Minor (Revised Minor)

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### Council on Academic Affairs Minutes

December 10, 2009

The December 10, 2009 meeting of the Council on Academic Affairs was held at 2:04 p.m. in Room 4440, Booth Library.

**Members Present:** Dr. Bower, Dr. Campbell, Ms. Green, Dr. Hendrickson, Dr. Mitchell, Mr. Pickham, Dr. Reid, Ms. Ruholl, Dr. Shelton, Dr. Sterling, and Dr. White.

**Members Absent:** Mr. Lambert.

**Staff Present:** Provost Lord, Dr. Herrington-Perry, and Ms. Fopay.

**Guests Present:** Dr. DePetro, Philosophy; Dr. Dively, Educational Leadership; Dean Hoadley, LCBAS; and Associate Dean Synder, LCBAS.

Dr. Sterling, Vice Chair, started the meeting since Dr. Hendrickson, Chair, was temporarily out of the meeting.

#### I. Approval of the December 3, 2009 CAA Meeting Minutes.

The minutes of December 3, 2009 were approved with the following revisions:

*According to the October 15 Honors Council meeting minutes, that council approved the following language involving integrative learning: Effective Fall 2009, the Honors Council will require that all proposals in Honors be accompanied by a statement as to how the course will incorporate integrative learning. Today, the council members discussed whether this requirement needed approval from CAA and if honors faculty were given the opportunity to discuss the requirement with the Honors Council before it was implemented. ~~The council concluded that CAA didn't need to approve this requirement since it was within the boundaries of college curriculum committees, which the Honors Council is considered, to request higher standards.~~ Also, Dr. Reid and Dr. Shelton noted that history honors faculty members had indicated they were not given an opportunity to discuss this requirement with the Honors Council or by open forum before it was implemented.*

*Dr. Reid moved and Dr. Shelton seconded the motion for CAA to remind the Honors Council, as a protocol, to discuss curriculum matters with faculty members **and students** before implementing a new requirement. The motion passed unanimously.*

There was a discussion about the above revisions and the role of CAA, college curriculum committees, and the Honors Council when it comes to establishing standards over and above existing curriculum requirements. Dr. Hendrickson arrived at 2:10 p.m. during the discussion.

#### II. Communications:

##### a. Curriculum Committee Meeting Minutes:

1. Minutes of the December 2, 2009 College of Arts & Humanities Curriculum Committee meeting.

##### b. Waiver Reports:

1. Academic Waiver Reports for November 2009 from the Lumpkin College of Business & Applied Sciences, College of Education & Professional Studies, and College of Sciences.

#### III. Committee Reports:

None.

**IV. Item Added to the Agenda:**

1. 09-76, Management Information Systems Minor (Revised Minor)

Dr. Sterling moved and Dr. White seconded the motion to add this item to the agenda.

**V. Items Acted Upon:**

None.

**VI. Discussion of Integrative Learning**

Dr. Shelton and Dean Hoadley highlighted points from the integrative learning conference they attended in October. Also, the council had a discussion about integrative learning, CAA's role, and some of the questions that were on the list that Provost Lord provided last week. In addition, the council discussed adding links to the CAA Webpage to information about integrative learning which could serve as a resource base for the council. Dr. Shelton indicated she was willing to look at the integrative learning conference Website for parts that would be most useful to CAA and share those links with Dr. Hendrickson. Also, it was noted that Dean Irwin might have information that could be linked to the page and that there was integrative learning information at the Academic Affairs Website. Finally, also discussed at the meeting, was whether CAA should form an ad hoc committee that would be charged to get feedback and find out what departments, curriculum committees, and colleges are doing regarding integrative learning in order to get a sense for what's happening on campus and what people want.

Dr. Campbell left at 3:12 p.m.

Dr. Hendrickson moved and Dr. Shelton seconded the motion to create an Ad Hoc Committee on Integrative Learning. The motion passed unanimously.

The ad hoc committee will consist of a representative from each of the following areas: College of Arts & Humanities (CAH), Lumpkin College of Business & Applied Sciences (LCBAS), College of Education & Professional Studies (CEPS), College of Sciences (COS), Academic Advising, and students. Once the ad hoc committee meets, it can discuss whether to add additional representatives.

The following individuals volunteered to serve on the ad hoc committee: Dr. Grant Sterling (CAH representative), Dr. Larry White (LCBAS representative), Dr. Stacey Ruholl (CEPS representative), Dr. Darren Hendrickson (COS representative), and Mr. Matt Pickham (student representative).

Ms. Green will seek a volunteer from the academic advisors and will report back to the council.

**VII. Pending:**

1. 09-13, Proposal to Add a New Requirement for Graduation: Writing-Intensive and/or Writing Centered Course Completion

The next meeting will be held Thursday, January 14, 2010.

The meeting adjourned at 3:25 p.m. *–Minutes prepared by Ms. Janet Fopay, Recording Secretary*

The current agenda and all CAA council minutes are available on the Web at <http://www.eiu.edu/~eiucaa/>. In addition, an electronic course library is available at <http://www.eiu.edu/~eiucaa/elibrary/>.

\*\*\*\*\* ANNOUNCEMENT OF NEXT MEETING \*\*\*\*\*  
January 14, 2010  
Conference Room 4440 – Booth Library @ 2:00 p.m.

**Agenda:**

1. 09-76, Management Information Systems Minor (Revised Minor)

**Approved Executive Actions:**

None.

**Pending Executive Actions:**

None.