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# Eastern Illinois University

## EISE

### Prioritized Services Requirements List

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**Prepared by:** Bill Witsman  
**Version:** 10.0  
**Last Revision Date:** December 17, 2009  
**Create Date:** April 13, 2005

## **1 Project Introduction**

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EISE is an acronym for the Enterprise Information System Enhancement project. EISE is a major technology venture to ensure the continued delivery of mission critical and core services to students, employees, parents, alumni, supporters and business partners. This four year project will replace all of the University's major information systems with cost-effective, integrated and sustainable technology while incorporating exceptional business practices. The primary technology solution product is Banner from SunGard SCT Inc.

## 2 Requirements

Requirements can be classified by many means. Within this document requirements will be classified by category and approach. A category addresses the function that the requirement fulfills and the type defines the requirement that is satisfied in terms of the SCT deliverable or work product required in fulfilling the requirement. A list and examples are as follows:

### Category Classification:

Classification	Example
Technology	Feasibility, Maturity, Custom
Function	Features, Benefits
Regulatory	Government Regulations, Warranty, Legal Issues
Business/Financial	Budget, ROI, Pricing, Inflation, Strategic, Contract Type
Environmental	Public Interest, Hazards
Market	Competition, Industry Regulations, Language
Schedule	Feasibility, Milestones, Completion Date
Education	Training, Knowledge Transfer
Quality	Meets Standards Established by User

### Approach Classification:

Type	Example
Baseline Functionality	The baseline SCT product/service can support the requirement.
Business Process or Procedure	The current business process is not supported by the baseline SCT product/service but if it is "re-engineered," the SCT product/service can support the requirement.
Custom Enhancement	Neither the baseline SCT product/services nor a process/procedure change can support the requirement, consequently a modification or enhancement must be developed to support the requirement.



<b>Id</b>	<b>Priority</b>	<b>Source</b>	<b>Requirement Name/Description</b>	<b>Category</b>	<b>Approach</b>
			<b>Alumni Development</b>		
SRAD001	C	Contract	Banner® Alumni	Function	Banner
SRAD002	C	Contract	Process Re-engineering effort Alumni	Function	Business Process
SRAD003	C	Org Eff	Reporting	Function	Banner
SRAD004	C	Contract	Constituents	Function	Banner
SRAD005	C	Contract	Organizations	Function	Banner
SRAD006	C	Contract	Gift and Pledge Processing	Function	Banner
SRAD007	C	Contract	Payment Processing	Function	Banner
SRAD008	C	Contract	Designations	Function	Banner
SRAD009	H	Contract	Campaigns	Function	Banner
SRAD010	C	Contract	Prospect Management	Function	Banner
SRAD011	C	Contract	Membership	Function	Banner
SRAD012	H	Contract	Solicitor Organization	Function	Banner
SRAD013	H	Contract	Event Management	Function	Banner
SRAD014	C	Contract	Operational Data Store for Alumni	Function	Banner
SRAD015	C	Contract	Advancement Self-Service	Function	Banner
			<b>Finance</b>		
SRFI001	C	Contract	Banner® Finance	Function	Banner
SRFI002	H	Org Eff	Process Re-engineering effort for Finance	Function	Business Process
SRFI003	C	Org Eff	Reporting	Function	Banner
SRFI004	C	Contract	General Ledger	Function	Banner
SRFI005	C	Contract	Purchasing and Receiving	Function	Banner
SRFI006	H	Contract	Accounts Receivable	Function	Banner
SRFI007	C	Contract	Accounts Payable	Function	Banner
SRFI008	H	Contract	Budget Development & Position Control	Function	Banner
SRFI009	H	Contract	Endowment Management	Function	Banner
SRFI010	C	Contract	Fixed Assets	Function	Banner
SRFI011	H	Contract	Cost Accounting	Function	Banner
SRFI012	H	Contract	Stores Inventory	Function	Banner
SRFI013	C	Contract	Grants & Contracts (Research Accounting)	Function	Banner
SRFI014	C	Contract	Bids	Function	Banner
SRFI015	H	Contract	Commodity	Function	Banner
SRFI016	C	Contract	Self Service Finance via Web for Employees	Function	Banner
SRFI017	H	Contract	P-Card	Function	Banner
SRFI018	H	Contract	Non-Student accounts recivable	Function	Banner



			<b>Human Resources</b>		
SRHR001	H	Contract	Banner® Human Resources	Function	Banner
SRHR002	M	Contract	Process Re-engineering effort for Human Resources	Function	Business Process
SRHR003	C	Org Eff	Reporting	Function	Banner
SRHR004	C	Contract	Position Management	Function	Banner
SRHR005	C	Contract	Employment Administration	Function	Banner
SRHR006	C	Contract	Compensation Administration	Function	Banner
SRHR007	C	Contract	Time and Attendance Reporting	Function	Banner
SRHR008	C	Contract	Payroll Calculation	Function	Banner
SRHR009	C	Contract	Payroll Adjustments and History	Function	Banner
SRHR010	C	Contract	Benefits Administration	Function	Banner
SRHR011	M	Contract	Applicant Tracking	Function	Banner
SRHR012	M	Contract	Personnel Services Budgeting	Function	Banner
SRHR013	M	Contract	Employee Relations Administration	Function	Banner
SRHR014	M	Contract	Health and Safety Administration	Function	Banner
SRHR015	M	Contract	Web for Employees	Function	Banner
SRHR016	M	Contract	Electronic Approvals	Function	Banner
SRHR017	H	Contract	Seniority Reporting	Function	Banner
SRHR018	M	Contract	Electronic Filing of Data & Money for Tax Shelters	Function	Banner
SRHR019	M	Contract	Electronic Fund Transfer of Deductions & Pay	Function	Banner
SRHR020	C	Contract	Student FICA Program	Function	Banner
SRHR021	M	Contract	Saving Bond Program	Function	Banner
SRHR022	M	Contract	Tuition Waiver/Financial Aid Processing	Function	Banner
SRHR023	M	Contract	Union Dues Calculations for UPI	Function	Banner
SRHR024	M	Contract	Retro Active Pay Calculation Report	Function	Banner
			<b>Student</b>		
SRST001	C	Contract	Banner® Student	Function	Banner
SRST002	M	Org Eff	Process Re-engineering effort Student	Function	Business Process
SRST003	C	Org Eff	Reporting	Function	Banner
SRST004	C	Contract	General Person	Function	Banner
SRST005	C	Contract	General Student	Function	Banner
SRST006	C	Contract	Recruiting	Function	Banner
SRST007	C	Contract	Course Catalog	Function	Banner
SRST008	C	Contract	Academic Records/Transfer Articulation	Function	Banner
SRST009	C	Contract	Admissions	Function	Banner
SRST010	C	Contract	Class Schedule	Function	Banner
SRST011	C	Contract	Location Management	Function	Banner
SRST012	C	Contract	Registration	Function	Banner
SRST013	C	Contract	Rate Table	Function	Banner



SRST014	C	Contract	Billing	Function	Banner
SRST015	H	Contract	Curriculum	Function	Banner
SRST016	H	Contract	Advising and Program Planning (CAPP)	Function	Banner
SRST017	H	Contract	Faculty Load	Function	Banner
SRST018	M	Contract	Housing	Function	Banner
SRST019	C	Contract	Web for Student	Function	Banner
SRST020	C	Contract	Web for Faculty	Function	Banner
			<b>Financial Aid</b>		
SRFA001	C	Contract	Banner® Financial Aid	Function	Banner
SRFA002	M	Org Eff	Process Re-engineering effort Student	Function	Business Process
SRFA003	C	Org Eff	Reporting	Function	Banner
SRFA004	C	Contract	EDE ISIR Data load (Record Creation)	Function	Banner
SRFA005	C	Org Eff	Reporting	Function	Banner
SRFA006	C	Contract	Satisfactory Academic Progress (SAP) Processing	Function	Banner
SRFA007	C	Contract	Document (Requirements) Tracking	Function	Banner
SRFA008	C	Contract	Verification	Function	Banner
SRFA009	C	Contract	EDE Correction Processing/Need Analysis	Function	Banner
SRFA010	C	Contract	Budgeting	Function	Banner
SRFA011	C	Contract	Funds Management	Function	Banner
SRFA012	C	Contract	Pell Processing	Function	Banner
SRFA013	C	Contract	Packaging	Function	Banner
SRFA014	C	Contract	Direct Loan Processing	Function	Banner
SRFA015	C	Contract	Alternative Loan Processing	Function	Banner
SRFA016	C	Contract	Disbursement	Function	Banner
SRFA017	H	Contract	Student Employment	Function	Banner
SRFA018	H	Contract	Emergency Loan Processing	Function	Banner
SRFA019	H	Contract	Feed from CLM for Perkins loan	Function	SCT
SRFA020	H	Contract	Return to Title IV Funds	Function	Banner
SRFA021	H	Contract	Award History/Transcripts	Function	Banner
SRFA022	M	Contract	Web for Student	Function	Banner
			<b>Project Management</b>		
SRPM001	H		Level 2 project Mangement	Function	Baseline
			Oracle Education		
SRPM002	H		Oracle Education Classes	Education	Baseline
			Software Installation		
SRPM003	H		Oracle Installation	Technology	Baseline



<b>LEGEND</b>	
<b>Priority Identifier</b>	Priority delineates the relative importance of the requirements. C = Mission Critical, H = High, M = Medium, L = Low, O = Optional Item identification in the form SR<unique ID><three digit sequential number> <unique ID> FI, HR, FA, ST, AD, PM see the identification section of the Configuration Management Plan ie. SRFA001
<b>Requirement Name/Description Source</b>	The Name and/or description of the project's requirement. Provide as much detail as possible to ensure that the requirements accurately reflect the scope of the project and that they are clearly stated, consistent, complete, unambiguous, testable, feasible, and traceable. Defines the source (for example: organization, organization efficiency need (org eff), business need, business document, etc.) of the requirement.
<b>Category Approach</b>	Insert a category name based on the chart above. Insert a type name based on the chart above.

ID	Priority	Source	Requirement Name/Description	Category	Approach
			<b>See the attached spreadsheet</b>		



## 3 Approvals

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Specify the approvers in the work products database or list them here.

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Name  
Title  
Date

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Name Jeff Cooley  
Title VP Business Affairs– Project Sponsor  
Date

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Name  
Title  
Date

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Name Bill Witsman  
Title Project Manager  
Date

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Name  
Title  
Date

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Name  
Title  
Date

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Name  
Title  
Date

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Name  
Title  
Date



## Document History

### Revision Record

Number	Date and Sections	Author	Notes
1	10/2/01, All	Melodie Badger	Saved the document in Print View format, removed document history as numbered section.
10.0		EISE Steering Committee	Final draft approved by Project Sponsor and Steering Committee



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## **4 Acronyms**

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Refer to the Project Definition Document and the project web site.

## **5 Definitions**

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Refer to the Project Definition Document and the project web site.