

FACULTY SENATE MINUTES FOR March 20, 2001 (Vol. XXX, No. 12)

The 2000-2001 Faculty Senate minutes and other information are available on the Web at <http://www.eiu.edu/~FacSen> The Faculty Senate agenda is posted weekly on the Web, at 2540 Buzzard, and at 2107 Buzzard Hall.

I. Call to order by James Tidwell at 2:10 p.m. (Conference Room, 2540 Buzzard Hall)

Present: W. Addison, R. Benedict, J. Best, Mace Boshart (S), G. Canivez, J. Dilworth, P. Fewell, B. Fischer, F. Fraker, N. Greer, R. Gruber, G. Kelly (S), J. Tidwell, M. Toosi, B. Young, and A. Zahlan. Excused C. Eberly:
Guests: J. Ryan, L. Wall, Jon Laible, William Hine, Pam Collins

II. Approval of the minutes of February 28, 2001

Motion (Fewell/Best) to approve the Minutes of February 28, 2001. Yes: Greer, Gruber, Tidwell, Young, Zahlan, Addison, Benedict, Best, Canivez, Dilworth, Fewell, Fischer, and Fraker. Abstain Toosi **Passed.**

III. Communications

- a. Minutes of the committee for the Assessment of Student Learning
- b. Minutes of the Curriculum Committee of COEPS
- c. Memo from President Carol Surles concerning appointment to Distinguished Faculty Award Committee
- d. Memo from President Surles concerning the Final Report on the Fall Forum
- e. Email from Dr. Hanner, acting dean of COS, concerning campus interviews for dean of LCBAS

IV. Old Business:

A. Committee Reports

1. **Executive Committee:** No Report

2. **Elections:**

A correction was made to the election ballot for the April 11 and 12 elections to be held in the 2nd floor breezeway of the University Union. The correction was:

UPC – also needs one person from the College of Arts and Humanities to serve a three year term on the committee

Nomination forms are due back to Bud Fischer, Biology Department, Life Sciences Building, by 2:00 PM, Friday, March 30, 2001. Additionally, answers to questions posed by the specific committees must be emailed to Bud Fischer (cfruf) by 2 PM, Friday, March 30, 2001.

3. **Nominations:**

A copy of the committee vacancies for University Boards and Councils for the 2001-02 year was passed out to the members of the faculty senate for review. The official copy of the committee vacancies for University Boards and Councils will be sent to faculty with the minutes from the April 4th meeting of the Faculty Senate.

4. **Student-Faculty Relations:**

The Faculty Senate will discuss at next weeks meeting the Student Senate Resolution pertaining to instructor effectiveness.

5. **Faculty-Staff Relations:** No Report

6. **VPAA Search Committee**

The committee met with eight candidates in Indianapolis and has chosen five candidates to interview on campus. Interviews will start next week and run through the beginning of April. The committee hopes to have their recommendation to the president by the end of April, with a decision possible coming by the end of the semester

7. **Steering Committee for Technology Enhanced and Delivered Education:**

The committee continued to discuss the three administrative models proposed for Technology

Enhanced and Delivered Education. The committee hopes to recommend a model to the president in the near future.

8. Electronic Gradebook:

The technology is being developed so that grades can be submitted on line and the service should be available next fall.

9. CAA Task Force:

The committee is in the process of developing guidelines for on-line courses. The guidelines will be similar to the procedures already in place for the development of course on campus. Some differences will deal with security and identity issues. In addition the committee is putting together a list of best practices for web based courses.

10. VPBA Search Committee:

The committee has met and plans on interviewing candidates in April.

11. Greek Life Search Committee:

The references for the candidates on the short list have been contacted and the committee will meet this week and invite candidates for on campus interviews.

12. Calendar Committee:

The committee is presently meeting to put together the university calendar for future years. Issues being discussed are Thanksgiving break and when fall graduation should be held.

B. Distinguished Faculty Award

The Distinguished Faculty Award Committee has been formed and attached to these minutes is an announcement asking for nominations. **All nominations should be sent to William Addison in the Psychology Department, Physical Sciences Building by 4:30 PM, Wednesday, April 11th.**

C. Parking on Fourth Street:

John Best presented to the Faculty Senate the following discussion points and a respectful proposal dealing with parking on Fourth Street Parking. These points come from discussions held in Faculty Senate and input from staff and faculty at the University.

Some Discussion Points Regarding Faculty Parking on 4th Street.

1. The original article in the Daily Eastern News suggested that the reason why the spaces were being removed was safety considerations. To the best of my knowledge, there has not been a discussion about the possibility of re-engineering the available space to produce safer parking.
2. There has been a citation about the Master Plan as the “reason” why the parking spaces are being lost, but there are several points that need to be made. The Master Plan is a depiction of how the campus will look at a vantage point of 10 to 20 years in the future (now 8 to 18 years in the future). However, the Master Plan does not specify the timing of the removal of the parking places on 4th Street, which in any case was to take place only in the context of the renovation of the Physical Sciences Building, and this does not appear to be scheduled for Summer 2001.
3. Academic Affairs has not been consulted apparently about the process, despite the fact that the planned change directly affects numerous people in the Academic Affairs division whose productivity is *central* to the mission of the university.
4. The principle of shared governance implies that there are well-defined channels of communication, recommendation, and decision making. However, the Parking Committee, to the best of my knowledge still has not yet met on this issue; officially, we haven’t been informed of these developments, and this fact does not seem consistent with the operation of shared governance procedures.
5. Some have given voice to the notion that we cannot do anything in this case because 4th Street is a “state highway”. However, the Master Plan certainly gives the impression that we can do whatever we want with the local thoroughfares.

Some Possible Conclusions:

1. There has been a failure of constituencies both within and without the university to communicate intentions and objectives.
2. The reasoning used to explain the removal of the spaces has been either circuitous, illogical or at least inconsistent. I'd like to remind all constituencies that it is the faculty who actually deliver the product and services for which the university is charging people money. Enabling this particular group to do their job effectively is more than just a good idea, it's essential.

A Respectful Proposal:

I'm proposing that Academic Affairs and Facilities Planning and Management sit down together, study the feasibility of re-engineering the available space, and commit the needed financial resources to this end as part of Academic Affairs overall advocacy of faculty people as central to the mission of this particular division.

V. New Business:

A. Reorganization of School of Adult and Continuing Education, Faculty Development

Dean Will Hine presented a draft proposal for the re-organization plan for the School of Adult and Continuing Education developed by his office with recommendations from summer workshops and an outside consultant. The re-organization creates the following five distinct areas within the School of Adult and Continuing Education.

- 1) Office of Program Development – which would deal with credit and non-credit programming and as will serve as the home office of Alpha Sigma Lamda, the national adult student honorary.
- 2) Office of Operations – which will be the administrative infrastructure dealing with such issues as registration and textbook rental.
- 3) BOT Program – continue to administer the program and deal with the needs of adult students
- 4) Office of Faculty Development – will deal with faculty development issues not related to technology
- 5) Office of Dean – responsible for fund raising and marketing

The proposed re-organization will simplify the present structure and allow for increased efficiency and problem solving ability of the School of Adult and Continuing Education. The new structure will also enhance the building of bridges between the faculty expertise on campus and the community it serves, and allow the School of Adult and Continuing Education at EIU to compete with the 13 other campuses vying for students. Lastly, the re-organization will allow the School of Adult and Continuing Education to continue to offer a quality program that can respond quickly to the needs of the community. The new re-organization would only lead to the additional staffing needs of one _ time person. A recommendation for the re-organization of the School of Adult and Continuing Education will be presented to the administration sometime in the summer of 2001. In addition, they are exploring a new name for the School of Adult and Continuing Education possibly using the word extended in the title.

The Faculty Senate questioned if Faculty Development should be part of the School of Adult and Continuing Education since it is an essential part of every college and may deserve status as its own entity. Dean Hine stated that Faculty Development was under funded and if no commitment were made to increase the budget then he would prefer to not have it in the school. He did feel however, that if Faculty Development received increased funding its place in the School of Adult and Continuing Education would keep faculty utilizing Faculty Development out of the review process and would also create an office dealing with Faculty Development issues not related to technology.

Lastly, it was suggested that the Office of International Programs and Studies be added to the School of Adult and Continuing Education. In doing this, it was suggested that the Office of International Programs might be afforded the opportunity to increase their use of remote sites and in the process develop more shared programs with universities around the world. Dean Hine said this had not been discussed, but that the topic of where the Office of International Programs and Studies should be located was discussed a few years ago and lead to it being placed in the grad school.

B. EIU Foundation:

Jon Liable, Executive Officer of the Foundation, gave his annual report on the EIU Foundation and made the

following points

1. The foundation is a not for profit corporation, separate from the university but is considered a University Related Organization which allows it to use the name of the university and university facilities.
2. The mission of the foundation is to hold and invest assets given by donors to benefit Eastern's students and programs, and to distribute the earnings as donor directed
3. The foundation has a nine-member board of directors and at the present time Jack Schultz is serving as board president. Additionally, Steve Falk is the primary professional consultant and Hammond Associates is serving as the Foundations investment advisor.
4. Total assets at the end of February 2001, totaled \$37 million. This includes trusts, charitable gift annuity pool, farmland and an endowment (for scholarship and Funds) of about \$21 million.
5. Last fiscal year \$431,000 in scholarships were awarded (\$366,000 previous year), however about \$100,000 of scholarship money went unused last year
6. Last fiscal year \$63,000 in Redden Funds was awarded for improvement of undergraduate instruction (\$41,000 previous year).
7. The return on invested money last year (year ending in July) was 16.5%. So far the return for this fiscal year is - 1.9%, and for this calendar year is -1.5%. Our annualized return over the last two calendar years is 13.4%. Dr. Laible pointed out that with the present market the fact that we have only lost -1.9% means that the foundation is doing well with its investments
8. The foundation simplified its investment portfolio with investment being focused on US large cap stocks.

Additionally, the faculty senate and Jon Laible pointed out that the Foundation has seen the endowment increased significantly over the past ten years to the point where the endowment of EIU is larger than a number of the other state universities. Also both commented on the fact that they would like to see all scholarship money used each year.

The Faculty Senate also discussed fund raising with Dr. Laible. In this discussion Dr. Laible stated that President Surles was very sensitive to the needs of the Foundation and University in regard to fund raising. He also felt that Dr. Jill Nielson was doing an effective job fund raising for the university. Also he felt that the attempt to build an infrastructure dealing with fund raising at the university would only enhance the universities chances of attracting a quality candidate for the job of VP of Institutional Advancement.

VI. Adjourn: Fischer (adjourn) 3:45 p.m.

Future Agenda Items

- A. March 27 – Presentation on closing of 7th Street for construction of the Fine Arts Building. **PLEASE NOTE NEXT WEEK'S MEETING WILL BE HELD IN THE KANSAS ROOM OF THE MLK UNION**
- B. April 3 – Dr. Keith Sanders, executive director of IBHE, will meet with the Senate

Respectfully Submitted,

Bud Fischer, Faculty Senate Vice Chair