COUNCIL ON GRADUATE STUDIES
Meeting Agenda
September 19, 2023

1. **Minutes**

   a. Approval of the 090523 meeting minutes

2. **Communication**

   a. CLAS Curriculum Committee Minutes, April 19, 2023
   b. Faculty Senate Approved Change to Student Conduct Code
      (Submitted by Anne Thibault Geen, MFA, Chair Faculty Senate Ad-Hoc Committee on Student Academic Dishonesty)
   c. **EA-CLAS-24-07 MAT 5700** (Change Pre-Requisite)
   d. **EA-CLAS-24-08 CSM 4970** (Change Pre-Requisite)

3. **Items to be Added to the Agenda**

   a. <u>**24-01**</u> **CPL NTR 5990** Independent Study (Request to make a CPL Course)
   b. <u>**24-02**</u> **CPL NTR 5155** Nutrition Education and Behavior (Request to make a CPL Course)
   c. <u>**24-03**</u> **CPL NTR 5151** Nutrition and Public Health (Request to make a CPL Course)

4. **Items to be Acted Upon**

   a. **None**

5. **Items Pending**

   a. **None**

6. **Other**
   a. Discussion regarding Online Programs' employment of Graduate Assistants
   b. Discussion regarding standard email responses to common student questions

7. **Committee Reports**
   a. Graduate Student Advisory Council (GSAC)
   b. Booth Collaborative Advisory Committee (Dr. Lauri DeRuiter-Willems)
   c. Textbook Rental Advisory (Dr. Wesley Allan)

8. **Dean's Report**
   a. Office of International Student Scholars staffing update
   b. Augustine and College Thesis Award Nominations due at end of October
   c. Graduate Fair for EIU Undergrads, October 18, from 1:00 p.m. – 3:00 p.m., University Ballroom

Council on Graduate Studies Minutes September 5, 2023

The September 5, 2023 meeting of the Council on Graduate Studies met in 3108 Blair Hall at 2:00 pm.

Members Present: Dr. Bonnie Laughlin-Schultz, Dr. Farhad Sadeh, Dr. Chris Laingen, Dr. Wesley Allan, Dr. Alexis Jones, Ms. Chavionne Thomas
Members Absent: Dr. Nikki Hillier, Dr. Nichole Hugo
Staff Present: Interim Dean Dr. Robert Chesnut, Ms. Lana Beasley, Ms. Myra Taylor
Guests Present: Dr. Julie Dietz

1. **Minutes**

   a. Approval of the **050223** meeting minutes

   Motion to approve the minutes as written made by Dr. Farhad Sadeh, motion seconded by Dr. Bonnie Laughlin-Schultz. Motion carried by acclamation.

2. **Communication**

   a. **EA-CLAS-24-01 JOU 4770** (Request to change course title)
   b. **EA-CLAS-24-02 ACC_MBA 5350 (**Request to change effective date)
   c. **EA-CHHS-24-03 CPL NTR 5990 Independent Study** (Request to make a CPL Course)
   d. **EA-CLAS-24-04 CPL NTR 5155 Nutrition Education and Behavior** (Request to make a CPL Course)
   e. **EA-CLAS-24-05 CPL NTR 5151 Nutrition and Public Health** (Request to make a CPL Course)
   f. **EA-COE-24-06** Request to Change Pre-Requisite for EDL Practicum (EDL 5891, 5892 and 5893)

   Motion to approve executive actions made by Dr. Chris Laingen, seconded by Dr. Bonnie Laughlin-Schultz. Approved by acclamation.

3. **Items to be Added to the Agenda: None**
4. **Items to be Acted Upon: None**
5. **Items Pending: None**
6. **Other: None**

7. **Committee Reports**

   a. Booth Collaborative Advisory Committee: No report
   b. Graduate Student Advisory Council (GSAC): Ms. Myra Taylor shared the GSAC President and Vice President would be meeting to discuss goals and activities for the 2023-2024 Academic Year. The first meeting will be Friday, September 15, 11:00 a.m. – 1:00 p.m. in the Rathskeller/7th Street Underground, and the committee will seek nominations for vice president positions and vote on same.
   c. Textbook Rental Advisory: No report

8. **Dean's Report**

   a. Interim Dean Chesnut shared graduate school enrollment is slightly above last year's enrollment. A more accurate figure will be available following 10th day and will be shared at tomorrow's (090623) Fall Summit.
   b. The Graduate School will be hosting a Graduate School Fair specifically targeting EIU Undergrads on October 18, 2023 from 1:00 p.m. – 3:00 p.m. in the University Ballroom. It is hoped programs will attend to share information about their offerings.

    c. Interim Dean Chesnut stated the Fall Summit would be held [tomorrow] September 6, 2023 in the Booth Library West Reading Room where the status of the graduate school and plans for the upcoming year would be shared and discussed.

Motion to adjourn meeting made by Dr. Farhad Sadeh, seconded by Dr. Alexis Jones
Meeting adjourned at 2:12 p.m.

College of Liberal Arts and Sciences Curriculum Committee

April 19, 2023 (Synchronous - Zoom) ELECTRONIC MEETING

Participating Members: Dave Richardson, ART; Steven Pellizzeri, CHM; Linda Ghent, ECN; Chris Wixson, ENG; Chris Laingen, GEO; Aura Jirau Arroyo, HIS; Greg Cooper, SCJ-JOU; Andrew Parrish, MCS; Stefan Eckert, MUS; Teresa Britton, PHI; Jeff Ashley, PLS; Hao-Jan Luh, PSY; Don Holly, SOC; Interim Associate Dean Mike Cornebise, ex-officio; Interim Associate Dean Chris Mitchell, ex-officio

Members not Participating: Gordon Tucker, BIO; Chigozirim Sodeke, SCJ-CMN; Dongheon Ha, PHY; Caitlin Lynch, SOC; Nick Shaw, THA; Irene Jacobsen, WLC; Angie Rhoads, recorder

Guests: None.

Chair Eckert called the meeting to order at 3:00 pm.

I. Minutes

On the motion of Cooper and the second of Ghent, the CLASCC minutes of March 29, 2023 (Synchronous electronic meeting), were approved.

II. Executive Actions

The following Executive Actions were approved:

23.38E	From SOC—	Course number change for SOC 4900
23.40E	From SOC—	SOC 4700 and CRM 4700 Prerequisite Enforcement
23.41E	From HIS—	HIS 2030G Equivalency Change

III. Items Acted On

23.81   HIS 1101, "Introduction to Historical Studies" (Revised Course)

Motion made (Ashley) and seconded (Wixson) to consider. Aura Jirau Arroyo presented the proposal and answered questions from the committee. Following discussion, the proposal was approved as submitted. (13-0)

IV. Other Business

None.

V. Adjournment

On the motion of Britton and the second of Cooper, the meeting was adjourned at 3:09 p.m.

Minutes taken and prepared by Chris Mitchell

Approved by CLASCC: September 6, 2023

Standard I. Eastern students observe the highest principles of academic integrity and support a campus environment conducive to scholarship.

Violations of this standard:

a. Conduct in subversion of academic standards, such as cheating, *plagiarism*, collusion, misrepresentation, or falsification of data regardless of source on any course assignment.
b. Theft or the unauthorized possession of examination items; alteration, theft, or destruction of the academic work of others, or academic records, library materials, laboratory materials, or other University equipment or property related to instructional matters or research.
c. Submitting work previously presented in another course unless specifically permitted by the instructor.
d. Conduct which disrupts the academic environment; which includes disruption in a classroom, faculty office, lab, studio, library or learning environment (including an online learning system)
e. *Complicity* with others in violations of this standard.

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c. Submitting work previously presented in another course unless specifically permitted by the instructor.
d. Conduct which disrupts the academic environment; disruption in classes, faculty offices, academic buildings, or computer facilities.
e. *Complicity* with others in violations of this standard.

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MEMORANDUM

Michael W. Cornebise, Ph.D.   Phone: 217.581.2922
Associate Dean   Email: mwcornebise@eiu.edu

To: Bonnie Laughlin-Schultz, Chair, CGS
Date: Sep 7, 2023
RE: Executive Action taken by the CLAS Curriculum Committee

The following request was approved by executive action at the CLAS Curriculum Committee
meeting on Sep 6, 2023. I ask that similar action be taken at the Council on Graduate Studies.

Request:
Add the statement – "This course is restricted to Graduate students in Mathematics and
Mathematics Education" to the prerequisite of *MAT 5700 – Topics in Teaching Mathematics*.

Rationale:
The course MAT 5700 is clearly intended for graduate and post-bac students who have a
background in teaching mathematics. However, the current course description leaves open the
possibility for students without the proper background to enroll in the class. By adding this one
sentence to the course prerequisite, it will be clear the intent of the course and prevent
nonqualified students from enrolling.

Effective Year/Term: Spring 2024

Current

MAT 5700 - Topics in Teaching Mathematics. (Arr.-Arr.-2 to 4) Study of problems which arise in
teaching secondary mathematics, research in mathematics education; assigned reading reports.
Prerequisites & Notes: Experience teaching grades six through twelve. May be repeated for a
maximum of nine semester hours credit. Credits: 2 to 4

Proposed

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Michael W. Cornebise, Ph.D.	Phone:	217.581.2922
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To: Bonnie Laughlin-Schultz, Chair, CGS
Date: Sep 7, 2023
RE: Executive Action taken by the CLAS Curriculum Committee

The following request was approved by executive action at the CLAS Curriculum Committee meeting on Sep 6, 2023. I ask that similar action be taken at the Council on Graduate Studies.

Request:
Change the prerequisite for *CSM 4970 – Principles of Operating Systems* to require a grade of 'C' or better in CSM 3870.

Rationale:
Many operating system concepts, such as memory management, process scheduling, file systems, and synchronization mechanisms, are based on fundamental data structures such as queues, stacks, trees, graphs, and hash tables. For example, hash tables are used to implement file systems, directory structures, and caching mechanisms in the operating system. The Linux scheduler keeps a red-black tree of all runnable processes for efficient deletions and insertions. Many algorithms used in operating systems rely on data structures. For example, page replacement algorithms typically use a queue or a linked list to keep track of the most recently used pages. These are just a few examples of the use of data structures in operating systems. Therefore, a prerequisite of data structures for the operating systems course is essential to ensure that students have the necessary foundation to understand and apply the concepts covered in the course effectively and allow science students to more easily pursue a second major or a minor in mathematics.

Effective Year/Term: Spring 2024

Current

CSM 4970 - Principles of Operating Systems. (3-0-3) S. Historical development of operating systems, processes, and concurrency, memory management, file systems, I/O. Case studies include UNIX, DOS, MVS. Prerequisites & Notes: A grade of "C" or better in CSM 3670. Credits: 3

Proposed

CSM 4970 - Principles of Operating Systems. (3-0-3) S. Historical development of operating systems, processes, and concurrency, memory management, file systems, I/O. Case studies include UNIX, DOS, MVS. Prerequisites & Notes: A grade of "C" or better in CSM 3670 <mark>and CSM 3870</mark>. Credits: 3

CREDIT FOR PRIOR LEARNING COURSE PROPOSAL
(Approved CGS: 02/21/23 Effective Spring, 2023)

BANNER/CATALOG INFORMATION

1. Existing Course Prefix and Number:

2. Course Credit:

ASSESSMENT OF STUDENT LEARNING:

1. Using the spaces below:

    a. List each course Learning Objective

    b. **Coursework Path to Credit:** Under each learning objective, cite examples from the weekly course content and/or list assignments utilized to meet the learning objective.

    c. **Prior Learning Path to Credit:** In the third blank, provide examples the submitted CPL portfolios will be expected to contain which demonstrate student knowledge and/or proficiency of the learning objective. Examples may include, but are not limited to:

        - Professional development courses
        - Experiential learning writing samples
        - Samples of work experience
        - Licensure, certifications, etc.
        - Other applicable professional experiences

Learning Objective 1

Examples from weekly course content and/or assignments

Portfolio Sample Evidence Examples

Learning Objective 2

Examples from weekly course content and/or assignments

Portfolio Sample Evidence Examples

Learning Objective 3

Examples from weekly course content and/or assignments

Portfolio Sample Evidence Examples

Learning Objective 4

Examples from weekly course content and/or assignments

Portfolio Sample Evidence Examples

Learning Objective 5

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Portfolio Sample Evidence Examples

Learning Objective 6

Examples from weekly course content and/or assignments

Portfolio Sample Evidence Examples

Learning Objective 7

Examples from weekly course content and/or assignments

Portfolio Sample Evidence Examples

Learning Objective 8

Examples from weekly course content and/or assignments

Portfolio Sample Evidence Examples

Learning Objective 9

Examples from weekly course content and/or assignments

Portfolio Sample Evidence Examples

Learning Objective 10

Examples from weekly course content and/or assignments

Portfolio Sample Evidence Examples

Learning Objective 11

Examples from weekly course content and/or assignments

Portfolio Sample Evidence Examples

Learning Objective 12

 Examples from weekly course content and/or assignments

Portfolio Sample Evidence Examples

 Please submit any additional Learning Objectives to this form using the format above in a separate document.

Date approved by the department or school:
Date approved by the college curriculum committee:
Date approved by CGS:

THE GRADUATE SCHOOL
EASTERN ILLINOIS UNIVERSITY

CREDIT FOR PRIOR LEARNING COURSE PROPOSAL
(Approved CGS: / / . Effective Fall, 2023)

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