

<b>FACULTY SENATE MINUTES FOR January 24, 2006 (Vol. XXXIV, No. 11)</b>
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The 2005 – 2006 Faculty Senate minutes and other information are available on the Web at <http://www.eiu.edu/~FacSen> The Faculty Senate agenda is posted weekly on the Web, at Physical Sciences Building 1450, and on the third-level bulletin board in Booth Library. Note: These minutes are not a complete verbatim transcript of the Senate meeting.

**Call to Faculty:** Chairs of all elected councils and committees are asked to notify Jeff Ashley ([jsashley@eiu.edu](mailto:jsashley@eiu.edu)) of any open seats on their councils or committees during 2006 – 2007 so that Faculty Senate can begin putting together the ballot for elections.

**Call to Faculty:** Faculty who have comments on the draft of Faculty Forum topics should contact the Forum Chair, Bud Fischer ([rufischer@eiu.edu](mailto:rufischer@eiu.edu)). The current Faculty Forum draft of topics is found in V.A.6(c) below.

**Notice to Faculty:** Nominations for the Distinguished Faculty Award are now being accepted. Please go to: [http://www.eiu.edu/~FacSen/dist\\_fac.html](http://www.eiu.edu/~FacSen/dist_fac.html) for the deadline and additional information.

**I. Call to order by Chair Assege HaileMariam at 2:00 p.m.** (Booth Library Conference Room)

Present: J. Ashley, A. Brownson, L. Comerford, L. Curry, R. Fischer, A. HaileMariam, R. Hoberman, R. Marshall, L. New Freeland, J. Pommier, J. Stimac, D. Van Gunten, and B. Wilson. Absent: M. Dao. Excused: T. Sinclair.

Guests: B. Lord (Provost and VPAA), D. Bower (Dean, CEPS), J. Johnson (Dean, CAH), S. Harvey (Records and Registration), R. Ranes (Graduate School), K. Reed (ITS), D. Reid (CAA), G. Richard (CDS), M. Zeigler (Academic Advising), J. Zieren (Financial Aid), T. Zuber (Records), C. Frederick (Student VPAA), J. David (Student Government), J. Melanson (Student Government), and K. Crow (Reporter, *Daily Eastern News*).

**II. Approval of Minutes of 10 January 2006.**

Motion (Brownson / Wilson) to approve the Minutes of 10 January 2006 with correction. Yes: Brownson, Comerford, Curry, Fischer, HaileMariam, Pommier, Stimac, Van Gunten, and Wilson. Abstain: Ashley, Marshall.

**III. Announcements**

- A. Faculty Development on 26 January: “The scholarship of teaching and learning: Informing our practices as academicians” by Dr. Bonnie Irwin; Charleston/Mattoon Room from noon to 1 PM.
- B. Faculty Development on 6 February: “The interaction between mentoring undergraduate research and teaching” by Dr. Mark McGuire; Charleston/Mattoon Room from noon to 1 PM.
- C. Faculty Development on 16 February: “After the award: Then what?” by Dr. Robert Chesnut, Charleston/Mattoon Room from noon to 1 PM.

**IV. Communications**

- A. Email of 19 January from John Allison, re: Senate Communication.

**V. Old Business**

- A. Committee Reports
  1. Executive Committee: no report
  2. Nominations Committee: no report.
  3. Elections Committee: Senator Ashley stated that Senator Monippallil can no longer attend Faculty Senate owing to teaching commitments. Also, Senator Allison (see IV. A) indicated that he can no longer attend Faculty Senate owing to new commitments as lead UPI negotiator. As such, following

the Faculty Senate's bylaws, faculty who complete the terms would be Lisa New Freeland, for Monippallil, and Ruth Hoberman, for Allison. Senator Ashley (Fischer) motioned that Lisa New Freeland and Ruth Hoberman be accepted as new senators. Yes: Ashley, Brownson, Comerford, Curry, Fischer, HaileMariam, Marshall, Pommier, Stimac, Van Gunten, and Wilson. Motion passes 11-0-0. Chair HaileMariam welcomed the new senators and thanked them for agreeing to become members of the Faculty Senate. Chair HaileMariam also thanked senators Allison and Monippallil for their service to the Faculty Senate. Chair HaileMariam also recognized the two new Student Government representatives to the Faculty Senate, Jill David and Jeff Melanson. Senator Ashley (Fischer) motioned that the Faculty Elections should take place on Wednesday and Thursday, 29 and 30 March. Senator Pommier asked if the elections are still scheduled to be done electronically. Senator Ashley stated that they will be run by CATS. Yes: Ashley, Brownson, Comerford, Curry, Fischer, HaileMariam, Hoberman, Marshall, New Freeland, Pommier, Stimac, Van Gunten, and Wilson. Motion passes 13-0-0.

4. Faculty – Student Relations Committee: Senator Fischer reported that the committee will meet next week to discuss the “Ten-minute rule” that Student Government presented.
5. Faculty – Staff Relations Committee: Senator Wilson reported that she would attend the next meeting scheduled for 8 February.
6. Other Reports
  - a) Budget Transparency Committee: no report.
  - b) Bylaws Committee: no report.
  - c) Faculty Forum Committee: Senator Fischer handed out a draft of for the Faculty Forum (attached). Senator Fischer reported that the Faculty Forum will be held on Tuesday, 21 February from 2:00 – 4:00 PM in the University Ballroom. After senators had a brief moment to review the handout, Senator HaileMariam asked how we should address access to Eastern Illinois University in light of the fact that Eastern Illinois University is becoming increasingly tuition dependent. Senator Wilson suggested that the topic would be more administrative than academic. Senator Fischer stated that we should address such issues since Illinois now ranks 49<sup>th</sup> in state-funded education. Representative David added that if students want to come to Eastern Illinois University, they will find a way. Senator HaileMariam added that we should not give up on educating those who want to be educated. Representative Frederick responded that there are many scholarships, programs, and financial aid available for students who would like to come to school. Senator Van Gunten replied that the question of educational access begins prior to college in the pre-12 levels. Senator Hoberman stated that community colleges will take many of those who can't come to Eastern Illinois University and that we may lose them. Senator Hoberman also stated that making Eastern Illinois University a “first choice” school makes it sound too elite. Senator Brownson replied that the “first choice” phrasing is in reference to Eastern Illinois University as the student's first choice of schools. Representative Melanson asked if students would take part in the Faculty Forum. Senator Fischer replied that they would. Senator Wilson asked if questions concerning increasing external funding could be addressed. Senator HaileMariam suggested that any questions included in the Faculty Forum should be specific enough so that no misunderstanding can occur. Senator Ashley asked if holding the state accountable for support should be included in discussions. Senator Fischer replied that he believes it already is addressed under the Image category.
  - d) Provost's Report: Provost Lord stated that he had few announcements. Banner implementation will shortly impact all academic units. Provost Lord stated that the Student Information System module of Banner is scheduled for implementation in less than one year. In response to questions raised during Faculty Forum concerning access, Provost Lord stated that the state has mandated access and that it is an integral part of the University's mission. Provost Lord added that in the Governor's recent State of the State address, the governor did address access in some way. Senator Browns asked if there is any funding available for homeland security programs. Provost Lord replied that there is no money available for program development. In response to a question from Senator Ashley, the Provost stated that there is nothing new to report with respect to relief from the new pension bill. Senator Pommier asked about the search for the Dean of the College of Education and Professional Studies. Provost Lord replied that telephone interviews have been conducted this past week and that the committee will invite a short list of candidates. The search is on schedule. Senator HaileMariam asked if the Provost knew of any institutional policies that

could get into the way of extending the grade submission deadline. Provost Lord replied that meeting all of the needs of the various constituencies involved is the primary hurdle.

## **VI. New Business**

- A. Chair HaileMariam welcomed Sue Harvey from the Records and Registration offices. Sue Harvey began the discussion by handing out the survey of faculty satisfaction with on-line record submissions (attached) and introduced members of the committee. Harvey indicated that the members of the committee came from different areas since the impact of grade submissions procedures had an impact on a wide variety of constituencies on campus. Harvey stated that the committee identified a number of issues that had to be addressed if the grade submission deadline were to be extended: 1) student schedules needed to be accommodated, 2) the Housing Office must notify students if they are academically dismissed and notifying students after the start of the semester was not appropriate, 3) the Financial Aid office needed time to handle student appeals, 4) degree certifications would be delayed, 5) delay in notification of students who would not be eligible to student teach, 6) delay for students to participate in NCAA sports, 7) reduction in time available for students to apply to other universities, 8) reduction in time for students to appeal faculty grade decisions, and 9) summer session starts the Monday immediately after examination week. Harvey stated that the committee had suggested several alternatives to the current grade submission deadlines: 1) extension until 10 PM Sunday evening, 2) extension until Monday morning, and 3) start finals on Saturday and have them run through Wednesday. Senator Pommier stated that he can meet the current deadline, but asked about access to the system in the evening and at night. Harvey stated that system updates are typically run at night. Although the hours of the update have been reduced, they still need “down” time to run. Kathy Reed stated that with few exceptions, no grade submission system runs 24 hours. Senator Ashley asked if the new Banner system would allow for 24-hour submission. Reed replied that she believed Banner would, but wasn’t positive. Senator Ashley asked if students who fail a class and are thus academically ineligible to enroll or take a certain class are informed under the current system. Harvey replied that she has called students to inform them not to attend classes. Jone Zieren stated that it usually takes Financial Aid a few days to process financial letters and get them out. The current system allows for students to be notified. Chair HaileMariam referred to a survey of our peer institutions (attached) who give final examinations later and have longer submission deadlines. For example, Northern Illinois University has a 72-hour turnaround time after each examination. A summary of the faculty comments to last weeks request indicates that a submission deadline of 3 PM Monday would help a great number of faculty. Senator Comerford asked why Western Illinois University’s deadline is so different from our own. Harvey didn’t understand the reasons for the differences. Senator Fischer asked what percentage of grades are submitted during the last 24 or 12 hours. Harvey replied that Records waits to run submissions as a batch, but that a large number are submitted during the final 24 hours. Harvey estimated that out of ~24,000 submissions that perhaps 3,000 are submitted during the last few hours. Senator Fischer stated that if faculty need more time for grade submission, we should figure out how to give them additional time. The NCAA and Housing should wait. This should not be a case of the tail wagging the dog. Harvey stated that she is not opposed to having additional time for grading, but that the committee was trying to meet the needs of the students and alumni as well. Senator Fischer stated that if the deadline were extended to Monday, then technical problems could be readily answered since people from Records and ITS would be available. Senator HaileMariam stated that with respect to certification issues, she contacted the state. The response she received was that students submit their paperwork on-line now and that the deadlines vary. Senator HaileMariam stated that job prospects seem to be driving the deadline. Senator Comerford suggested that an earlier start to examinations would not be appropriate since that would leave less time for students to prepare. Senator New Freeland stated that this institution places a great importance on education, but that we then have a hurry-up attitude to grading the final examinations. Doug Bower stated that with respect to certification deadlines, they are more important in the fall than the spring. Until certification, students cannot be placed in certain courses they plan to take in the spring. Students who plan to teach would also be adversely impacted if the grade submission deadline were extended. Senator HaileMariam asked if a day or two extension would be objectionable. Harvey replied that the decision is not up to her, but that she would take it back to the committee. Senator Pommier suggested that a strong statement or resolution would be appropriate to give the committee. Senator Wilson stated that some students want to start work on Monday, so any change would need to take those students into account. Senator HaileMariam stated that other institutions deal with grade submissions question and that the committee should investigate how they deal with it. Chair HaileMariam thanked Harvey and members of the committee for coming to Faculty Senate. Senator Comerford

(Fischer) motioned to extend the grade submission deadline by 24 hours. Yes: Ashley, Brownson, Comerford, Curry, Fischer, HaileMariam, Hoberman, Marshall, New Freeland, Pommier, Stimac, Van Gunten, and Wilson. Motion passes 13-0-0.

- B. Chair HaileMariam stated that the next Faculty Senate meeting would address the Electronic Writing Portfolio (EWP) review that is now complete. Another item to be addressed would be the Council on Academic Affairs' review of general education. At the same meeting, members of the Testing Center would address concerns raised by Senator Pommier with respect the Scantron forms. Senator Marshall informed the Faculty Senate that he had contacted the local newspaper and that the editor seemed interested in his suggestion of having additional articles on research that is taking place at Eastern Illinois University. Senator Marshall placed the editor in contact with Dr. Chesnut of the Office of Research and Sponsored Programs. Senator Fischer informed the Faculty Senate that he has met with the Enrollment Management committee and has expressed his concerns with the lack of an academic theme to the prospective student web page. Senator Fischer has also been placed on a committee, which will address the expectations that parents have with education at Eastern Illinois University. Senator Fischer is also in the process of getting a committee together to address the National Student Exchange program. Senator Pommier stated that the new page for the Distinguished Faculty Award is on-line and that nominations are now being accepted.

## **VII. Adjournment at 4:15 p.m.**

### **Future Agenda Items:**

Future Agenda Items: Faculty Forum; External Relations; EIU Athletics; Alumni Association; Campus Atmosphere; Vision for Future; Long Range Planning; Housing.

Respectfully submitted,

John Paul Stimac

## **EIU's FUTURE**

EIU is facing an emerging pattern of reductions in state funding that echoes patterns in other states where such cuts have been occurring for some time. The cuts to Illinois public higher education do not appear to be temporary or reversible. It would be wise to expect that state allocations will become increasingly smaller proportions of the resources to run the university. Public universities are becoming more dependent upon student tuition to support the costs of a student's education. Thus, enrollment changes will have a greater impact on the university than changes in the state allocation in the not so distant future. Knowing these facts, the faculty forum would like to discuss among the constituencies on campus academic issues related to how to develop high quality academic programs, and greater educational opportunities for our students and how to enhance EIU's image at the national, state and local levels.

### **IV. Academics:**

- 1) What are the characteristics of a first choice academic program?
- 2) What are the benefits to the students of participating in research/ creative activity, internship, and study abroad?
- 3) How do we increase student participation in additional educational experiences such as research/ creative activity, internship, and study abroad?

### **EIU's Image:**

- 1) How do we heighten the Universities state and national image?
- 2) How do we foster partnerships with industries and agencies across the state?
- 3) How do we strengthen relationships and partnerships with the local community?

The forum would be designed to have breakout sessions. There would be 4 sessions; two on each topic and then a concluding session that brings all the ideas back together at the end.

Survey of Faculty Satisfaction with On-Line Records Procedures

**Total number of faculty members per 2005 Fact Sheet: 755**  
**Total number of responses: 209**  
**Percentage of Faculty Responding: 27.7**

1. What grades do you submit through the Employees Access to Web Services (EAWS) site?

Mid-term 1 Final 75 Both 133

**Total Responses 209**  
**Percent of Responses Mid-term 49 Final 35.9 Both 63.7**

2. Have you ever experienced problems submitting grades?

Yes 40 No 169

**Total Responses 209**  
**Percent of Responses Yes 19.1 No 80.9**

If you experienced problems, what type of problem was it? (Check all that apply)

Incorrect or Forgotten PIN 15 User Error 8 Connection To Web Site 23  
 Other (Please Explain) 22

**Total Respondents 68**  
**Percent of Responses Incorrect or Forgotten Pin 22.1 User Error 11.8**  
**Connection to Web Site 33.8 Other 32.3**

my computer died

test1

System prevents posting of grades for several students unless a grade is submitted for all

inability to check roster on page 2, 3, etc. until grades for earlier pages actually submitted

Grade roster did not appear.

no on-line instructions available

Mainframe was down and I was unable to log on to the grade-submitting site.

grades didn't take - this was early on in the conversion though

no verification of midterm grade submission, inadequate attendance reporting method.

We must submit all grades for a course at one time. I would like to be able to submit marks as I complete reading student documents, up to the deadline for grade submission.

No appropriate choice for certain students. The X category is not clear to me.

Problems in submitting individualized instruction grades with students with students on the list for other faculty members. If they have not submitted a grade, then my grade will not take.

When I couldn't access it from my home in Champaign a couple years ago

I would like to be able to access EAWS 24 hours 7 days a week.

Student on my roster for a particular course wasn't listed on the course/roster.

none

Student had been re-added to class (by judicial affairs), but the site refused to allow me to enter his grade or to proceed onto the next student. Paged Records and situation resolved very swiftly. No reoccurrences.

on 2 occasions I have submitted grades. and the received a grade recorded prompt and

then have had students let me know they received and X for the reads this I know has happened to others  
 unsure whether grades can be revised after submitting first page - want all students shown at same time

submit blank cells for mid-term and no action seemed to take place.

missing students, access to other instructor's grades, instructors with access to my students.

Couldn't remember how to submit only D & F grades for mid term.

grades I submitted were changed

I was not sure if they were submitted properly. I selected submit and it did not advance to the next page until I selected submit again.

Once had trouble getting information via email so I could assign grades on time; lack of ITS technical help on Sunday exacerbated situation. We did manage it, but only when ITS personnel came in upon request.

3. Where is the computer from which you normally submit grades located?

Home 51 Campus Office 156 Public Access      Other 1

**Total Responses 208**  
**Percent of Responses**

**Home 24.5**      **Campus Office 75.0**  
**Public Access 0.0**      **Other .48**

4. Where is your office located?

Building \_\_\_\_\_

Blair - 6

Buzzard - 30

Coleman - 45

Fine Arts – West - 5

Human Services Building - 10

Klehm - 16

Lantz - 14

Lawson - 10

Life Science – Annex - 2

Life Science Bldg. - 5

Lumpkin - 14

McAfee - 5

Old Main - 14

Physical Ed. Bldg. - 14

Siberia - 1

5. What type of final exams do you give? (Check all that apply)

Multiple Choice 67 Short Answer 74

True/False 39 Essay 84

Combination 107 Other (Please Explain) 39

**Total Responses 410**  
**Percent of Responses**

**Multiple Choice 16.3**      **Short Answer 18.0**  
**True/False 9.5**      **Essay 20.5**  
**Combination 26.1**      **Other 9.5**

Practical/Skills

definitions, etc.

Oral

Projects with research rationale...

technical tests writing programs  
Practical skills exercises  
matching  
Matching; Fill in  
WebCT (class still meets during exam time)

Practical editing/writing  
Statistical (math)  
Portfolio Assessments  
Final projects - oral and written  
Papers/Projects  
problem solving  
Group Presentation  
projects  
Matching and

Visual Critique  
Internship grades

Final projects and Research papers  
Grad student Research and Projects  
Oral exams  
research or literary paper  
Critique/Portfolio evaluation  
Art Critiques  
portfolio review  
Multiple multiple choice -- more than one correct  
response  
Rorschach  
Mathematics problems with complete worked solutions.  
Mathematics  
solve math problems  
None

projects  
UF 1111 is not required to give exams

6. Do you use Testing Service to scan your exam?

Yes \_\_63\_\_ No \_104\_\_

**Total Responses 167**  
**Percent of Responses Yes 37.7 No 62.3**

7. Do you feel you have adequate time during finals week to complete grading by Sunday at 3:00 P.M.?

Yes\_179\_\_\_\_ No\_\_31\_\_\_\_

**Total Responses 210**  
**Percent of Responses Yes 85.2 No 14.8**

If no – how much additional time would you need? \_\_\_\_\_

1 week

2 or 3 days  
 3 weeks  
 2 days  
 2 days  
 2 days  
 3 days  
 3 weeks  
 a day  
 At least another day  
 at least one more day  
 Depends on when the final exams fall. Thursday finals make it a rush to grade everything.

One day  
 three or four days  
 two days  
 two days if late week exam  
 until Monday evening  
 a week would be reasonable  
 3 to 5 days  
 4:00 p.m. Monday

I would like an extra 24 hours, until Monday at 3:00 p.m.  
 It depends on the day of the exam. For an exam on Thursday, in a class of 50+ students, it would be beneficial to have until the following Monday or Tuesday. The availability of online grade submission, and the extension of the deadline to sundays has been a great help.

Monday at 3 would sometimes be easier.

1 day  
 2 days  
 2 days this semester; long paper required  
 3 more days

At least we should be allowed to have the weekend to grade. The grade submission period should be extended to at least the Wednesday after finals week.  
 Monday at Noon would be very helpful, and result in a less rushed and therefore more valid and reliable process.

Two-three days; Wednesday 3 pm

Until Monday at 5:00

I would suggest having deadline extend one additional day. This would help colleagues who have papers or essay exams, and would facillitate solving technical problems, such as I describe above, since all staff on hand.

8. Have you ever been late turning in grades due to time constraints for grading?

Yes \_12\_\_\_ No \_196\_\_\_

**Total Responses 208**  
**Percent of Responses Yes 5.8 No 94.2**

9. Have you ever modified the type of exam you give due to the scheduled time of the final?

Yes \_\_39\_\_\_ No \_\_167\_\_\_

**Total Responses 206**  
**Percent of Responses Yes 18.9 No 81.1**

10. How much additional time would be needed to use the assessment tool of your choice?

3 weeks

about 5 to 7  
days

5 weeks

two days

2 days

2-4 days

3-5 days

3 months

a day

at least another day

2-3 days

None if WebCT exams were part of the system. Now no one seems to know how they fit in. I give essay exams early in the semester and multiple choice at the end because of the rushed time frame.

one day

three or four days

two days

at least two-three days

a day

2 days

2 days

1 Day

2 days

2 days

If I have a thursday afternoon exam I will not give long essay type of questions but I incorporate that style in the midterm.

2 days

1-2 Days

on day

2 DAYS

it depends on the schedule

I feel the time is adequate for me; however, I would like to see us be able to be able to have access to the grade submission pages 24/7 during final exam week.

2 days.

Could the hours during which we submit grades be extended over night. Some of us are night-owls.

2 days

2 days

see response to 7

3 to 5 days

one more day

Portfolios contain all documents related to the course for the entire semester. Reading and

commenting on all documents  
requires a good deal of time.

An extra day would help.

1-2 days

1 day

do not know

One day would help, and even  
though I have not modified my  
exams, I have rushed through the  
process sometimes at a  
breakneck speed.

Wednesday 3pm (2-3 days)

none

none

None

No additional time needed

None

NONE

None -- I'm usually done early  
none. adequate time is provided  
and proper planning will make it  
possible

none

no additional time needed

None

Not applicable. If time were  
extended I think individuals  
would be more likely to forget to  
submit grades.

none

none

none

one day

Thank you for taking time to respond to this survey.

## Sample Final Examination and Grade Submission Practices of Five Universities

Spring 2006

<u>School</u>	<u>Final Schedule</u>	<u>Incomplete Make-up</u>	<u>Grade Submission</u>	<u>Difference</u>
UIL-UC	5/8 to 5/12		5/17	5 days
ISU	5/8 to 5/11	5/12	5/16	4 days
WIU	5/8 to 5/11	5/12	5/16	4 days
NIU	5/8 to 5/11	5/12	72 hrs. later	3 days*
EIU	5/1 to 5/4	5/5	48 hrs. later	2

- Staggered: 72 hours after each exam

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Results from the informal email request to EIU Faculty.

Number of emails sent: 1024\*  
Number of respondents stating they have enough time: 97  
Number of respondents stating they need more time: 36

Response rate: 12.98%  
Enough time: 72.93%  
Additional time: 27.07%

- N.B.: the 1024 emails sent were sent to a hand-generated list of "faculty." With the migration of email addresses from cfXXX-format to the current format, ITS can no longer readily identify which email addresses belong to faculty, staff, graduates, or undergraduates.

### Faculty Preference for Grade Submission Deadline and Rational Poll Results

#### Monday (15)

\*1. Although things certainly have improved since not too many years ago when we had to submit all of our grades by Saturday afternoon, I still feel that we are unduly rushed. Although many faculty probably will have their grades in by the existing Sunday deadline, I believe that we should provide adequate time for all faculty to do a conscientious and unrushed job. For example, if a faculty member or department chair attends graduation ceremony activities on Saturday (which is something to be encouraged by the university), then that easily can cut into precious grading time. Also, my role as department chair generally makes it difficult for me to do grading during the weekday part of finals week, and the weekend days become very valuable for me to pull my grades together. And of course, there is the ever present challenge posed for instructors who have Thursday exams that include substantial writing (again something to be encouraged). Although I certainly understand the concerns of department chairs from Education and the athletic certification officers, I believe that a compromise easily could be reached--such as sometime during the Noon to 3 p.m. period on Monday. This could make a world of difference for some faculty members, including myself. Such a

solution also would offer something for all parties concerned--by providing an extension but not moving it too far into the following week.

2. For years as a member of the Senate, I advocated more time for submission of final grades. Again and again, faculty who asked for more time were told that deficiencies with EIU's computer resources required rapid submission of grades so that computer resources could be devoted to students' enrollment and other needs as soon as possible. A few years ago I asked President Henken if computer-services upgrades justified allocating additional time for grade submission. He, to many faculty members' delight, said yes. The result was a more reasonable period of time for faculty members to evaluate students' work.

But even now, faculty who teach writing-centered/writing-intensive courses in particular could use another day or two. It is important that students' work be evaluated with great care, not in haste. And we all know that unexpected interruptions and routine complications can arise at the end of a semester no matter what course one is teaching.

Now that our computer system has been further improved, why not allocate a bit more time for grade submissions? Monday at 4:00 would be a reasonable time -- still less time than many universities allocate. We would thereby achieve a more equitable balance between "customer service" and academic integrity.

3. Monday by 4pm would be sufficient.

4. Until Monday 4 PM

5. 4:00P on Monday.

6. I think that 4:00 p.m. Monday would be a much better deadline for submitting grades. I never have enough time to grade my ... finals as thoroughly as I would like.

7. 4 PM on Monday would provide a full weekend. I think this would be helpful, especially during the fall semester when December weekends get crowded by activities.

8. An extended deadline of Monday 4p would be great.

9. Monday 5pm following finals.

10. Monday 12 noon, will be much better.

11. I would like to see the deadline extended until Monday, 3:00pm following Final Examination week.

12. 4 p.m. Monday would be better for me. Last semester, I had a final at 3 p.m. Thursday. I made the deadline with a little time to spare, but there was not much time to do any thing but grade.

13. Monday at 5:00 p.m.

14. I suspect that a deadline of Monday by midnight is far more fair on the professor and permits for Murphy's Law to be overturned, or at least remedied.

15. Here's a suggestion: The final deadline would be 4 or 5 p.m. the Monday after finals. The senate would agree, by resolution, that faculty should submit their grades no later than 3 days after their last final. There wouldn't really be any way to enforce that resolution (it's a "should" not a "must"); but the resolution would help reduce last-minute load on the computer system, and leave some time for technical support for people who have problems submitting their grades before Monday. I'm sure there are better justifications for the resolution, too. Then again, the resolution is a secondary matter--extending the deadline would be more important, I think.

#### Tuesday (12)

\*1. I do not feel I have ample time to give the kind of exam I would always like to or to read exams and final papers (most of us in ... have lengthy research papers coming in from all our students in the last week of classes) thoroughly and with consideration for each student's merits and work. I think two more days or so would suffice.

I know, for example, that U of I and U of Colorado do not report grades until after the Christmas holidays, even though their terms end at roughly the same time as ours.

A final note--I notice that when I am rushed, as I was last term with two finals on Thursday, that I tend to read more quickly and thus grade higher to give students the benefit of any doubt. I wonder, then, if our compressed time might further fuel grade inflation.

2. No, there is insufficient time if I were to give essay items in my final exams, especially if my exam were scheduled on a Thursday. I barely have time to get all the grading completed for my graduate classes but they are smaller in size and essay questions are essential for them. So, extending the grading deadline to Tuesday at 4:00 seems a reasonable thing.

3. The current deadline is insufficient to evaluate the performance of the students. I suggest that the deadline be extended to Tuesday 4:00 PM so that faculty members who give essay questions or case analysis problems have sufficient time to evaluate the final examination.

4. I would like to have until Tuesday.

5. The opportunity to have until Tuesday at 3:00 p.m. would be very much appreciated. Much of my marking work at the end of the semester involves reading term papers and reading extensive portfolios. The current time allotment for marking does not lend itself to such assignments.

6. I would love to have the deadline extended until Tuesday afternoon. If I give a ...- or writing-intensive final exam, and that final happens to fall late in finals week, it can be a tremendous struggle to finish grading it by the end of the weekend.

7. NO; Tuesday noon

8. Tuesday

9. Extend deadline for grade submission to Tuesday 4 p.m. the week following final exams.

10. I recommend an extension until 11 p.m. Tuesday.

On a somewhat related issue, I encourage you to ask why it is not possible to access this and other faculty information after 9 p.m. Frankly, I see no reason why it should not be available 24/7, but certainly should be available until midnight.

Another issue: for courses that offered the first half of the semester or on weekends and end earlier in the semester, why must the instructor wait until the end of the semester to submit the grades. Even if the grades aren't released to students until after all grades are due, it should be possible to submit grades upon completion of the course, whenever that is.

11. 4 p.m. Tuesday would be great!

12. I really am NOT satisfied with the current policy with regard to grade submission, particularly at the end of the spring semester. There are a number of us (...) on campus who have a major annual conference in ... that runs from Thursday to Sunday of our spring exam week. I have had exams couriered to me, taken exams and term papers with me to this conference, and as a result have had to skip sessions and, indeed, have had to work grading around my own presentations there. I would really appreciate it if the deadline could be moved to the Tuesday after exam week.

#### Monday or Tuesday (2)

1. I am in favor of extending the deadline at least until the following Monday afternoon or Tuesday morning. As things stand, there can be a heavy burden on those faculty that have essay or problem oriented exams.

2. On occasion I travel immediately after exams, and it would be helpful to have Monday or Tuesday - especially when you have papers and essay exams to grade.

### Wednesday (1)

1. To be really responsible about it, at least a couple of days per essay exam. With the last exams on Thursday, that would mean Wednesday at the earliest. To grade three essay exams between Thursday and Sunday afternoon? Of course not. This semester, one of my exams was Wednesday night, and two were Thursday. I got it done, but no responsible academic would really want to know how.

### 5 Working Days/One Week (3)

\*1. No, I don't have time given the fact that I don't give multiple choice exams and require full-blown final papers at the end of the semester. Since most of my students are in the graduate program, individual attention to each of those final papers is necessary. Extensive feedback has to be given out. In my undergraduate writing intensive class, the same kind of attention and effort are needed in grading the final papers. The time allotted so far is insufficient. I need five working days at the very least.

2. I think we should be given one week from the examination to grade finals.

3. A deadline of a week after the last final would be nice, but any extra time would improve things.

### More Time (3):

\*1. I normally have enough time to submit grades. However, as the number of students increases in WI classes so does the reading and evaluation period needed for grading. If the final is late in the week, profs must work on Fri, Sat, and Sun when students are graduating and parents are in town. Perhaps there would be more faculty/student/parent interaction at this special point in the semester. Also, if other Universities around the state end their semester a week later than EIU, what's the rush for grades. Little goes on (immediately after the semester, especially fall semester) as far as hiring of college grads, so let some pressure off the profs at grading time by giving them a little "comfort zone" in the deadline for grades. It will make grading less of a chore.

2. I found I needed more time. Ten minutes at least! Even more time would have been better. I had given a long final that had to be graded by the 1/4 point. I tried to get my grades in by 3 but was online at 3:10 but could not get in. Unfortunately, the repercussions for my students were great.

3. ...In responding to the issue of time for grades, I would say that generally speaking, I do have enough time for grading with the current system. But it depends on what day of the week my finals are scheduled for. I always use essay tests in my class, or I have comprehensive final exams, such as ..., or I have research reports that require a lot of detailed reading and grading (such as ...). If my finals are scheduled for the last day of the final exam period (i.e., Thursday), then it is difficult for me to get my grades in on time. For example, in Fall 2005, my finals were all on Thursday, and I was not able to complete my grading until 1:00 PM Sunday (i.e., only 2 hours before the deadline). But this was the only year that I was that close; every other year I've been able to complete my grading by the Friday of the exam period. Hope this helps; thanks for asking us about this matter.

Total: 36

\*1 = Summary View

January 21, 2006