

FACULTY SENATE MINUTES FOR AUGUST 28, 2001 (Vol. XXXI, No. 2)

The Faculty Senate agenda is posted weekly on the Web, at 1162 Life Science Building, and at 2504 Buzzard Hall.

I. Call to order by Bud Fischer at 2:00 p.m. (Conference Room, 2540 Buzzard Hall)

Present: R. Benedict, J. Best, D. Brandt, L. Clay-Mendez, G. Canivez, D. Carwell, J. Dilworth, B. Fischer, F. Fraker, B. Lawrence, S. Scher, J. Tidwell, B. Young, and A. Zahlan. Excused: M. Monippallil

Guests: B. Lord, L. Hencken, J. Cooley, L. Hyder, P. Guinane, S. Stewart, J. Nielsen, R. Deedrick, D. Fernandez

II. Approval of the minutes of August 21, 2001.

Motion (Benedict/Carwell) to approve the minutes of August 21, 2001.

Corrections: Clay-Mendez: IV. B. 1 Line 31 - Omission: Clay-Mendez: Could we invite Cynthia Nichols to a Faculty Senate meeting?

Yes: Benedict, Best, Brandt, Canivez, Carwell, Clay-Mendez, Dilworth, Fischer, Lawrence, Tidwell, Scher, Zahlan.
Passed.

III. Communications

- A. Email from Duane Broline expressing desire to serve on TEDE Grant Committee -- August 22, 2001
- B. Email from Ron Deedrick informing the Senate that he and Donna Fernandez would be the student representatives to the Faculty Senate-- August 23, 2001
- C. Email from Bill Witsman stating that LandDesk software is only installed by request on computers in VPAA reporting areas -- August 22, 2001
- D. Email from CAA containing agenda for August 30 meeting -- August 19, 2001
- E. Email from Jeff Cooley regarding fall searches and possible reorganization of VPBA areas -- July 27, 2001

IV. Old Business

A. Committee Reports

1. Executive Committee: Fischer: Trying to schedule meeting times with administration.

2. Nominations: Canivez: The minutes from last week haven't been distributed yet, so faculty have not had the opportunity to respond. We will need someone to serve on Health Services Advisory Board as Keith Wilson has been appointed twice concurrently. Young: Newton Key is willing to replace Lynn Curry on CFR. Tidwell: The Radio-Television Center Board has changed their bylaws and now requires two Faculty Senate appointees. Canivez: I will check on that.

Faculty interested in the Library Advisory Board from the College of Education and Professional Services or the Health Services Advisory Board can contact Gary Canivez. (581-6413 cfglc@eiu.edu). Faculty interested in the open positions on the Council of Faculty Research need to submit the completed petition form attached to these minutes along with a copy of their curriculum vita.

3. Elections: Benedict: David Carpenter was alternate and will replace Senator Fraker for Spring. There is an alternative available for Senator Monippallil for Fall semester and for Senator Lawrence for Spring semester but that individual was just short of the required 75% of the last elected senators vote total. Dilworth: Do we need to suspend the bylaws? Zahlan: We need to vote to suspend if we do. Fischer: Actually, bylaws don't require 75% for the first alternate, only succeeding alternates. (Chair Fischer then read from bylaws.) Tidwell: That was not the intent of the bylaw, but that is how it reads. Benedict: I will contact individual. Jake Emmet was appointed to Council on Graduate Studies for Fall 1999-Spring 2000 and served one year longer. An appointment must be made for one year through Spring 2002. Tidwell: Is that what CGS bylaws state? We must abide by their bylaws first, then faculty Senates. (Chair Fischer then read from bylaws.) Fischer: We need to make an appointment.

Faculty interested in serving a one year appoint to the Council of Graduate Studies from the College of Education and Professional Studies should contact the Faculty Senate.

4. Student-Faculty Relations: Benedict: I am with the Charleston Uptown Committee to include student involvement in the Oktoberfest activities. R. Deedrick: We are considering bingo and a raffle. We are working on using tables and chairs from the University. We are checking into having the shuttle bus run from the Union to the Square that day. If any faculty or departments can provide donations such as promotional materials, it

would be appreciated. We are asking businesses for donations also. Benedict: This would be the first city-university cooperative event.

5. Faculty-Staff Relations: Young: I have emailed the Staff Senate, but have not yet received a response.

6. TEDE Committee: Tidwell: AVPAA for Technology interviews will be 9/26, 10/1, and 10/3. Flyers will be sent out with this information. University Councils and Committees will meet with candidates at 2:00 p.m. and open faculty sessions will be at 3:00 p.m.

At this point, Old Business was suspended to accommodate the guests from the University administration.

V. New Business

1. Reports from University Administration:

President Hencken: (President Hencken passed out a copy of the new booklet for prospective students.) This publication was created by External Relations and Student Affairs and we are very proud of it. We have hired two additional admissions councilors. We plan to call students once they have been admitted. I want to work with groups on campus and keep open lines of communication. I will meet with the Executive Committee of Faculty Senate as often as they wish. I am looking at possible staff changes and reorganization. I have moved admissions to the VPAA because of his experience. My changes will be temporary because of my interim appointment. I will have Athletics report to me because of my experience with them. The Alumni Association will report to the VPER. Admissions, Records, and the Registrar will now report to the VPAA.

VPAA Lord: There is an opportunity in the area of student retention. Student-Faculty relationship is a key to retention. We need to look at how large the enrollment should be increased. A lot of faculty representation is needed in this issue. We need to continue to investigate opportunities in technology.

VPBA Cooley: Many construction projects will be completed in the near future. The food court should be open in January 2002. We encountered some asbestos that was not previously known about, delaying the project. An Old Main project connecting the East and West towers will be completed. The project was necessary for ADA compliance, as there is only one elevator in the building. The BOT is approving bids for furniture and shelving which should arrive in October. The move into the library should be in December. The landscaping project in front of Old Main should be completed in October. The Union Bookstore was delayed because light fixtures were not delivered. It should open in mid-September. The unveiling of the design for the Doudna Fine Arts Center will be 4:00 p.m. September 17th at Tarble. The new Clinical Services Building is nearing final design. Construction should begin in April 2002. The building will house Health Services, Career Services, CDS, and Counseling Services. We have created the University Process Guide (UPG) to replace the Fiscal Agent Handbook. It is online and user friendly. Please look at it and give us your feedback. There is a search engine to help you find what you are seeking. We are looking into automation of travel reimbursement. We will have a preferred travel agent. There will be an emergency phone number to assist you. Direct billing of travel will be possible so that you will not need to use your personal credit card and be reimbursed. ITS has improved the PC installation process. We are looking into the possibility of a campus credit card.

VPER Nilsen: We are making web site changes and creating a prospective student web site. There will be a BOT retreat in September to talk about Presidential Search. Commencement Committee is looking into restructuring commencement because of changes in seating in Lance. We had a great Spring in Springfield. Steven Rauschenberger, Chairperson of the Illinois Senate Appropriations Committee, and committee member Christine Radogno will be on campus October 24th. The development staff is soliciting private funding. We are looking into ways of changing the annual fund campaign. We are enhancing our major gift fund campaign. Faculty members are important because they are the closest contact with alumni. Giving gifts online will be possible in the fall. We will search for two development officers. We will have President Hencken on the road a lot.

VPSA Stewart: I am meeting with all the directors. We will continue our excellent service. We plan on hosting lunches and dinners in residence halls. There have been three staff changes. Linda Moore is Interim Director of Career Services. Adam Due is Interim Chief of Police. Mark Hudson is Director of Housing and Dining Services. The travel agency will operate in the University Union two days a week. Our discounts apply to personal travel as well as University travel.

President Hencken: There will be a welcome reception for Blair Lord on Wednesday.

Floor Opened to Questions: Zahlan: How was travel agency selected. Cooley: Request was sent out to 40-50 agencies. Selection was made according to state procurement codes. Only local agency to complain didn't even respond to our request for bids. Fischer: Where will Orientation report? Hencken: It remains in Student

Affairs. Tidwell: A student that was registered for my Senior Seminar was impressed by the help she received from administrators in Old Main. What is the status of the two Dean searches? Lord: Most Dean searches are launched in late October to early December. We are in working on it now. Dilworth: Are we moving away from telefund? Nilsen: Telefund is effective for some departments, but not for others. Fischer: Are events planned for the openings of the new facilities? Hencken: Yes. We look at these as University celebrations and should be gala events. The library staff deserves real credit because of the way they have handled the situation. Tidwell: Will the same firm be used to move back into the library? Cooley: It is a low bid process. Fischer: Will Jill Nilsen be going to the legislature? Hencken: Our lobbyist has done a good job. I didn't want to make too many changes. Fischer: Are we going to hire a webmaster for recruitment? Nilsen: We do have money to hire someone. Tidwell: Where does the staff in CATS fit in? Do they help departments with web pages? Nilsen: Web pages are very important in recruitment. Hencken: We look forward to working with you.

2. Report from Les Hyder, IBHE Faculty Advisory Committee:

Les Hyder, EIU Representative to the IBHE Faculty Advisory Committee: IBHE staff members are competent, deicated, committed, and responsive individuals. They are very influential with the board and the governor. Several of our alumni are deputy directors of the IBHE. The FAC meets ten time a year. We will meet at Eastern in April. My observations of other campuses at which we have met is that they make a more favorable initial impression. The IBHE staff members are very good at soliciting responses to IBHE reports. I have carried forth the agenda which you asked me to bring forward. Our first meeting of the academic year will be on September 7th in Chicago where we will set the agenda for the year. (Handout distributed, a copy is attached to the minutes.) There will be an FAC subcommittee on quality and student outcomes. Zahlan: How is prioritization and balance between competing needs of different institutions accomplished? Can our needs be presented in such a way that it isn't "I want more than you". Hyder: Keith Sanders is aware of Eastern's needs. From mingling with members of IBHE staff, I know they are also aware of Eastern's special needs. Clay-Mendez: Salary parity among similar institutions is a common interest. Hyder: The salary issue has a domino effect. Tidwell: Performance data should be considered. Eastern is not at the bottom in performance, but salaries are at the bottom. Hyder: The board cannot benefit Eastern at exclusion to others. We do have a lot of friends. Zahlan: There is a problem with the alliances between community colleges and for profit degree institutions not accredited in the state. Community colleges should only be dealing with accredited institutions. Hyder: The outside institutions are accredited. Zahlan: The other institutions are not held to the same standard as our own institutions. Tidwell: Speaking of accreditation, are we up for North Central accreditation again? Fischer: In three years. Fischer: I have a problem with a teaching certificate from community colleges. They are acting as four-year colleges without the other two years. B. Lord: It is a national trend, but Illinois is in front. Fraker: What about alternatives to teacher certification? Fischer: That is ridiculous. Tidwell: When there was a nursing shortage, it was met by R.N. programs at two year institutions. Zahlan: Allocations from state being replaced by internal allocations leads to contentions between administration and staff. It causes serious strains. Hyder: The legislature knows there is waste in universities. This is one way to deal with the waste. However, we are long since having any fat in our budget. A one-percent cut in budget is problematic. Dilworth: Regarding the item on the list for all high school students to have a college prep program - don't declare students prepared for college after giving them one high school course. Hyder: There was a strong movement toward a high school college prep course, but it appears less viable now. Tidwell: It doesn't make sense for all students to go through a college prep course, not all students attend college. Illinois does not have a good vo-tech system. Fischer: What is considered college prep? Best: This may be a way to correct the disparity in funding between districts. Young: I would like to hear more about the last item, assessment of student learning. Is there a threat from the other side? Hyder: We want to address the issue to make sure threat does not come from above. Young: NCATE has new standards. R. Deedrick: Does FAC prioritize its goals. Hyder: No, we respond to others. Tidwell: Is web instruction still a hot item with the IBHE? Hyder: Yes, there is money available.

At this point, Old Business was continued from point at which it hand been suspended.

6. Class Scheduling Committee: Tidwell: There will be a trial run with Economics and Music in November. A broad trial will be done in December. A production run will be done in January 2002. There will be a web interface so faculty can look up room usage. Training will take place in October and November.

7. Faculty Senate-UPI Social: Fischer: The Faculty Senate-UPI social will be here September 25th from 3:00-4:00 p.m. A brief meeting regarding shared governance and the contract will take place. We will share

the cost of refreshments.

8. Illinois State Benefits Resolution: Fisher: I sent an email, but I have not yet received a response.

9. President Surles Resolution: Fraker: I didn't bring my original proposed resolution as it seems a moot point. There were a variety of responses. Zahlan: (Handed out copies of her proposed hiring practices and Surles resolutions) My resolution is at the bottom of the page. Fischer: I held back from commenting. Dilworth: I am definitely not in favor of this bland wording. It seems to say we are glad you left. Benedict: I advocate retaining the statement regarding inroads into legislative relationship. Carwell: I agree with what Reed said. Several people project the image of Eastern off campus. Zahlan: I disagree with the statement about the legislature. Fischer: After spending time with people at IBHE it was clear they thought Surles's presentation to them was the best ever. We weren't crying anymore. Tidwell: Keith Sanders told us that. Other people can debate substantive content. We need to say thanks for working hard for that. We have a perception that things have improved. B. Lord: I wouldn't be uncomfortable with IBHE things, but would be with internal things. Clay-Mendez: I also would be fine with IBHE, but other people are involved in image of University. Fischer: French and I will reword this and bring it back. Fraker: I believe in what she said. She was a friend of the University, not necessarily a friend of the faculty. Fischer: Okay if we try again?

10. Hiring Practices Resolution: Tidwell: Did you contact Cynthia Nichols? Fischer: She pointed me to BOT Bylaws Article II Section 2, B. It states that administrative employees may be hired by the president in some cases with prior approval of the board. The contract cannot be for more than three years. Tidwell: The whole position is unusual. Benedict: What does a resolution do? Does it poke the BOT in the eye? Zahlan: This (hiring) could have been done under regulations. Benedict: I don't want to chastise the BOT. Zahlan: Shared governance must be protected for the future. Best: This is like copyright protection. If you let someone violate your copyright, eventually you may lose your copyright. Shared governance is a principle, not a policy. Zahlan: This may be unworthy of your exalted status, but our credibility is on the line. Best: I have run this by several people and something should be done, but others don't think anything needs to be done. Tidwell: It's arguable, but it didn't violate policy. Young: Does anyone disagree there is not an important principle here. To follow Reed, should we nurture our relationship with the BOT? Zahlan: I can reword this. Does the Senate have any instructions? The resolution would be in our minutes and sent to the BOT with a letter. Benedict: Could we send a letter without a resolution? Fischer: Yes. Fraker: A letter can state our view, but it needs to be made public. I think a resolution is contentious.

VI. Adjourn: Tidwell/Canivez (and others): 4:04 p.m.

Respectfully submitted,

Douglas Brandt, Recorder

EASTERN ILLINOIS UNIVERSITY

Petition for Nomination to University Councils

With the approval of the individual herein designated, we, the undersigned do hereby nominate

_____ **As a candidate for the**
Name of nominee

Council on Faculty Research
Name of Council/Committee

in

(College/area if applicable)

Name

Faculty Rank

Department

1. _____
2. _____
3. _____
4. _____
5. _____
6. _____
7. _____
8. _____
9. _____
10. _____

Completed petitions must be returned to Bud Fischer, Biology Department, Life Sciences Building, by 2:00 PM, Friday, March 30, 2001.

Answer to questions posed by the specific committees must be emailed to Bud Fischer (cfruf) by 2:00 PM, Friday, March 30, 2001.

Candidates for the Council on Faculty Research must attach a curriculum vita to the nomination petition.