

COLLEGE OF EDUCATION & PROFESSIONAL STUDIES
EASTERN ILLINOIS UNIVERSITY
TELEFUND STUDENT RESEARCH GRANT APPLICATION GUIDELINES
FOR GRANTS AWARDED FOR 2007-2008

1. Grants are limited to \$300 or less per research/creative activity project per fiscal year February 1, 2007 to February 29, 2008.
2. While grants are limited to students/faculty in the College of Education & Professional Studies, the research/creative activity project may be a collaborative effort with individuals outside of the college. A CEPS student/faculty member should be the principal investigator. **Research approach is to be discipline specific.**
3. For the purpose of awarding these grants, “research/creativity activity” will be defined **AS ANY ACTIVITIES INCLUDED ON APPROVED DEPARTMENTAL APPLICATION OF CRITERIA FOR RESEARCH CREATIVE ACTIVITY.** Telefund research grant funds may NOT be used for travel to, or registration at conferences, workshops, meetings, etc. Any work for which royalties or other remunerations are forthcoming during the grant period will not be funded.
4. Grant recipients will receive reimbursement in a manner consistent with EIU fiscal policies and after submission and approval of the Institutional research Board. All budget items must be purchased in compliance with State of Illinois guidelines. Request for reimbursement must be submitted by Feb. 29, 2008. The Research/Grant Committee will provide grant recipients a copy of the Budget Guidelines/procedures. **All equipment purchased is the property of the CEPS Department which is housing the student research.**
5. Grants will be awarded annually. Applications deadlines for 2007-2008 will be:
Monday, January 22, 2007.
6. The College of Education and Professional Studies (CEPS) Research/Grants Committee will conduct the selection process for awarding of grants.
7. No individual who applies for a grant may participate in the selection process of the awarding of his/her grant. Therefore, a CEPS Research/Grant Committee member submitting a grant proposal will abstain from evaluating his/her grant proposal application. CEPS Research/Grant Committee member’s grant application will be evaluated by other Committee members.
8. Recipients of each grant must deliver an informal presentation of their results to

the College of Education and Professional Studies faculty, usually at the CEPS Research Fair. Research/Grants Committee will make necessary arrangements for these presentations.

9. Using the attached Telefund Grant Application format submit your grant application to Joy L. Russell, Chair, CEPS Research/Grant Committee, Department of Special Education by January 22 , 2007. Please send one hard copy to the above address and one as an e-mail attachment to jl Russell@eiu.edu

Guidelines and application forms are also available at www.eiu.edu/~ceps.