

FACULTY SENATE MINUTES FOR March 29, 2005 (Vol. XXXIII, No. 24)
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The 2004 – 2005 Faculty Senate minutes and other information are available on the Web at <http://www.eiu.edu/~FacSen>. The Faculty Senate agenda is posted weekly on the Web, at Coleman Hall 3556 and on the third-level bulletin board in Booth Library. Note: These minutes are not a complete verbatim transcript of the Senate meeting.

Notices to Faculty:

N.B.: Faculty are asked to comment on a list of questions for panel discussion at the 22 April meeting of CUPB. The questions are:

- 1. From the perspective of your constituency, what attracts students to EIU?**
- 2. What can we do to enhance students' experiences at EIU?**
- 3. What is the profile of the student best served by EIU?**
- 4. If the Capital Development Board approved funding for EIU to construct two structures, what should be built?**
- 5. Consider this wishful thinking ... If EIU had a magic lamp that would grant three wishes to campus, what should those wishes be and why?**

I. Call to order by Chair David Carpenter at 2:00 p.m. (Library Conference Room, Booth Library)

Present: J. Ashley, J. Allison, A. Brownson, D. Carpenter, L. Comerford, R. Fischer, A. HaileMariam, J. Kilgore, M. Monipallil, W. Ogbomo, J. Pommier, J. Stimac, B. Wilson, and J. Wolski. Excused: R. Benedict.

Guests: B. Lord (Provost and VPAA), B. Weber, (AVPAA), B. Irwin (Dean, Honors College), C. Rohn (Dean, CEPS), M. Pearson (Director, Faculty Development), D. Hoadley (Dean, LCBAS), K. Sanders (Director, CASA), D. Dawson (Head Advisor, Gateway Program), C. Boyer (Assistant Director, Student Support Services / TRIO), D. Hopgood (Assistant Director, Academic Assessment and Testing), E. Davidson (Assistant Director, Health Education SHS), D. Muffler (VPAA, Student Government), R. Huwer (PHC), J.C. Miller (Student Government), and K. Mayhugh (reporter, *Daily Eastern News*).

II. Approval of Minutes of 22 February 2005.

Motion (Ashley / Kilgore) to approve the Minutes of 22 March with modification. Yes: Ashley, Brownson, Carpenter, Comerford, HaileMariam, Kilgore, Monipallil, Ogbomo, Pommier, Stimac, Wilson, and Wolski. Abstain: Allison, Fischer.

III. Announcements

- The Faculty Retirement Reception will be held on Tuesday, 19 April in the Tarble Arts Center from 2:30 – 4:00 p.m. Faculty Senate will meet that day, but only for the first ½ hour then will adjourn to the Faculty Retirement Reception.
- Senator Kilgore reported that Dr. John Guzowski will read from his poetry at the Tarble Arts Center on April 5 at 4:30 p.m.
- Senator Wilson informed the Faculty Senate that the Annual Sigma Xi banquet would be held on Thursday evening, March 31, 2005 in the University Grand Ballroom.

IV. Communications

- Reply from Gary Reed, re: Coleman Hall floors repairs. All the tiles have been removed. The dust is from sanding to achieve a flat surface and there was no asbestos hazard.
- Update from Drs. Weber and Pearson, re: Faculty Development. Dr. Weber began the discussion of Faculty Development (<http://www.eiu.edu/~facdev>) and added that the Faculty Development concept

came from a Faculty Forum. In January, Dr. Pearson was appointed at the first Faculty Development Director. With all of this, Faculty Development is moving to the next level. Dr. Weber then introduced Dr. Pearson. Dr. Pearson thanked the Faculty Senate for the opportunity to speak. She began the discussion stating that the philosophy behind Faculty Development can be summarized with a quote from Richard Henry Dann: "He who dares to teach must never cease to learn." Dr. Pearson stated that she has three goals with Faculty Development: 1) enhance what is already being done, 2) maintain the continuity and sustain the programs, and 3) increase and implement new programs. Dr. Pearson then had a short PowerPoint® presentation. Topics included in the presentation are establishing a community of learners, promotion of focus groups, increasing awareness of Faculty Development, revision of the Faculty Development website for better functionality, begin involvement in the Professional and Organization Development Network in Higher Education (<http://www.podnetwork.org/>), continued focus on all levels of faculty mentoring, increasing new faculty orientation as a way to welcome faculty, continuing Faculty Development Support Grants, formerly Mini-grants, co-sponsoring of events, and development of a yearly calendar (**attached**) so faculty have plenty of notification. Senator Pommier welcomed Dr. Pearson's great enthusiasm. Dr. Pearson concluded her remarks by adding that she will contact Student Senate with regard to some type of faculty appreciation day.

- C. Discussion with Karla Sanders, re: University Foundation courses. Senator Wolski began the discussion by asking Sanders how the new course structure is different from the 1-credit hour course she taught. Sander replied that approximately 6 years ago a committee was formed that decided that a 2-credit hour course better facilitate the objectives of the course. Based on national surveys, a 2-credit hour course showed greater gain than a 1-credit hour course. Sanders stated that the University Foundations courses have four learning objectives: University Foundations is a writing-active course with four main objectives: 1) To familiarize students with the expectations, policies, resources, and traditions of Eastern Illinois University, 2) To develop students' critical thinking, learning, and communication skills, 3) To enrich students' perspectives on personal, academic, and moral issues in higher education, and 4) To engage students in the educational and social life of the university. Upon completion of the course, students should be able to describe classroom norms, university policies/procedures, and faculty expectations, explain the purposes of higher education, use the resources and services provided by Eastern Illinois University, identify common problems and pressures facing today's college students, formulate educational and life goals, communicate more effectively (orally and in writing) with professors and peers, and analyze, criticize, and construct arguments on university life using critical thinking skills. Sanders added that the previous textbook, although titled "University Foundations," has been replaced with a custom published text that is specific to Eastern Illinois University, Charleston, and Coles County. Chapters now cover all aspects of transitional issues – plagiarism, getting along with peers and professors, note taking and reading skills. The second text being used has case studies of many topics. Requirements that instructors are asked to include in their particular course are at least three papers, an oral presentation, attendance at Academic Foundation Days, a campus activity report, use of email for assignments or feedback, and some type of class project. A suggested syllabus for instructors is found on the University Foundations web site at http://www.eiu.edu/~eiu1111/instructors/Instructor_home.htm. In response to the motion on the table ("The Faculty Senate requests that the committee responsible for University Foundations course begin discussion to restructure the course to include more academic and cultural programming."), Eric Davidson asked what is meant by "academic". Senator Fischer replied that events such as Convocation, participation in the 1-book, 1-campus project, and similar events would set the academic tone for new freshmen. Senator Ashley asked why Academic Foundations Day is required since many just get a signature and leave. Sanders replied that she did not have particular information on that, but that many students seemed interested in the event. The focus is to have students ask what it means to have a particular major. Senator Ashley added that is the goal is to have new freshmen choose a major, maybe required attendance at a symphony, concert, play, or lecture should be required. Attendance could be credit / no-credit. Cindy Boyer stated that academic expectations are important and that University Foundations does this. Foci of the course are transitions from high school to university. Davidson added that many sections require more work outside the classroom than typical courses. University Foundations should not be considered an easy A. Senator Kilgore asked Dean Irwin what her opinion was of the old and new formats, since she has taught both. Dean Irwin replied that some concerns are valid, e.g., Convocation attendance, but that it is very, very

hard course to teach since there is such a great diversity in the students enrolled. She would like to get more faculty involved in teaching the course. Senator Kilgore asked if it would be easier to teach if broken down by major. Dean Irwin replied yes and no. No, if the student was undecided. Sanders added that they do not want to segregate undecided majors from others, but other schools who have similar courses, do. Senator Pommier stated that he has recently taught the course and thought it was extremely challenging and academically focused course and that students greatly benefited from taking it. He added that it is an incredible class to get in touch with the new students. Senator Ogbomo asked how faculty are encouraged to teach the class. Sanders replied that she wasn't qualified to answer that, but was willing to ask faculty what they would require. Senator Ashley stated that some of the perception problems may be based on students just asking for signatures during Academic Foundations Days. Dean Irwin stated she helped to get Academic Foundations Day attendance added to the course. Some students take it seriously, while other do not. Don Dawson stated that students give a great deal of positive feedback from Academic Foundations Days attendance. He added that the course is not an easy A and that roughly half of the Gateway students who required to take the course get a C, D, or F in the course which is not-repeatable. Senator Fischer agreed that education is speaking and writing, but that he wants to get students engaged in the culture of learning. Senator Kilgore asked about the committee charged with University Foundations courses. Sanders replied that the committee meets every two weeks and is composed of former instructors of the course who have taught it at least twice. Senator Pommier asked if there have been studies on students' success from University Foundations. Sanders referred back to a handout on longitudinal data handed out at the 12 October Faculty Senate meeting (<http://www.eiu.edu/~FacSen/min0405/oct12.pdf>; also available at the instructor's web site previously given) in which it appears that students who participate in University Foundations do better than other first-time freshmen who do not take the course. Senator Ashley asked Sanders if the Faculty Senate passes the motion, would the committee take offense. Senator Fischer added that this motion might allow for an increase in credits to three. Dean Irwin questioned that if the course credits increased to three, they would get more academic material, but would they pay for the course. Senator Brownson added that an increase to 3-credit hours could allow some college-specific topics to be added. Senator Kilgore stated that a 2-credit hour course is difficult for advisers to work with since they are always looking to balance other 3-credit hour courses. Sanders stated that the University Foundations committee would discuss the concerns raised. Senator Fischer added that he thinks the faculty are doing a great job with the course, but that he just wants to see more student engagement across all aspects of the university. Debbie Hopgood asked Senator Fischer if he would explain the importance of Convocation. Senator Fischer replied that Convocation is a gathering of the Eastern Illinois University community in welcoming entering freshmen. Boyer stated that her students have been required to attend Convocation and that if University Foundations students did not attend, there would be very few students at all. Senator Allison expressed sympathy with the goals of Senator Fischer, but added that perhaps we are asking too much from the University Foundations. Perhaps, as brought forth in the Faculty Forum minutes, some type of program similar to the Passport System of the Emerging Leaders Program or general education with respect to cultural experiences could be included. Sanders stated that some program spread these types of requirements out over four years. Chair Carpenter thanked Karla Sanders, Cindy Boyer, Eric Davidson, Don Dawson, and Debbie Hopgood for the information they provided. Senator Fischer's (Brownson) motion that "The Faculty Senate requests that the committee responsible for the University Foundations course begin discussion to consider additions to the course to include more academic and cultural programming such as the Emerging Leaders Passport system and Convocation." Yes: Allison, Brownson, Carpenter, Comerford, Fischer, Kilgore, Monipallil, Pommier, Stimac, Wilson, and Wolski. No: Ashley. Motion passes.

- D. CUPB handout (**attached**) from 8 March meeting. Chair Carpenter asks Faculty to comment on a list of questions for panel discussion at the 22 April meeting of CUPB. The questions are:
1. From the perspective of your constituency, what attracts students to EIU? What can we do to enhance students' experiences at EIU?
 2. What can we do to enhance students' experiences at EIU?
 3. What is the profile of the student best served by EIU?
 4. If the Capital Development Board approved funding for EIU to construct two structures, what should be built?

5. Consider this wishful thinking ... If EIU had a magic lamp that would grant three wishes to campus, what should those wishes be and why?
- E. Provost / VPAA Lord informed the Faculty Senate that an internal search for the position of Associate Vice President for Academic Affairs has been opened with an effective appointment date of July 1, 2005. A full position description is available at www.eiu.edu/~civil/employment.htm
 - F. Provost / VPAA Lord informed the Faculty Senate that a review of the regulations in the University Process Guide has required changing the number of courses or credits able to be taken by staff to be the same as those available to faculty. The increase was done to be the most generous in the number of credits that an individual might take.
 - G. Email of 28 March from Steve Scher, re: University Foundations courses. The course is designed as a skills course, and it achieves its goals.
 - H. Email of 29 March from VPBA Jeff Cooley, re: SB1628. There is a Senate Bill (1628), which will amend the Ethics Act so that a person will be hired to focus specifically on higher education. This bill is in direct response to an email of 24 March to Matt Ryan, in the Governor's Office, in which concern was voiced that the average time taken to complete the ethics test was under ten (10) minutes.
 - I. Senator Ashley informed the Faculty Senate that Tom Cross has introduced a bill, or bills, to address the pension issue. Senator Ashley will follow up with Mr. Cross on these bills.
 - J. Memorandum of 29 March from Moori Toosi, re: email accounts at Eastern Illinois University. Toosi states that there are no provisions to delete his entire email account.
 - K. Senator Kilgore informed the Faculty Senate that he had talked with VPER Jill Nilsen and Stacia Lynch (Publications) about his concerns that the Eastern Illinois University web pages should have a greater academic focus. Senator Kilgore stated that it was not his intent to criticize the web pages. VPER Nilsen informed Senator Kilgore that the design of the web pages focuses on high school junior and seniors and that nothing is done without first doing market research and the collection of facts before publication. Stacia Lynch told Senator Kilgore that all publications are on a two-year cycle, so changes can be incorporated at the change. Senator Kilgore stated that the Eastern Illinois University Viewbook is very professional and praised the efforts made by the VPER, ER and publications offices. Senator Fischer stated that Senator Kilgore was correct in that the web pages should have a greater academic focus. Senator Fischer stated that there was no mention of academics on the first page for prospective students.
 - L. Senator Allison informed the Faculty Senate that he had been contacted with concerns from a few faculty about the global citizenship component of courses. CASL and CAA have sent out a joint letter asking faculty to complete a survey of how global citizenship is addressed in their general education courses. The concern raised is that the requirement of having a global citizenship component might impinge on course content and design.
 - M. Senator Brownson informed the Faculty Senate that the interview schedule for the Director of the Counseling Center has been posted online at <http://www.eiu.edu/~counscstr/DirectorInterviewSchedule.htm>
 - N. Senator Allison informed the Faculty Senate that the search for the Director of Facilities, Planning & Management is continuing. He added that several committee meetings have been scheduled during times he teaches.
 - O. Senator Fischer informed the Faculty Senate that the search for the Men's Basketball coach continues. Currently telephone interviews are being conducted and that he expects on-campus interviews in the next few weeks.

V. Old Business

- A. Committee Reports
 1. Executive Committee: no report.
 2. Nominations Committee: no report
 3. Elections Committee: **The elections will be held on Wednesday and Thursday, March 30th and 31st, from 8:00 a.m. to 4:00 p.m. outside the University Union Bookstore. Please do not forget to vote!!**
 4. Student-Faculty Relations Committee: no report
 5. Faculty-Staff Relations Committee: no report
 6. Distinguished Faculty Award Committee: no report.
 7. Budget-Transparency Committee: no report.

8. Drafting Committee: no report.
9. Other committees: no report.
- B. Motion: "The Faculty Senate requests that the committee responsible for University Foundations course begin discussion to restructure the course to include more academic and cultural programming."
- C. Child care at EIU
- D. Faculty Forum Recommendations
- E. Other

VI. New Business

- A. "What is our vision for EIU?" (Focus and Discussion to be grounded in specifics of CUPB's "SWOT" document and the Senate's Forum Reports).
- B. Discussion with C.C. Brinker, re: Student Life / Activities (3:00 p.m. on 5 April)
- C. Discussion with Chatt Chatterji, re: ITS / Spam / Spam filters, etc (2:00 p.m. on 12 April)
- D. Other

VII. Adjournment at 3:55 p.m.

Future Agenda Items:

Future Agenda Items: Board Trustees' Visit To/With Faculty Senate; Faculty Representation on BOT; Community Service Programs and Opportunities; EIU Foundation; Faculty Participation in Establishing Fundraising Priorities

Respectfully submitted,

John Paul Stimac

FACULTY DEVELOPMENT TENTATIVE SCHEDULE

Faculty Development “Tentative” Yearly Calendar: Topics have been selected and Speakers are being identified:

- September 5, 2005 Creating Active Learning in Large Classes
- September 21, 2005 Wellness Catalyst: Finding Time for Me, Doing Something I Enjoy".
- October 5, 2005 From Research to Practice: Teaching to Engage Students.
- October 17, 2005 Re-inspiring & Re-igniting Experienced Faculty
- October 26, 2005 **Teaching Professor Recipients Panel & Individual Presentations**
- November 2, 2005 The Wholesome Professor: Reducing Stress while providing teaching, research, and service
- November 14, 2005 Helping students enhance learning by engaging with the larger community
- January 17, 2006 How To Teach The Non-Traditional Student [**Panel**]
- January 26, 2006 The Scholarship of Teaching and Learning: Informing our Practice as Academicians
- February 6, 2006 The interaction between mentoring undergraduate research and teaching
- February 22, 2006 Culturally Responsive Teaching For The 21st Century Learner
- March 6, 2006: **Faculty Development Support Grant Recipients Panel Presentations**
- April 5, 2006: Spring Faculty Development Workshop

**Council on University Planning and Budget
Executive Committee Meeting Notes - March 8, 2005**

Members Present: Mary Anne Hanner, CUPB Chair, Mark Hudson, Student Affairs, Dr. Mahmood Butt, Department Chair Rep, Linda Coffey, Staff Rep

1. Resource Professionals Present: Judy Gorrell, Administrative Support for CUPB

The agenda for the March 25, 2005 meeting was discussed and approved. Chair Hanner will finalize the agenda after confirming the attendance of VP Cooley. The agenda is expected to be as follows:

1. Call to order
2. Approval of Minutes of February 25, 2005
3. Executive Committee Report
 - The CUPB meeting scheduled for April 15 has been re-scheduled for April 22. On April 15, there were conflicts with the 50th Anniversary of the Graduate School events as well as the EIU Foundation Donor Reception. The time and location of the April meeting are the same: 3:00 p.m. in the 1895 Room.
 - The Executive Committee developed a list of questions for the panel discussion which will be part of the April 22 meeting. These questions will be given to the chairs of Faculty Senate, Staff Senate, and the Speaker of the Student Senate or Student Body President for their responses at the April 22 meeting:
 - From the perspective of your constituency, what attracts students to EIU? What can we do to enhance students' experiences at EIU?
 - What can we do to enhance students' experiences at EIU?
 - What is the profile of the student best served by EIU?
 - If the Capital Development Board approved funding for EIU to construct two structures, what should be built?
 - Consider this wishful thinking ... If EIU had a magic lamp that would grant three wishes to campus, what should those wishes be and why?
 - Dr. Will Hine will present at report at the April meeting concerning EIU outreach through the School of Continuing Education.
4. Subcommittee Reports
 - Presidential Area
 - Academic Affairs Area
 - Business Affairs Area
 - External Relations Area
 - Student Affairs Area