## First Choice Graduate Program Criteria
### Review Board Evaluation

**Program ___________________________**  **Review Date _________________________**

**Reviewer ____________________________ Review Type: Consultation ___ Comprehensive Review ___**

### Criterion 1: Sustained achievements in strengthening the quality, diversity, and internationalization of the University’s student body

1a. Enrollment Management

1ai. Recruitment Plan: A clear plan meeting application, enrollment, and diversity goals

1a(ii). Selection Criteria: A rationale for selection decisions; fulfilling its expectations for quality

1a(iii). Acceptance Rate: Desired applicants accept admission offers

1b. Assistantship/Scholarship Management

1bi. Annual Awards: Attracting desired applicants; teaching, research, or service experiences add value to the degree

1bii. Competitive Awards: Competitively acquires additional assistantships; attracting additional desired applicants; teaching, research, or service add value

1c. Matriculation Management: A targeted graduation rate; candidates consistently meet the program’s degree completion expectations

1d. Graduate Placement: Sustained placement achievements; earn required credentials; make important contributions to society; evidence of breadth of opportunity; successfully enter and matriculate in advanced degree programs

### Criterion 2: Fosters advanced scholarship through a depth of knowledge, critical thinking, problem solving, oral and written communication, application of technology, research/creative activity, and commitment to professional ethics

2a. CASA documents that assessment data are used to improve student learning, to guide improvements to the curriculum, and to achieve academic excellence

2b. Graduate School documents that assessment data are used to improve student learning based on CGS Criteria: a depth of knowledge, critical thinking, problem solving, oral and written communication, technology, research/creative activity, and ethics

### Criterion 3: Sustained achievements in expanding the curriculum with advanced courses and options offered through lectures, laboratories, seminars, forums, practicum field experiences, internships, and partnerships with education, business, and industry

3a. Sustained Mission and Planning Leadership: Articulates a clear mission; aligned with current and future trends in the discipline; states the program’s strengths

3b. Sustained Curricular Leadership by Program Administration and Faculty

3b(i). Administrative Leadership: Documents how its administrative structure and leadership advance the quality of its curriculum

3b(ii). Graduate Faculty Leadership: Documents the significant role of the graduate faculty with advancing the curriculum through curriculum committees or appropriate curriculum processes

3c. Sustained Curricular Leadership by External Review: Sustained excellence based on external reviews as appropriate to the mission/discipline

3d. Sustained Capstone Leadership: Requires a rigorous capstone appropriate to the mission and documents the impact of each of its capstones on the quality of learning in the degree program

3e. Sustained Student Leadership: Fosters the participation of its graduate candidates on the Graduate Student Advisory Council and/or the Black Graduate Student Association
3f. Sustained Alumni Leadership: The program documents how it fosters participation in alumni programs sponsored by the Graduate School Alumni Advisory Board

3g. Sustained External Partnerships: Sustained external partnerships appropriate to its mission; and assets that partners contribute to advance the quality of the curriculum

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<td><strong>Criterion 4:</strong></td>
<td>Sustained achievements in research/creative activity with graduate students and faculty</td>
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<td>4a. Sustained Student Research Leadership</td>
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<td>4ai. Research Productivity: Has an annual research productivity goal and documents that its candidates meet or exceed the completion of those products</td>
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<td>4a ii. Research Engagement: Graduate candidates achieve a sustained record of scholarship through presentations, performances, or exhibits</td>
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<td>4b. Sustained Commitment to Research and Travel Grants: Graduate School Programs: A record of sustained participation in the annual Graduate School research and travel grants that includes both applications for awards and a record of earning awards</td>
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<td>4c. Sustained Commitment to Showcasing Graduate Scholarship/Creative Activity: Showcases graduate research and scholarship through a sustained commitment to the Graduate Exposition by requiring students and faculty members to participate</td>
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<td>4d. Sustained Record of Award Program Participation: Demonstrates participation in the Graduate School’s Distinguished Awards Program with evidence of nominations, applications, and achievements</td>
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<td><strong>Criterion 5:</strong></td>
<td>Sustained record of opportunities for the discovery and application of knowledge; graduate faculty members reflect the University's teaching and mentoring priority and have a record of research/creative activity and professional service</td>
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<td>5a. Sustained Record of Coordinator Leadership: The Graduate Coordinator has a sustained record of leadership</td>
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<td>5b. Sustained Graduate Faculty Scholarship: Graduate faculty are active scholars in the discipline and can document a sustained record of scholarship and extra-mural funding</td>
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**Scale Definitions**
- **Standard:** Standard means the program has an identified goal(s), targeted performance, or expected processes that it is intentionally seeking to meet.
- **Sustained Period:** Refers to meeting the standard three (3) or more years.
- **Exceeds Standard:** Means that the program has achieved a level of performance that is higher than or better than the targeted goal, performance, or process.
- **Meets Standard:** Means that the program has achieved the identified goal(s), targeted performance, or expected process.
- **Standard Not Specified:** Means that the reviewers failed to show that the program has an established goal, targeted performance, or expected process.

**Scale**
- 5 = Exceeds Standard **and** Exceeds Sustained Period
- 4 = Meets Standard **and** Meets Sustained Period
- 3 = Meets Standard **but** Not Sustained Period
- 2 = Fails to Meet Standard
- 1 = Standard Not Identifiable by Reviewer

**Review Notes and Recommendation or Decision:**