

Eastern Illinois University

Please type your answers on this form, print it, sign it, and deliver it to the appropriate dean's office.

REQUEST FOR PARTICIPATION IN COMMENCEMENT BY EXCEPTIONALITY

For the FALL _____ or SPRING _____ Semester

Criteria for Requesting to Participate in Spring Commencement by Exceptionality

- Must have applied to graduate in the summer term and be able to complete all remaining degree requirements in the summer, **OR**
- Must have applied to graduate in the fall term and, after spring semester, have student teaching, internship, or practicum as their only remaining requirement to complete in the fall.

Criteria for Requesting to Participate in Fall Commencement by Exceptionality

- Must have applied to graduate in the spring term and only have student teaching, internship, or practicum remaining to complete in the spring.

-Internal Governing Policies, Policy 50, Effective Fall 2005 <http://www.eiu.edu/~auditing/IGP/policy50.html>

Requests for exceptionality must be submitted to the appropriate dean's office by the first Tuesday in November (Fall commencement) or the first Wednesday after Spring Break (Spring commencement).

Date: _____ Name: _____

Local Address: _____

Permanent Address: _____

Phone: (____) _____ Phone: (____) _____

Eastern ID #: _____ Degree/Major: _____ Term of Actual Graduation: _____

Reason for Exceptionality: I will complete all of my remaining degree requirements in summer.

I have only student teaching, internship, or practicum to complete.

Please detail your plans for completing graduation requirements:

Student's Signature: _____ Date: _____

Choose College/School: GRAD SCH CAH CEPS LCBAS COS SCE

Request Approved Request Denied by: _____ Date: _____

Reason for Denying Request: _____

If your request is denied, appeal to the appropriate dean is possible. However, unless unique considerations warrant it, no appeal will be granted if you do not meet the criteria above or the established deadline for submitting your request. The dean's decision is final. Contact the dean's office for additional information you may be required to submit for appeal consideration.

Appeal Approved Appeal Denied by: _____ Date: _____

Reason for Denying Appeal: _____