

## **FACULTY SENATE MINUTES FOR AUGUST 21, 2001 (Vol. XXXI, No. 1)**

The Faculty Senate agenda is posted weekly on the Web, at 2504 Buzzard, and at 1162 Life Science Building..

### **I. Call to order by Bud Fischer at 2:04 p.m. (Conference Room, 2540 Buzzard Hall)**

Present: R. Benedict, J. Best, D. Brandt, L. Clay-Mendez, G. Canivez, D. Carwell, J. Dilworth, B. Fischer, F. Fraker, B. Lawrence, S. Scher, J. Tidwell, B. Young, and A. Zahlan. Excused: M. Monippallil

Guests: B. Lord, C. Strode, L. Hyder, P. Guinane

### **II. Approval of the minutes of June 18, 2001.**

**Motion (Fraker/Dilworth) to approve the minutes of June 18, 2001.**

**Corrections:** Zahlan: IV. A. 2 Line 8 - David Raybin's name is misspelled.

**Yes:** Benedict, Best, Canivez, Carwell, Dilworth, Fischer, Fraker, Tidwell, Zahlan. **Abstain:** Brandt, Clay-Mendez, Lawrence, Scher, Young. **Passed.**

### **III. Communications**

- A. IBHE Agenda -- August 21, 2001
- B. Announcement of resignation of President Surles -- July 24, 2001
- C. Announcement of appointment of Lou Hencken as Interim University President -- July 24, 2001
- D. Email from Bill Witsman regarding status of new computer installations -- July 31, 2001
- E. Memo from Lida Wall requesting Faculty Senate appointment to ATAC -- July 27, 2001
- F. Memo from Shirley Stewart announcing the appointment of Linda Moore as Acting Director of Career Services -- August 20, 2001
- G. Memo from Bob Augustine announcing the CATS began operations August 1 -- August 16, 2001

### **IV. Old Business**

#### **A. Senate Orientation**

Fischer: Welcome to new members. I have handed out our Bylaws, Constitution, and Meeting Schedule. We will move our meetings to the library for Spring Semester. We will be given a tour of the new library. I want to adopt procedures for efficiency and effectiveness. We can break up into small committees. If you can't make it to a meeting, please let me know in advance so you can be excused. That way we will know if we will have a quorum or not. I want to keep our meetings informal and under the time limit.

#### **B. Committee Reports**

**1. Executive Committee: (Fischer, Tidwell, and Benedict served as Executive Committee for summer):** Fischer: The executive committee met with Bill Witsman regarding faculty dissatisfaction with the amount of time new computer installation takes. The process has been improved on ITS end and many delays are now from faculty not following through on their end. The process is: 1. order computer; 2. questionnaire is sent to faculty regarding software to be installed; 3. computer is sent to ITS within 24 hrs of receipt where software is loaded on computer; 4. ITS schedules time at which new computer can be brought to office and users data transferred to new machine. This process takes 5 days from receipt of computer at central receiving. My computer took 8 days, a big improvement from previous situation. As of July 27 there were 196 computers to be installed. 87 are waiting for ethernet cards. 48 are waiting because faculty have not responded to call or email to schedule installation. 33 are waiting because faculty responded but haven't scheduled time for installation. 3 are waiting because faculty did not respond to the questionnaire. Canivez: The budgets were allocated the last minute. Faculty left for the summer. Tidwell: Chairs can be contacted during the summer to provide the information. Canivez: What is status of Land Desk? Benedict: What about hardware problems on already installed machines? Why aren't the ethernet cards installed at Gateway?

Fischer: Met with Blair Lord to discuss which issues are in need of attention. TEDE, WEIU, and Faculty Development were mentioned.

Fischer: Met With President Surles to discuss changes: 1. Bob Augustine appointed Interim VPAA for Technology; to put structure in place before permanent hire; 2. Jeff Cooley appointed to VPBA; 3. Jill Nielsen appointed as VPER without search. There have been three failed searches for VPIA. This appointment is to help set up infrastructure for VPIA that will aid the search for that position. Tidwell: I asked if the hiring of a VPIA would eliminate the VPER position and did not receive a definite response. The VPER is to hire two positions, one of which would be a Director of Planned Giving. Best: Were there two or three searches? Tidwell: There were two unsuccessful searches for VPIA and one for Director of Planned Giving. Fraker: Did you talk to Jill? How does she feel? Fischer: It wasn't arm twisting. Surles said hire VPIA and VPER may be dissolved. Tidwell: The

VPER contract is for three years. Zahlan: Procedures of consultation and shared governance should still have been respected, even though we know Jill is a hard work worker and very capable of filling the position. A transitional position could have been an interim appointment. Fischer: I agree with you. We are about to hire many people. Tidwell: The board didn't approve the hire. Surles hired her. Zahlan: Make sure this is not a precedent to prevent faculty participation in decisions. We should have a resolution. Clay-Mendez: Should this have been a national search? Tidwell: Even the acting position was controversial. The President (Surles) said it did not violate affirmative action. Clay-Mendez: The President is not the voice of affirmative action. Tidwell: The President said she discussed it with affirmative action. Fischer: I contacted affirmative action and Cynthia Nichols is out, but will contact me when she returns. Zahlan: IGP #12 specifies the recruitment plan. If it is an emergency hire, that needs to be stated. Tidwell: Lou Hencken will defer academic decisions to Blair Lord. There may be some changes in reporting lines that he wants to make. There is a new Faculty Senate web site. Does the link I sent you work? A student redesigned the web site. <http://www.eiu.edu/~FacSen/>

### **Senate Committees:**

Nominations Committee: Chair - G. Canivez, A. Zahlan, D. Carwell  
Elections Committee: Chair - R. Benedict, J. Best, J. Tidwell  
Faculty-Staff Relations Committee: Chair - B. Young, B. Lawrence, F. Fraker  
Student-Faculty Relations Committee: Chair - R. Benedict, D. Brandt, S. Scher

**2. Nominations:** Canivez: One position is open on the Library Advisory Board from College of Education and Professional Services. This is a three-year appointment. There are two positions open on the Council of Faculty Research. One position is a one-year sabbatical replacement from Humanities and the other is a three year position from Creative and Performing Arts.

**Faculty interested in the Library Advisory Board from the College of Education and Professional Services can contact Gary Canivez. (581-6413 cfglc@eiu.edu). Faculty interested in the open positions on the Council of Faculty Research need to submit the completed petition form attached to these minutes.**

**3. Elections:** Fischer: We need to have elections for sabbatical replacements for M. Monippallil for Fall Semester and for B. Lawrence and F. Fraker for Spring Semester.

**4. Student-Faculty Relations:** No report.

**5. Faculty-Staff Relations:** No report.

**6. Electronic Gradebook Committee:** Fraker: Possible demonstration of system in late November or early December.

**7. TEDE Committee:** Tidwell: CATS web site lists recommendations of the committee and responses from the president. President adopted a modified version of Model B. Portions of Media Services and User Services have been or will be transferred to CATS. CATS has three full time staff and secretary. They have two graduate assistants and six student workers. Bill Gibbs had tenure in the library and he is now tenured in Technology. Steve McCann was tenure track in the library and he is now in an A&P position. Which parts of User Services will remain in ITS and which will be transferred to CATS is still under advisement. Ideally, CATS will be one-stop shopping for classroom implementation of technology. Hardware and software technicians remain in ITS. Instructional Support Specialists remain in the colleges. Bob Augustine is meeting with ITS regarding User Services. He is looking for space and hopes to determine a location by October. He plans to hire two more instructional designers. ATAC remains in place. TEDE Advisory Committee remains in place.

**6. WEIU Search Committee:** Fischer: Richard Sailors began in early August. Conversion to digital broadcasts will be possible with state funds.

**7. AVPAA for Technology Search Committee:** Tidwell: Telephone interviews are being conducted for semi-finalists. Campus interviews are being arranged for September, hopefully. These will be two-day interviews for three to five candidates. The AVPAA for Technology should be on board January 1.

**8. Class Scheduling Committee:** Tidwell: Characteristics of each classroom need to be added to the database. Which characteristics go into the database is being debated.

**9. Enrollment Management Advisory Committee:** Best: I was sent to a conference conducted by Noel-Levitz Consulting that focused on retention of students. I would like to schedule a mini-session for the Senate to pass on some of the information. We seem to do a lot of what they presented as good practices for retaining students. Tidwell: Do we know the enrollment figures for fall? Best: It appears there is some shortfall, but it is not as bad as it was looking at one time.

## **V. New Business**

**A. ISU Benefit Resolution:** Fraker: Has any economic impact study been done? B. Lord: Systems I have dealt with have had a modest impact. Zahlan: Who isn't covered that we are trying to cover? Tidwell: CMS centrally negotiates benefits with the state. A clarification is needed for the phrase "domestic partner". Zahlan: We need a legal definition of "domestic partner".

**B. Topics for Faculty Senate for this year:** Fischer: Faculty Development. Best: Faculty Senate should help solve problems that could not be solved otherwise. Zahlan: Sometimes Senate provides a forum. Best: We have credibility as fact gatherers and fact finders. J. Dilworth: We should be supportive toward the electronic gradebook. Tidwell: We need to be supportive of technology. Fraker: We need to be open to both sides of an issue. Benedict: Can faculty help with recruitment and enrollment? Fischer: Where do we fit in with recruitment and enrollment? Best: We (faculty) serve student needs. We need everyone else to do the same. Clay-Mendez: Minority representation will help with retention. Zahlan: It would help if we can get members to attend student functions. Is enrollment management going to be transferred to Academic Affairs? Best: Discussion needs to be heard by others. There is a science to building a student body that can take advantage of what we have to offer. Fischer: I have discussed the idea of fostering an academic atmosphere on campus with the President of Student Senate. Dilworth: Some students would be interested in housing arranged so that they are with other students in the same major. Zahlan: Or with students with similar interests. Rob (Student Representative): You lose diversity in doing so. Clay-Mendez: This idea would be advantageous for foreign language students. B. Lord: Retention is an important topic and the student-faculty relationship is critical in retention. Fischer: Is there anyone we should invite? Young: We should hear about the physical changes in the campus, like we did for Seventh Street last year. Fraker: It would be good to hear about a Master Plan update. Young: We need to continue our relationship with international students. Fraker: We should adopt a resolution regarding the service of President Surles to the university. Rob (Student Representative): We have received many complaints about diversity. Can we work together? Dilworth: Do we do anything about faculty retention? Fischer: That's the faculty development issue. Best: We should be concerned about vitality of senior faculty.

**C. Appointments:** Fischer: Faculty Senate needs to appoint one member of TEDE Grants Committee. This is a one year appointment. This individual cannot apply for a TEDE Grant during their appointment.

**Any faculty member interested in serving on the TEDE Grant Committee for this one year appointment should contact Faculty Senate to express your interest.**

Tidwell: We also need a faculty Senate member for a two-year appointment to ATAC. I will be glad to continue in that position.

**Motion: (Canivez/Clay-Mendez) Nominate J. Tidwell as Faculty Senate representative to ATAC. Vote: Yes:** Best, Brandt, Clay-Mendez, Canivez, Carwell, Dilworth, Fischer, Fraker, Lawrence, Young, Zahlan, Benedict.  
**Abstain:** Tidwell **Passed.**

## **VI. Adjourn: Clay-Mendez/Carwell: 3:58 p.m.**

Respectfully submitted,

Douglas Brandt, Recorder