Thank you for your interest in one of the RHA Exec Board positions. We are excited about the possibility of working with you over the course of the next year.

This is meant to provide you with information about the expectations of Executive Board Members that are not specifically outlined in the RHA Constitution. It is important that everyone knows what is expected before accepting his/her position on the RHA Executive Board.

1. Understand that every effort should be made to fulfill the entire term of the positions for which you were elected.
2. Attend all meetings established by the organization unless there is a medical/family emergency or direct academic conflict. You can expect to be held responsible for any information that is missed if you are absent from a meeting. A list of typical meetings include but are not limited to:
   a. Transitional Meeting – usually held in late April/early May.
   b. Attend NACURH – usually in late May or June.
   c. Summer Retreat Meeting – usually held on a weekend in June or July.
   d. Any on-line meetings that the President may hold during the summer months.
   e. Weekly Executive Board meetings.
   f. Weekly or bi-weekly one on one’s with one of the RHA advisors.
   g. Weekly RHA General Assembly meetings on Thursdays at 5:00pm
3. Must submit a closing report on all programs and events you may oversee as an executive board member.
4. Submit a thorough transition report to the RHA advisors prior to April.
5. Work cooperatively with the Executive Board and the Advisors.
6. Fulfill all responsibilities outlined in the RHA Constitution.
7. Keep academics as a top priority. A minimum cumulative grade point average of 2.25 is required when you run for the position and throughout your term as an RHA executive board member.
8. Be conscientious of maintaining a good balance in your life. Do not let academics suffer or have other campus responsibilities interfere with your effort and availability toward your RHA Exec Board position. RHA should be a priority for you during this time.
9. Shall not be on academic or university probation at the time of their election or throughout their RHA Executive Board term.
10. All RHA Executive Board Members must reside in the Residence Halls or Greek Court during their entire term.
11. Students cannot hold an RHA Executive Board position and the RA/SSA job or at the same time.

What Can You Expect From Your Advisors?

1. To be available to you.
2. To encourage your academic success.
3. To be supportive and serve as a resource.
4. Not to be “hands off” but not being “in charge” either.
5. To be punctual.
6. To communicate to you and to be sure that the information we disseminate is accurate.
7. To learn from our mistakes just as we would expect you to do the same.
8. To show support for diversity.
9. To hold Executive Board members accountable and to provide constructive feedback.
10. To display a positive attitude and enthusiasm toward our positions and RHA.
11. To be an effective role model.
12. To follow through on your requests in a timely fashion.
13. To not ask you to do something that we would not do ourselves.
14. To have fun!!!!!
Positions available

- President
- Vice President
- National Communications Coordinator
- Secretary
- Treasurer

Election Timeline

- **Thursday, February 27** – Application and Election Packet Available
- **Friday, March 20th** – Applications due by 11:59pm
- **Thursday, March 26th** – Nominations at 5:00pm in Lawson Hall Basement
- **Monday March 30th** – Candidate profiles due electronically to RHA Secretary by 11:59pm
- **Thursday, April 2nd** – Elections at 5:00pm in Lawson Hall Basement

Election Requirements

- Application must be submitted by Friday March 20th by 11:59 pm in order to be considered in the election
- Agree to release of academic and judicial records to ensure candidate is in good academic and judicial standing
- Candidate Profile Requirements:
  1. The profile shall be two pages in length:
     a. Page one will be a profile of the candidate containing the candidates qualifications, goals, and an about me section.
     b. Page two will be a letter of recommendation written by a member of housing professional staff, student staff, or other advisor/faculty members.
  2. Due to the RHA Secretary electronically by Monday March 30th at 11:59 pm
- Election Procedures:
  1. Nominations for RHA Executive Board Members will happen on March 26th at 5:00pm
  2. Speeches and voting will happen on April 2nd at 5:00pm
  3. Each candidate will give a speech no longer than three minutes in length
  4. Each candidate will submit to a question and answer period from the General Assembly not to exceed five minutes in length
  5. After all candidates for an office have completed this process, the association will enter a period of discussion. The candidate will wait in a designated waiting area during the discussion.
  6. If no candidate receives this majority percentage, the candidate with the lowest percentage will be dropped and the association will vote again.
  7. The association will then vote and a winner will be determined by percentage greater than 50.
  8. The candidates will be made aware of the results that evening directly after the vote.
  9. An individual may run from the floor for a position in the event that have not been applied/bid for.

*For more information and the application for election visit the RHA website at castle.eiu.edu/rhaorg/ or speak to a current RHA Executive Board Member!*