

University Admission to Teacher Education Checklist

Formal Application

- _____ Attended University Admission to Teacher Education Meeting
- Students must attend this meeting prior to completing 29 semester hours (Transfer & post-baccalaureate students must attend this meeting within their first 30 days at EIU)
 - Meeting dates: _____

Selection

- _____ Complete at least 29 semester hours of college coursework.
- _____ Obtain and document passing scores on the Illinois Test of Basic Skills (Fee)
- Registration materials are available in the Dean's Office, College of Education & Professional Studies, 1420 Buzzard Hall
 - Test dates are limited and registration deadlines are approximately 6 weeks prior to test dates
- _____ Established minimum cumulative GPA of 2.65/4.0 scale.
- Transfer students may use transfer GPA if have attended meeting and passed basic skills test within first 30 days at EIU
 - Post-bac students must have a cumulative undergraduate GPA of 2.65 (from the institution where they received their baccalaureate degree) or have completed a Master's degree with a GPA of 3.0

University Approval to Take Teacher Education Courses +

**Required before a student can enroll in SED 3330/EDP 3331/SED 3100/SPE 3500/
ELE 3000/ELE 3250/MLE 3110/SPE 4800/SPE 4820**

- _____ Receive notification of selection
- _____ Submit letter of intent to the Office of the Dean, College of Education & Professional Studies (submitted through LiveText – Share with userid=dbower) *
- _____ Maintain cumulative GPA of 2.65/4.0 scale
- _____ Complete Speech and Hearing Clearance (Fee) *
- _____ Document “C” or better in Language Courses *
- ENG 1001G _____
 - ENG 1002G _____
 - CMN 1310G/SPC 1310G _____
- _____ Document “C” or better in 3 sh of college level Math.*
- Course completed _____
- _____ Document “C” or better in **one** “Intro to Ed Course” specific to major *
- ELE 2000, ELE 2321, MLE 2000, SPE 3201, SPE 3220, SED 2000, PED 2000, MUS 2440, CTE 2000
 - Course completed _____
- _____ Complete Technology Proficiency *
- _____ Complete the first required Criminal Background Investigation (Fee) *

*Can be completed prior to being selected.

+ Students must purchase and utilize LiveText, EIU's adopted Teacher Education Electronic Portfolio System, to complete professional education coursework

Formal University Admission to Teacher Education +

_____ Complete SED 3330/EDP 3331 or SED 3100 or ELE 3000 or ELE 3250 or MLE 3110 or SPE 4800 or SPE 4820 with a grade of “C” or better and positive practicum evaluations

_____ Pass Illinois Basic Skills Test (if not already passed) (Fee)

Major Department & University Approval To Student Teach

_____ Attend Application to Student Teach Meeting

- Meetings are held each Fall
- Students must attend the meeting the Fall semester preceding the academic year they plan to student teach.

_____ Receive Department Approval to Student Teach

- Maintain cumulative GPA of 2.65/4.0 (some programs may be higher)
- Major GPA of 2.65/4.0 (some programs may be higher)
- Complete all professional education courses with a grade of “C” or better
- Evidence of recent participation in professional organizations, meetings, and appropriate activities with youth ages 3-18
- Submit portfolio to major department (Consult department for specifics)
- Meet other department specific criteria

_____ Complete the second required Criminal Background Investigation (Fee)

_____ Pass the appropriate Illinois Certification subject-matter knowledge test(s) for the program being completed (Fee)

Other Requirements

_____ Pass the Assessment of Professional Teaching Test (Fee)

_____ Complete certification application that will be provided by student teaching coordinator

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For More information go to: <http://www.eiu.edu/ceps/teached>