

## **FACULTY SENATE MINUTES FOR SEPTEMBER 18, 2001 (Vol. XXXI, No. 5)**

The Faculty Senate agenda is posted weekly on the Web, at 1162 Life Science Building, and at 2504 Buzzard Hall.

### **I. Call to order by Bud Fischer at 2:03 p.m. (Conference Room, 2540 Buzzard Hall)**

Present: R. Benedict, D. Brandt, G. Canivez, D. Carwell, L. Clay-Mendez, J. Dilworth, B. Fischer, F. Fraker, B. Lawrence, J. Pommier, J. Tidwell, B. Young. Absent: S. Scher. Excused: J. Best, A. Zahlan.

Guests: W. Weber, S. Rich, K. Waggoner, P. Guinane, R. Augustine, R. Deedrick, D. Fernandez, C. Houston.

### **II. Approval of the minutes of September 11, 2001.**

#### **Motion (Canivez/Clay-Mendez) to approve the minutes of September 11, 2001.**

**Corrections:** Canivez: V. A. 2. line 2, Barbara O'Donnell's name is misspelled. V. A. 2. line 8, Omission: Daniel McMillan's appointment to CFR is for the 2001-2002 academic year.

**Yes:** Benedict, Brandt, Canivez, Carwell, Clay-Mendez, Dilworth, Fischer, Fraker, Pommier, Tidwell, Young.

**Abstain:** Lawrence. **Passed.**

### **III. Communications**

- A. Email from Dean Hine requesting the Senate to appoint a member for Adult and Continuing Education Continuing Education Coordinating Council to a two year term. -- September 6, 2001

**Any faculty member interested in serving on the Adult and Continuing Education Continuing Education Coordinating Council to a two year term, please contact Gary Canivez, [cfglc@eiu.edu](mailto:cfglc@eiu.edu), or Bud Fischer, [cfruf@eiu.edu](mailto:cfruf@eiu.edu).**

- B. Email from Kathy Simmons requesting the Senate to appoint a member to the TEDE Grants Steering Committee. -- September 13, 2001.

**Any faculty member interested in serving on the TEDE Grants Steering Committee, please contact Bud Fischer, [cfruf@eiu.edu](mailto:cfruf@eiu.edu).**

- C. Email Blair Lord stating he will be absent from today's meeting because he will be at the BOT retreat. -- September 17, 2001
- D. Email from Bob Augustine regarding the International Tea on Thursday September 27 at 4:00 p.m. in the Charleston-Matton Room. -- September 17, 2001

### **IV. New Business**

#### **A. Question and answer session with Kathy Waggoner, Assistant Director of Disability Services**

K. Waggoner: One of our jobs is to determine accommodations needed by students with disabilities. We help provide equal opportunities to learn. We review documentation to determine eligibility. The type of documentation varies with the type of disability. Sometimes we are restricted by external agencies. As an example, certification testing agencies restrict us from using accommodations. We provide support for faculty and staff to provide accommodations. For example, if the accommodation is extra time on an exam, we can provide a place and a proctor for the exam. The size of our staff limits our expansion of services. Another service we provide is preparing video tapes for sight limited students if they are not available commercially. We also make bad weather calls. We call Facilities Planning and Management to alert them that a student needs a path cleared. We conduct workshops for students and faculty. Why do we provide these services? It's the law. Equal opportunity and anti-discrimination laws are applicable. Current projects we are working on include a Fall Conference for Special Education, a Start Smart program for disabled students making the transition from high school to the University, and a workshop on communication with disabled students. We are currently working with Rehabilitation Services to determine whose financial responsibility it is for some of the more costly accommodations such as interpreters. A current issue of interest is accessibility of online courses to disabled students. We are trying to initiate development of policies for waivers and substitutions for disabled students. We would like to develop an Advisory Board Committee.

Canivez: No two states have the same criteria in determining disabilities and even within the same state the criteria are applied non-uniformly. How much does that impact your office? K. Waggoner: Not that much. There are legal differences between K-12 and college. Services in K-12 are mandated. Services in college must meet ADA and EO guidelines. Clay-Mendez: We had a disabled student that took Spanish. The faculty really appreciated assistance they received from your office. Tidwell: We need to stay on top of accessibility of web based

material. There is software available to analyze the accessibility of sites. K. Waggoner: It is possible we could have graduate assistants work with the Center for Academic Technology (CATS). Tidwell: The CATS staff may need training. When time limitations are a critical factor, such as journalistic deadlines, how do you handle that? K. Waggoner: We can't accommodate for essential components. For example, spelling might be an essential component of a foreign language. Fischer: How do you handle a disruptive student? K. Waggoner: All students must follow the conduct code. Dilworth: If the accommodation is more time for an exam, how do I do that? K. Waggoner: Tell students to set up an appointment to discuss the accommodation and have instructor call me if there is a difficulty. My job is to help if necessary. I need to know the exam schedule so logistics can be worked out. Clay-Mendez: I have two students with an excessive number of absences from class. One states she misses class because of morning sickness and the other says she must see her obstetrician in Chicago. K. Waggoner: We must look at whether attendance is essential. There is no accommodation for lack of attendance. Canivez: Is pregnancy a disability? K. Waggoner: It can be.

## **V. Old Business**

### **A. Reorganization**

S. Rich, Director of Alumni Services: The reorganization is seamless. We had reported to External Relations previously until a year and a half ago. Lou Hencken and Jill Nielsen have been to all of our meeting anyway. It is a non-issue and has not changed our mission. We are sending emails out to department chairs to initiate a series of lunches with them. Fischer: Are there any new plans for fundraising? S. Rich: We are friend raisers, not fund raisers. Benedict: Does technology help access to alumni? S. Rich: Our new alumni database gives us the capability of keeping email addresses. When we publish a new alumni directory every five years, a survey is sent out which allows us to gather up to date information, such as email addresses that change quite often. Fischer: I contacted Rich McDuffie, Athletic Director. He said that the President is the contact in most universities. The NCAA has asked for more direct presidential contact between the athletics programs and the presidents. Frank Hohengarten said the move to academic affairs can lead to new and productive ends.

**Motion (Carwell/Canivez): Adopt the proposed resolution in support of the planned administrative reorganization. Yes:** Benedict, Brandt, Canivez, Carwell, Clay-Mendez, Dilworth, Fischer, Fraker, Lawrence, Pommier, Tidwell, Young. **Passed.**

### **Resolution dealing with administrative reorganization Faculty Senate, Eastern Illinois University, Sept. 18, 2001**

**Whereas** interim President Lou Hencken has proposed an administrative reorganization which would

- move Admissions, Records and Registration from Student Affairs to Academic Affairs;
- move Alumni Services from Student Affairs to External Relations; and
- move Athletics from Student Affairs to the President's Office.

**Whereas** President Hencken has formally informed the Faculty Senate of this proposal as required under Article III of the Faculty Senate Constitution;

**Whereas** the Faculty Senate has consulted members of the University community about the merits of the proposed administrative changes;

**Whereas** the Faculty Senate has discussed the proposed changes in open session;

**Be it resolved** that The Faculty Senate goes on record as supporting the proposed administrative changes.

### **B. Committee Reports**

**1. Executive Committee:** Fischer: We are scheduling a meeting for some time during the next three weeks. CUPB meets at 3:00 p.m. tomorrow. I have prepared the letters to the BOT and the President regarding shared governance.

**2. Nominations:** Canivez distributed list of appointments to boards and councils. Fischer: I have had no response of interest in the TEDE Grants Committee or the Presidential Portrait Committee.

**Motion: (Clay-Mendez/Dilworth) Nominate John Pommier to serve on the Presidential Portrait Committee.**

**Yes:** Benedict, Brandt, Canivez, Carwell, Clay-Mendez, Dilworth, Fischer, Fraker, Pommier, Tidwell, Young. **Abstain:** Lawrence. **Passed.**

Fischer: I was contacted by the Parking Advisory Committee Chair, Adam Due. According to the bylaws, we are to make a two year appointment and an alternate, so we are one person short.

**Any faculty member interested in serving on the Parking Advisory Committee for a two year term with the first year as alternate and the second year as regular member, please contact Gary Canivez, cfiglc@eiu.edu, or Bud Fischer, cfruf@eiu.edu.**

**3. Elections:** Benedict: Dean Hanner has sent out email to appropriate chairs asking for names of faculty to consider for making an appointment to the Council on Teacher Education.

**4. Student-Faculty Relations:** Benedict: We will be meeting with the students on fostering an academic atmosphere.

**5. Faculty-Staff Relations:** Young: I have received no response to my email from Theresa Sims.

**6. TEDE Committee:** Tidwell: The interview schedule for Glenn Everett has been moved to October 10th from September 26th.

**B. Presidential Search:** Fischer: The B.O.T. will start working on a time-table for the presidential search.

**C. Dean Searches:** Fischer: Both colleges that are searching for deans (COS and LCBAS) have spoken with chairs regarding search procedures.

**D. Faculty Senate/UPI sponsored social:** Fischer: The Faculty Senate/UPI sponsored social will be here on September 25th. We will have a one hour meeting that day, then we will spend fifteen minutes talking about the contract and shared governance.

**E. Student evaluation resolution:** Fischer: Last Spring we passed a resolution in support of a Student Senate resolution requesting that a question be added to student classroom evaluations. Is that the recollection of those members that were present at that meeting last Spring? That is what the minutes indicate. If so, I will meet with Jessica Catto and draft a letter to which the resolution will be attached and send it to department chairs, DPC chairs, and the UPC.

**D. Discussion of topics to be addressed by Faculty Senate:** Fischer: I would like to have a list of topics that fall under each of the committee topics by October 2 and discuss those lists at that time. We will spend five or ten minutes on each group to see where we want to go with those topics. These might be possible topics for a fall forum. Benedict: We may want to consider the possibility of a joint forum with students. Fischer: We will consider dates before and after Thanksgiving break for the fall forum.

**E. Other:** Fraker: The test run will be October 15 at 10:00 a.m. They are looking for some more volunteers as some of those initially invited had conflicts. Clay-Mendez: I'll volunteer. Dilworth: I'll volunteer. Tidwell: I'll volunteer. Fraker: I'll forward the names of the volunteers to Sue Harvey.

Fischer: In the spirit of fostering an academic atmosphere, there is a movie at 7:00 p.m. this evening in Coleman Hall. The title is "Life and Death" and it stars Andy Garcia.

Fischer: I would like to thank all of the Red Cross volunteers and donors. Raising \$34,000 in a short time is a considerable accomplishment for our community.

Young: Tomorrow evening at 7:00 p.m., Economics, History, and Political Science will be hosting a panel discussion regarding recent events.

Young: I was very impressed by the model of the Fine Arts project. Fischer: It is worth taking a look at. It's going to be great. Young: The new building will make Krannert Center look pedestrian. Perhaps we can come up with a resolution thanking those involved.

**VI. Adjourn: Carwell/Dilworth: 3:15 p.m.**

Respectfully submitted,

Douglas Brandt, Recorder