

FACULTY SENATE MINUTES FOR September 19, 2006 (Vol. XXXV, No. 4)

The 2006 – 2007 Faculty Senate minutes and other information are available on the Web at <http://www.eiu.edu/~FacSen>. The Faculty Senate agenda is posted weekly on the Web, at Physical Sciences Building 1450, and on the third-level bulletin board in Booth Library. Note: These minutes are not a complete verbatim transcript of the Senate meeting.

- I. Call to order by Chair Assege HaileMariam at 2:00 p.m.** (Booth Library Conference Room, Room 4440)
Present: A. Brownson, L. Curry, R. Fischer, A. HaileMariam, B. Joyce, J. Kilgore, R. Mazumder, J. Pommier, T. Sinclair, J. Snyder, J. Stimac, D. Van Gunten, and B. Wilson. Excused: J. Ashley and R. Marshall.

Guests: B. Lord (Provost / VPAA), C. Chatterji (AVPAA-ITS), M. Hoadley (AVPAA-Technology), D. Hoadley (Dean, LCBAS), G. De Young (ITS), C. Roszkowski (CAA), L. Bulgar (Student Government Representative), C. Kromphardt (Student Government Representative), and J. Kinsella (Reporter, *Daily Eastern News*), E. Hiltner (Photographer, *Daily Eastern News*).

II. Approval of Minutes of 5 September.

Approval of the Minutes of 5 September 2006 (Wilson / Sinclair) with correction – Yes: Brownson, Curry, Fischer, HaileMariam, Joyce, Kilgore, Mazumder, Pommier, Sinclair, Snyder, Stimac, Van Gunten, and Wilson.

III. Announcements

- A. New Faculty Wine & Cheese, co-sponsored by the Faculty Senate and Faculty Development, 19 September, 2006, 4:00 to 5:30 p.m., Tarble Arts.
- B. Fourth Annual Technology Fair, 21 September, 2006, Grand Ballroom, MLK Jr. Student Union. Free training and information sessions are available on first-come, first serve basis on Wednesday, Thursday, and Friday. Register at <http://www.cats.eiu.edu>, click on "Tech Fair 2006 Information," and then go to the special events.
- C. Latino Heritage Month, September.
- D. Senator Brownson announced that the annual SECA packet is being distributed this week. Contribution may be deducted from your payroll on a monthly basis so you can contribute a larger amount without noticing it each month. Senator Brownson stated that there are hundreds of charities from which to choose.
- E. Senator Fischer announced the Faculty Development Program is offering a workshop on Thursday, 9 November, from 1 – 4 PM called Beyond Diversity. There will also be a talk from 7 – 8:30 PM entitled "Beyond Diversity: Making Race Real." For both the workshop or talk, please register at <http://cats.eiu.edu/FacultyDevelopmentRegistration/workshops.asp>

IV. Communications

- A. E-mail of 6 September, from Dr. Gary Bulla, re: Smoke Free Task Force Faculty.
- B. Minutes, 7 September, Intercollegiate Athletic Board Meeting.
- C. E-mail to Board of Trustees from Faculty Senate, 11 September, re: remarks at the BOT meeting on 8 September.
- D. Record Retention for Academic Materials, from Provost Lord, 11 September.
- E. E-mail from Senator Curry, 12 September, re: Recommendations from the Research and Creative Activity Focus Group. Senator Curry stated that the recommendations have been sent to all the Senators via campus mail for future consideration.
- F. E-mail from Dr. Bailey Young, 12 September, re: Presidential Search Committee.
- G. E-mail from Senator Kilgore and Dr. Michael Leddy, 13 September, re: Noise amplification during instruction. Senator Kilgore stated that concern over noise from Pantherpalooza and band practice was very quickly addressed by VPSA Nadler's office. VP Nadler stated that academics have first priority.
- H. E-mail from Vice President Nadler, Student Affairs, 13 September, re: Noise amplification during instruction.
- I. E-mail from Dr. Richard Rossi, 13 September, re: Presidential Search Committee.
- J. E-mail from Dr. Mahyar Izadi, Chair of Council of Chairs, 15 September, re: Presidential Search.
- K. Email from Senator Ashley, 19 September, re: Presidential Search Committee

V. Old Business

A. Committee Reports

1. Executive Committee: no report.
2. Nominations Committee: no report.
3. Elections Committee: no report.
4. Faculty – Student Relations Committee: no report.
5. Faculty – Staff Relations Committee: no report.
6. Budget Transparency Committee: no report.
7. Faculty Forum Committee: no report.
8. Other Reports
 - a) Provost’s Report: no report.

VI. New Business

- A. Dr. Chatterji began the question and answers with an apology for the problems that the University community has been having with the technological infrastructure over the last few weeks. He took full responsibility for the delays and problems and stated that even though the conversion took 1.5 years to plan, it was a “Perfect Storm” of events that caused the problems. Dr. Chatterji stated that PantherMail (Zimbra) is an appropriate web-based mail program based on its costs and associated features, however there were both hardware and software settings that were initially incorrectly configured. The program, originally slow to load, now takes only a few seconds. Although Zimbra (the mail program) didn’t scale well from initial tests, those bugs are being worked out. Senator Snyder stated that those use the Help Desk praise the support staff, but asked why PAWS was not available 24 hours per day. Dr. Chatterji replied that PAWS is based on mainframe technology and as such cannot be available around the clock. Senator Kilgore stated that the feedback he has heard has been primarily negative, but that it may be a function of hearing the negative without hearing the positive. He asked Dr. Chatterji if he was aware of the grievous effect on University business the problems were having. Dr. Chatterji replied that he was painfully aware. The migration had been planned to be seamless, but scaling issues and software setting problems resulted in widespread problems. Senator Fischer asked how the decision to not support operating systems prior to Windows 200 was made and did ITS realize the impact. Dr. Chatterji replied that discussions in ATAC started at least one year ago about not supporting Windows 2000 and previous operating systems. Once approved, notices were made as widely as possible. Senator Fischer stated that the decision places a huge burden on departments who have a large number of operating computers in labs that must now be upgraded if support from ITS is required. Senator Fischer believes that a lack of communication is the underlying issue. For example, what is to be done with standalone computers not connected to the Internet that are used solely to run scientific instruments? Dr. Chatterji stated that standalone computers can be left alone. Greg De Young stated that it may come down to software support from vendors for those research instruments who no longer support older operating systems, however, right now ITS does try to support all machines. Senator HaileMariam asked how certain laboratories are expected to be upgraded since they are put together one computer at a time by departments and there is no budget to support widespread upgrades. Dr. Hoadley stated that computers from ATAC labs that are upgraded are first made available to the departments in charge of those labs, and then go out on the ATAC surplus so that any department might make use of them. Senator Kilgore stated that communication seems to be major concern, however his interactions with Ryan Gibson, the University Webmaster, have been very favorable. Dr. Chatterji stated that ITS attempts to strike the balance between the very best person for the job with the technical skills and a good people person. Ryan is an excellent example of this. Representative Kromphardt stated that even though RSOs have web space allocated to them, they have difficulty getting access and approval. Dr. Chatterji replied that he is happy that RSO use the space and will make sure that access is less problematic. Dr. Hoadley stated that Ryan Gibson is available to help all departments or groups with web-related questions. The templates that have been developed are a great help and still allow individual creativity. Dr. Hoadley added that the replacement of cycled computers account for between 800 and 900 new computers per year entering the ATAC labs and for those recycled, many go back into other labs. Dr. Hoadley did emphasize that divisions and departments should have some type of technology plan already in place that will help address issues such as these. Planning ahead will help alleviate these crises. Reviewing the Campus Technology

Plan will also helps departments understand the direction technology is headed. Senator Wilson stated that the technical support people associated with the various college, e.g., Charles Miller in College of Science, have been excellent. Dr. Hoadley stated that the Instructional Support Specialists (ISS) like Dr. Miller have very helpful liaisons to the departments and faculty. Representative Bulgar asked if Macintosh computers are supported and if they are being installed in classrooms. Dr. Chatterji said that Macintoshes are supported and that it is based on faculty requests for a particular classroom or lab as to which type of machine is installed. Dr. Hoadley said that CATS does work with departments if they want them in the classroom. Dr. Hoadley added that of the 209 general-purpose classrooms on campus that 157 have been upgraded to technology classrooms that have multimedia equipment. He expects that within 2 years 100 percent will be technology-enhanced. At that point, Eastern Illinois University will be the only institution in the state that could say that. Right now the majority of buildings have greater than 75 percent of their classrooms technology enhanced. This summer 30 additional classrooms were upgraded. Senator Kilgore suggested that a standing faculty committee might be able to help address the issues being addressed today with respect to technology. Dr. Chatterji said that the challenge to the committee would be having it at just the right level – not too technologically focused, but not entirely focused on having less technology. Dr. Hoadley echoed the sentiment that such a committee might not improve the process. Senator Fischer asked about the self-installation procedures. Dr. Chatterji said that the self-installation procedures will shortly be on-line. De Young added that the on-line version will be available this fall. Senator Fischer added that Dr. Hoadley is doing a great job with software and the KeyServer. Senator HaileMariam stated that we have come a long way in a few short years. That being the case, Dr. HaileMariam asked three questions: are there protocols for ITS and CATS to work together; what is in place so that this “perfect Storm” does not happen again; and why didn’t ITS wait for the migration until Thanksgiving break? Dr. Chatterji and Dr. Hoadley both stated that they have a good relationship and that they or their staffs regularly meet to discuss projects. There is both formal and informal communication between the two groups. Dr. Chatterji stated that a great deal was learned from these incidents – ITS went in with confidence and came away humbled. He added that it was a difficult decision to deploy over the Labor Day weekend, but after they tried at the end of the 8-week summer session they realized they had to deploy owing to the large amount of spam email being delivered. They couldn’t wait until November or December since there are other projects in the pipeline that would be further delayed. Senator HaileMariam asked how the staff missed this – is ITS understaffed or are they not properly trained. Dr. Chatterji replied that he feels the staff is properly trained and everyone associated with this migration (staff and vendor) assured ITS that the migration would work. Assumptions were made that were incorrect. Senator Curry stated that she appreciated the explanations given at the meeting. The open communication is a good example of how the original communications should have gone. Senator Wilson asked if there is a proper allocation of resources – is technology coming at the expense of other items. Dr. Hoadley stated that his budget has actually decreased so his decisions are even more important in trying to make the best use of the dwindling resources. Senator Pommier said that he was very impressed with how Dr. Chatterji and Dr. Hoadley were able to get the good technology that we have with decreasing resources. Senator Kilgore thanked both visitors for some of the changes such as longer duration passwords, the Help Desk, KeyServer, PAWS, and the photocopier. He added that maybe it is to be expected to live with a certain degree of uncertainty. Dr. Chatterji stated that technology is supposed to make our lives easier, but that comes with a price. This transition is difficult, but it will get better. Chair HaileMariam thanked dr. Chatterji and Dr. Hoadley for visiting with the Faculty Senate.

- B. Chair HaileMariam opened discussion on the three faculty appointments that Faculty Senate has to make to the Presidential Search Committee. Commenting to one of the emails in the Communications Folder, Chair HaileMariam did want to remind the Faculty Senate that she did speak to the Chair of the Board of Trustees immediately after President Hencken announced his retirement and prior to the BOT determining the structure of the search committee. Chair HaileMariam stated that there are three apparent methods to handle the selection process: 1) choose the three faculty representatives to the Presidential Search Committee from the duly elected representatives of the faculty, i.e., from the Faculty Senate; 2) have the selection from the faculty at large; 3) some combination of the first two. Senator Kilgore stated that it should be an open process such that anyone can serve. He proposed that the Chair of the Faculty Senate, with a majority vote of senators, also be selected. Senator Pommier stated that traditionally the Chair of Faculty Senate has served on the committee. Senator Wilson

- asked on how many committees has the chair been appointed. Senator Fischer stated that he had been asked by the Council of Chairs to present their request that a chair serve as well. On the last two selection committees the COC had Dr. Addison and Dr. Baharlou. Senator Wilson asked if chairs are faculty. The answer was yes. Senator Fischer suggested that past criteria for selection to the committee included a brief, maybe 3 line, statement. Senator Van Gunten suggested that there should be some uniform question that all candidates for the committee need to answer. Senator HaileMariam stated that whatever method is used, the Faculty Senate must be fair – name recognition should not be a factor. Senator Wilson (Brownson) motioned that one of the three selections to be made should be the Chair of Faculty Senate and the other two positions should be from the faculty at large. Yes: Ashley (by proxy), Brownson, Curry, Fischer, HaileMariam, Joyce, Kilgore, Mazumder, Pommier, Sinclair, Snyder, Stimac, Van Gunten, and Wilson. Motion passes 14-0-0. Senator Kilgore (Pommier) motioned that the remaining two positions should be from the faculty at large and that sitting senators should be allowed to be considered. Chair Wilson said that chairs should apply since they are considered faculty. Yes: Ashley (by proxy), Brownson, Curry, Fischer, HaileMariam, Joyce, Kilgore, Mazumder, Pommier, Sinclair, Snyder, Stimac, Van Gunten, and Wilson. Motion passes 14-0-0. After a brief discussion concerning Senator Van Gunten’s suggestion of a uniform question to be answered by potential members of the committee, the following two questions were formulated: Question #1: Discuss your role as a faculty representative on the Presidential Search Committee, and Question #2: What are the most important qualities and qualifications of the next President of Eastern Illinois University? Senator Fischer (Wilson) motioned that they be approved. Yes: Brownson, Curry, Fischer, HaileMariam, Joyce, Mazumder, Pommier, Sinclair, Snyder, Stimac, Van Gunten, and Wilson. No: Kilgore. Motion passes 12-1-0. Senator Pommier (Brownson) motioned that the length of the answers should be equal to or less than 150 words per question. Yes: Brownson, Curry, Fischer, HaileMariam, Joyce, Kilgore, Mazumder, Pommier, Sinclair, Snyder, Stimac, Van Gunten, and Wilson. Motion passes 13-0-0. Senator Sinclair (Van Gunten) motioned that responses, bith hard copy and electronic, need to be delivered to Chair HaileMariam’s office (1450 Physical Sciences Building) no later than 12 noon on Monday, 25 September. Yes: Brownson, Curry, Fischer, HaileMariam, Joyce, Kilgore, Mazumder, Pommier, Sinclair, Snyder, Stimac, Van Gunten, and Wilson. Motion passes 13-0-0.
- C. In order to make the selection of the two faculty members to the Presidential Search Committee, Chair HaileMariam scheduled the next meeting of the Faculty Senate for 26 September in Booth Library Conference Room at 2 PM.

VII. Adjournment at 4:00 p.m.

Future Agenda Items: EWP, Smoke Free Task Force, Service Learning, Copy Right, Research and Creative Activity Focus Group, Campus Atmosphere; Vision for Future, Long Range Planning; Housing; Faculty Handbook.

Respectfully submitted,

John Paul Stimac