EISE Project Meeting Notes
Eastern Illinois University

Admissions Go LIVE!!!!!!!

July 17, 2006

EISE Project Meeting Notes
Eastern Illinois University

Team/Group: Student Process Team

Date: July 12, 2006
Time: 1:30pm
Place: Blair Hall Conference Room
Attendees: Rodney Ranes, Sue Harvey, Kim Burnett, Bonnie Wilson, Linda Coffey, Brenda Major, Mary Herrington-Perry

Note Author: Judy Kopp

Timeline for July 12, 2006 through July 31, 2006:

Highlighted items indicate items for which the Team is responsible.

Module#	Mod_Seq#	Name	Duration	Start_Date
3	17	Admissions - move STVSBGI from TEST to PROD	3 days	7/12/2006 8:00
5	7	Catalog - copy tables from TEST to PPRD	2 days	7/13/2006 8:00
3	18	Admissions - Admissions Live for data entry	0 days	7/17/2006 8:00
3	19	Admissions - Recruiting Live for data entry	0 days	7/17/2006 8:00
10	8	General Student - Housing New Appplicant Feeds to CBORD - PROD	1 day	7/17/2006 8:00
5	8	Catalog - Verify Catalog tables in PROD	44 days?	7/17/2006 8:00
99	6	Training - Follow Up consult for Letter Generation, Pop Sel, Job Submission	3 days	7/18/2006 8:00
12	1	Schedule - Faculty Load validation tables in TEST	30 days	7/24/2006 8:00
12	2	Schedule - Faculty Designation load TEST	10 days	7/24/2006 8:00
1	5	Academic History - Verify Institutional Course Info in TEST	10 days	7/24/2006 8:00
3	20	Admissions - First SAT tape load in PROD	1 day	7/31/2006 8:00
3	21	Admissions - First ACT tape load in PROD	1 day	7/31/2006 8:00
10	9	General Student - define attributes to be moved	1 day	7/31/2006 8:00
1	6	Academic History - Verify Transfer Course Info in TEST	10 days	7/31/2006 8:00
1	7	Academic History - Degree Info 1st Load - PPRD	10 days	7/31/2006 8:00

Agenda and discussion items

High School Codes:

Grad School said they really didn't need them. Bonnie Wilson said her area didn't use them either. Brenda stated that there are thousands and we will only use a fraction. Admissions purchased the CEEB codes tape. A lot of the information is incorrect for Illinois and Admissions is trying to clean up the tape. Sue asked what this would do to the timeline if this can't go across. College and High School has to be moved at the same time. She stated Records wants them to load everything they can and ITS prefers to load it all now. It was suggested that we ask U of Illinois if they have an updated list of codes. Brenda and Mary will work together on the codes and Sue will check with U of Illinois.

Critical Dates

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The critical dates calendar – on hold for now.

Team Assignment

Sue reported that CFCG said most teams have slogan/mottos. She asked the team to be thinking of one for this group.

Common Matching Update

The common matching criteria was presented to CFCG. Financial Aid has some concerns. Tracy Hall will test it before taking to the Steering Committee. Common matching probably won't be available Monday. Sue will check with Kathy Reed.

Update on Admissions

Rodney met with Cathy Ashmore on security information. Need security so users can put dates in GUACALN. Rodney identified a couple of applications to enter into Banner on Monday. Getting curriculum error in PPRD. During training the trainers told us you couldn't have students at two levels. Was told to build both grad levels which didn't work. An update has been received and it is possible to have two levels.

Update Location Management

Is moving forward.

Update on Catalog and DARS

Amy Graham gave info on setting levels in courses. Sue will check with Truman State re information on this. Any change to catalog will update sections. – not true. Set prereq test score. DARS meeting tomorrow to iron out wrinkles. Cont. Ed has special topic courses and times. Don't have to adhere to deadline. Will have to build in as needed. Only schedulers would do this.

Update on Registration

Working on building rules and validation tables.

Update on Academic History

SHAACST problem. Banner Academic standing is incorrect, the problem is being looking into. Rules are based on attempted hours. SOAHSCH – have to build many so it can look for high school deficiencies.

Update on Test Score

Update on Schedule

Did BPA for Continuing Education. Doing BPA for scheduling irregular classes.

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Upcoming Consulting Sessions

Sue sent our proposed changes to Amy and Mike Delaney. Doesn't think there will be any problems. Events Management has been changed to August 28 – everything else will drop back to next slot.

Timeline for Modules
Common Matching

Decisions Made

Decisions for referral

Tabled/Future discussion Items

Ongoing Task List , Action Items

Item Identifier	Item Description	Owner	Target Completion Date	Status
SPT20066	Completed Tables List to Vicki Phillips	Team	ASAP	Ongoing

New Action Items

Item Identifier	Item Description	Owner	Target Completion Date	Status
SPT20067	Critical Dates to Sue Harvey	Team	7-5-2006	Ongoing
SPT20068	Team Motto/Slogan	Team	8-1-2006	Ongoing

Attachments and/or meeting Handouts listed: