

FACULTY SENATE MINUTES FOR November 9, 2004 (Vol. XXXIII, No. 12)

The 2003-2004 Faculty Senate minutes and other information are available on the Web at www.eiu.edu/~FacSen. The Faculty Senate agenda is posted weekly on the Web, at Coleman Hall 3556, and on the third-level bulletin board in Booth Library. Note: These Minutes are not a complete verbatim transcript of the Senate meeting.

Members Present: Allison, Ashley, Benedict, Brownson, Carpenter, Comerford, Fischer, HaileMariam, Kilgore, Monipallil, Ogbomo, Pommier, Wilson, Wolski. **Stimac.** Excused: Stimac. **Guests:** Blair Lord, Bob Augustine, Will Hine, Bob Chesnut, Diane Hoadley, Ryan Tracy, Kristin McGrath, Ashley Bright, Justin Smith, Diana Slaviero, Jen Peryam.

Approval of Minutes of November 2

The motion (Ogbomo/Brownson) to approve passed as follows: **Yes:** Allison, Brownson, Carpenter, Comerford, Fischer, HaileMariam, Kilgore, Ogbomo, Pommier, Wilson, Wolski. **Abstain:** Ashley, Benedict.

Announcements

- A. Carpenter has secured the Grand Ballroom for a Faculty Forum to be held February 1, 2005.
- B. Senator Fischer announced a Faculty Development Presentation, "Hands-On Experience Using Instructional Technology," to be held both November 10 and 18.

I. Communications

- A. Copy of Report to IBHE.
- B. Council of Chairs Minutes of October 13: Among other matters, the Council spoke with Chat Chatterji about computer installations, network settings, and work backlogs. A contractor has been hired to help with the backlogs.
- C. Copy of the "Eastern Illinois University Athletic Department Official Campus Visit Policies for Fall 2004."
- D. Intercollegiate Athletic-Board Minutes of November 4.
- E. Sue Songer (International Student Advisor): Memorandum (9/9) announcing and International Forum, "Being Muslim at EIU." The forum will be held in the Charleston-Mattoon Room of the Union at 2:30 p.m. on Tuesday, November 16. Chair Carpenter noted that the Senate would be in session at that time.

II. Committee Reports

- 1. Executive Committee: During the November 8 Executive Committee meeting with the President and Provost, there was discussion about a proposed Nursing Program at Eastern. At Carpenter's request, Provost Lord shared plans for the program with Senate members. Provost Lord stated that Eastern has and will request the IBHE for additional funds for the program. In the course of discussion, he noted the following: the program would be a baccalaureate-completion program (the first two years of training would occur at community college and other nursing programs); the IBHE is in favor of the program, and will continue to favor the program even if there is no immediate state funding for it; Eastern already provides facilities and services for continuing training of nurses from Lake View College; Eastern plans to pay \$100,00.00 for a person to help plan and coordinate the program, services which will include establishing necessary agreements with other institutions. Senator HaileMariam expressed support for the program but expressed concern about financial and other impacts on current programs. Senator Kilgore wondered if there is truly a shortage of nurses or, instead, a problem retaining nurses because of low salaries.
- 2. Nominations Committee: No report.
- 3. Elections Committee: No report.
- 4. Student-Faculty Relations Committee: No report.
- 5. Faculty-Staff Relations Committee: No report.
- 6. Budget-Transparency Committee: Senator Allison reported that he has arranged for the committee members (Allison, Ashley, Comerford, Pommier) to meet with Vice-President Cooley at 3:00 p.m., Thursday, December 2.
- 7. Other Reports
 - Senator Ogbomo stated that the Search Committee for a Director of Financial Aid plans to bring candidates to campus in early December.
 - Senator Pommier reported that on November 10, the Search Committee for a Faculty Development Officer would select candidates to invite to campus.

III. Business

- A. Guidelines for Human and Animal Subjects: A Discussion with Bob Chesnut: Dr. Chesnut began by stating that he wishes to meet with the Senate once a semester to report updates and answer questions. With regard to the Institutional Review Board (IRB), he assured senators that the Senate's recommended appointees have been appointed. The group also includes two members of the clergy. The IRB, chaired by John Best, is currently drafting and refining Guidelines. Faculty can see the draft on the web site and forward suggestions.

The Institutional Animal-Care and Use Committee has been expanded. The Committee's draft of Guidelines can also be viewed on the web site.

Currently a search is underway for a Compliance Coordinator. Later in the discussion, Chesnut said that appointees to the Committees are named by the Institutional Official (Bob Augustine), but Chesnut assured senators of the unlikelihood that the Officer would reject faculty recommended by the Senate (the Senate recommends two members to the IRB).

In the discussion, Chesnut indicated that application forms are not finalized, that thesis prospectuses sent to the committees will, in most cases, be evaluated by a single reviewer and receive a "turn-around time" of two days, that there are Guidelines to assure students are never coerced to participate in surveys, and that the Institutional Official can reject approvals from the committees -- a safeguard meant to assure maximum protection of subjects. Kilgore suggested forming an Appeals Committee to resolve conflicts. Senator Wilson asked if faculty must seek approvals from the committees now. Chesnut stated that, until the Guidelines are finalized, submissions are voluntary.

Chesnut urged faculty to keep records of all time spent on federal-grant work (effort recording).

Senator Ogbomo pointed out the importance of clearing oral-reporting projects even though clearance for oral reporting/oral history is not currently required. Chesnut echoed Senator Ogbomo's concern, citing lawsuits sparked by uses of oral reporting that were not anticipated by human subjects.

- B. Discussion of Faculty Forum: Senator Benedict suggested foregoing a Faculty Forum this academic year since the general faculty has not proposed topics to the Senate. Senator Kilgore advocated the value of the "umbrella topic" proposed at earlier meetings -- "Improving Eastern's Academic Atmosphere" (originally proposed by Senator Fischer). Senator HaileMariam asked if any meaningful outcomes have resulted from previous forums. Senator Fischer answered in the affirmative: Faculty Development and measures to improve technology in the classroom have originated in Faculty Forums, including policies on computer privacy. Senator Allison mentioned outcomes based on faculty members' interest in more time to pursue required research/creative activity. Senator Ogbomo, too, mentioned positive outcomes, including the Provost's initiative to increase students' involvement in study abroad. Senator Allison asked the Provost what the initiative concerning study abroad would entail. Provost Lord said that the initiative is the "project *de jour*." He wants to involve more native students in study abroad -- to "increase activity" in all programs related to study abroad. Senator Allison asked if the initiative will be supported by new financial resources, additional commitment to foreign-language studies, personnel resources, and a foreign-currency account? Is the initiative a commitment or a wish? Provost Lord responded that funds are scarce -- that he wants to encourage departments to advertise and promote study-abroad opportunities for Eastern's students. Senator Pommier asked about steps to involve students in service-learning opportunities of the sort President Hencken has advocated. Provost Lord said that a committee has been formed to explore means to provide service-learning opportunities for students.

When the group returned to discussion about the Forum, Senator Wilson expressed interest in addressing recruitment/retention of faculty, and Fischer said that he still was including Allison's suggestion, "Quality of Campus Life." At Kilgore's suggestion, the group decided to continue discussion of the Forum next week, with particular emphasis on arranging an umbrella topic and subtopics.

- C. Campus Check-out Procedures for retiring Faculty: Senator Comerford called attention to certain off-putting aspects of current check-out procedures in some departments and other areas. Some departments expect faculty to turn in grade books, and the University withholds money from faculty members' final check for such minor matters as lost keys. He wondered if such procedures are appropriate ways to treat faculty members, some of whom have devoted decades of commitment to Eastern. Senate members decided to review check-out policies.
- D. K. Fischer stated that Student Government is interested in working with the Faculty Senate to promote a campus day-care program.

Adjournment: 3:21 p.m.

Respectfully submitted,

John Allison