

The 2003-2004 Faculty Senate minutes and other information are available on the Web at [www.eiu.edu/~FacSen](http://www.eiu.edu/~FacSen). The Faculty Senate agenda is posted weekly on the Web, at Coleman Hall 3556, and on the third-level bulletin board in Booth Library. Note: These Minutes are not a complete verbatim transcript of the Senate meeting.

## ANNOUNCEMENT

**Attached to these Minutes is an update of the Faculty Development Committee's mission, function, activities, and plans.**

### **I. Call to order by Chair David Carpenter at 2:00 p.m.** (Booth Library Conference Room):

Present: J. Allison, R. Benedict, A. Brownson, D. Carpenter, D. Carwell, L. Comerford, B. Fischer, B. Lawrence, A. HaileMariam, W. Ogbomo, J. Pommier, S. Scher, J. Stimac, J. Wolski. Excused: M. Monipallil. Guests: Blair Lord, Will Hine, Kylie Lacy, J. C. Miller, Kevin Sampier.

**II. Approval of the Minutes of April 13, 2004: Motion (Comerford/Fischer) to approve.** Yes: Wolski, HaileMariam, Stimac, Comerford, Carwell, Brownson, Benedict, Allison, Fischer, Ogbomo, Lawrence, Carpenter. Abstain: Scher. **Motion passed.**

### **III. Communications:**

- A. Agenda for the April 26 meeting of the Board of Trustees.
- B. Minutes of the February 6 Meeting of the Board of Trustees.
- C. *Annual Report to the Board of Trustees* (dated 4/26).
- D. Student Senate Minutes of March 10.
- E. Student Senate Minutes of April 6.
- F. Jon Blitz (4/13): E-mail offering to contribute to further Senate discussion regarding Athletics funding.
- G. Jeff Cooley and Blair Lord (4/14): Memorandum accompanied by "Final Report of the Comprehensive Technology Planning Committee (CTPC). The report prepared by the 24 members of the committee is available at <http://cats.eiu.edu/ctpcfinalreport.cfm>. The web page includes "hot links."
- H. Ebrahim Karbassoon (4/16): E-mail notification of Dr. Barnett's Interview (4/22-23) for the Dean of Honors position.
- I. Jonelle DePetro (4/16): E-mail regarding the search for an Honors Dean: "I wonder now with only two candidates if this affects the integrity of the search? Should the search be postponed and reorganized again at a later date?" Senators discussed the current situation related to the search. Two of the four invited candidates have accepted positions elsewhere, and now there are just two candidates for interviews -- one internal and one external. Carpenter asked Senator Stimac if the search committee has decided to invite additional candidates to campus. Stimac and the Provost explained that, unless both the internal candidate and the external candidate are "acceptable" candidates after their on-campus interviews, the Provost will authorize the search committee to invite additional candidates to assure an effective search and selection process.
- J. William Weber (4/12): Memorandum and report regarding Summer Calendar. Provost Lord explained that concerns the Council of Graduate Studies raised about cohort programs that extend beyond six weeks have been addressed and accommodated by the plans for the calendar.
- K. Bailey Young (4/15): E-mail requesting "that the Faculty Senate revisit the issue of Alumni Fundraising." He finds it "frankly outrageous and invidious" that Athletics has been accorded an opportunity to call its alumni while academic departments will not. He advocates "a resolution to correct a policy that appears unfair" and that, in his view, will result in "diminishing History's Gift Fund in the years ahead." Senator Scher wondered why departments, such as the Psychology department, couldn't establish student clubs to conduct telefunding. Both Carwell and Scher wondered why 33% of donated moneys for departments must be paid for telefund services since Alumni Services receives a budget for its operations. Fischer noted that the telefund is going on currently and that this is not the time to consider changing the process. Lord underscored that Ruffalo Cody is working on new prospects only. Some of the expenses result from Ruffalo Cody's need to hire student callers.
- L. Keith Spear (4/20): Memorandum requesting the Senate to consider recommending caps on the number of Gateway students admitted to "any one section" (course). Among his concerns is the number of requested reports of students' progress during the semester. After some discussion about Eastern's public obligation to serve a wide range of students of varying ability and preparation, senators agreed to continue discussion at a future time.

- M. Jill Nilsen (4/16): E-mail forwarding Jonathan McKenzie's communication to deans and department chairs regarding the fundraising role of and fee-structure for Athletics and other areas ("Honors Program, Friends of WEIU-TV, Buzzard Campaign-Student Publications, Booth Library, The Tarble Arts Center, Emphasis on Eastern, the 1895 Annual Fund Campaign, the EIU Administrative Fund, and the Human Services Campaign - CDS account").
- N. April 8 Minutes of the Intercollegiate Athletics Board. As the Minutes report, the President has recommenced freezing appropriated dollars for Athletics at the current level. During a conversation Carpenter had with the President yesterday (4/19), the President stressed two points: an intention to remain firm about the recommendation to freeze the level of appropriated dollars for Athletics and a commitment that Athletics will share in any reductions resulting from a recision. Senator Fischer emphasized that the printed report of the President's recommendation does not include such language. Provost Lord confirmed that Carpenter's explanation accurately reflects the President's final recommendation, and that the President's views will be added to the printed recommendations to be presented to the Board. Fischer said such a revision would be helpful as a clarification of the President's views, and he concurred with Carpenter that the Senate should approve the President's revised recommendations.
- O. Student Senate Minutes of January 28.

#### IV. Business:

- A. Faculty Development Committee Report: Assege HaileMariam provided a detailed report on Faculty Development. She explained the committee's activities related to monthly focus groups, external speakers, co-sponsored events, mini-grants (18 faculty members received financial support), updates to the Faculty Development website, a new mission statement for the committee, the committee's plans, and the committee's function. A printed account of the report is attached to these Minutes. Provost Lord stated his intention to establish a director of faculty development. In the meantime, he intends to provide some release time for the person who directs faculty development activities. Senator HaileMariam indicated her wish to increase funding for Team Grants and other activities, and Senators HaileMariam and Fischer stressed the high level of support faculty development has received from the Provost.
- B. Executive Committee: Carpenter distributed the Academic Affairs Subcommittee Report from CUPB so that Senate members could review the IBHE's plans concerning Priorities, Accountability, and Productivity. He noted that the subcommittee members noted the plan's similarities of the PQP (Priorities, Quality, and Productivity) from a decade ago.
- C. Nominations Committee: Senator Wolski reported that Senators Fischer and Stimac have agreed to serve on the Contributions and Awards Committee. One of them will serve, depending on which one's name is drawn from a hat. One Senate member, John Pommier, has agreed to serve on the Development Communications Committee. **A motion (Wolski/Fischer) to appoint Pommier passed unanimously.** Wolski stated that a faculty member from each college is needed on the Institutional Review Board. She asked for a call for volunteers. Senator Wolski then stated that Les Hyder wishes to serve another term on the IBHE Advisory Faculty Advisory Council. **A motion (Wolski/Pommier) to appoint Hyder passed unanimously.**
- D. Resolution Regarding Scholarly Publications: **This resolution as amended (Brownson/Stimac) passed unanimously. The resolution is as follows:**

Whereas, access to scholarly literature is vital to all members of the academic community; and

Whereas, current prices and rising costs of scholarly publications and packaging practices of some scholarly publishers threaten continued access and constrain the development of library collections;

Be it resolved that the Faculty Senate calls on faculty members and departments to work with their disciplinary societies to create more sustainable models of peer-reviewed publications.

**The Senate adjourned at 3:00 p.m. to attend the Senate/UPI Reception for Retirees.**

#### Future Agenda Items:

Community Service Programs and Opportunities, EIU Foundation, Faculty Participation in Establishing Fundraising Priorities.

Respectfully submitted,  
John Allison

## Faculty Development—Spring 2004 Update

(prepared for the 20-April-04 meeting of the Faculty Senate)

1. **Monthly Focus Groups** provide faculty with an opportunity to meet and discuss some aspect of teaching. The topics for this semester were:

- Developing Effective Library Assignment
- How to Keep Your Teaching Fresh
- Keeping Senior Faculty Engaged

2. **External Speakers** provide faculty with a half-day workshop once each semester.

- Todd Zakrajsek, Director of the Faculty Center for Innovative Teaching at Central Michigan University gave a workshop on Monday, April 12. The topic for his workshop was “Maximizing Learning: Creating Positive Learning Environments for Your Students.”

3. **Co-Sponsored Events** have included:

- A fitness assessment for faculty by the Assessment, Testing and Prescription (ATP) Lab in February
- A copyright workshop with CATS in March: Is Copying Right? What Every Professor Should Know About Copyright Law.

4. **Mini-Grants** for improving instructional activities and course content:

- 18 faculty members received monies to support their efforts.

5. The **new additions to the Faculty Development website**:

- A list of faculty development **activities**
- A **link** to EIU Events Calendar
- New mission and function **statements** (below)

The Faculty Development website can be accessed at

<http://www.eiu.edu/~acaffair/FacultyDevelopment/> or from EIU’s home page by selecting “Faculty Development” from the “Academics” pop-up menu.

6. **Work in Progress**:

- Modification to the Fall Faculty Orientation

- Focus group and workshop opportunities for the fall semester
- More collaboration with campus wide resources
- Director of Faculty Development and space
- Release time for Faculty Development Chairperson

## **Faculty Development Committee**

### **Mission Statement**

The central mission of Faculty Development at Eastern Illinois University is to develop and enable excellent faculty to provide high quality service and leadership across the university's integrated missions of teaching, research, scholarship and creative activities. The aim is to promote overall faculty excellence, morale, and collegiality and to facilitate superior and timely responses to changing external and internal circumstances and priorities.

### **Function**

The primary function of Faculty Development is to provide professional development opportunities in the following areas:

- Teaching effectiveness
- Research and creative activities
- Integration of instructional technologies
- Early, middle and late career needs and interests

The Faculty Development Committee periodically assesses and refines its mission and functions accordingly. The committee develops plans for each academic year and provides a variety of programs, activities and resources that are relevant to the professional development of faculty at Eastern Illinois University.

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Assegedetch HaileMariam, Chair  
Faculty Development Committee