

EISE Project Meeting Notes
Eastern Illinois University

Team/Group: Student Process Team

Date: November 29, 2006

Time: 1:30pm

Place: Blair Hall Conference Room

Attendees: Linda Coffey, Amy Edwards, Sue Harvey, Mary Herrington-Perry, Brenda Major, Kimberlie Moock, Vicki Phillips, Rodney Ranes, Thom Strohecker, Bonnie Wilson

Note Author: Jennifer Porter

Agenda and discussion items

Update on Registration Plan B

Fall 2007 registration has been moved from March 5 to March 26, 2007. There are still a few challenges with DARS at the present time in regard to transfer evaluations/academic history. If the problems continue, evaluations for Fall 2007 transfer students may be done in the legacy system.

Critical Issue brought forward by Team

A question was brought up in regard to the purging of “no-show students”. If a student applies to Eastern, but does nothing else, has the potential to be purged from the new system. If they have done other things such as applied for financial aid, or made housing arrangements, they will not be purged, but will have a hold placed on their account. A possible solution of waiting until after count day to purge “no-show students” was discussed, but testing on this will need to be done before a final decision is made.

Update on Accounts Receivable

Linda sent Libby Coffey a file of detail codes to upload and test last week. She should be hearing from Libby about it soon.

Update on Events Management

Nothing new to report at the present time.

Update Location Management

Still working with C-BORD on a time for them to campus. Currently there are issues with the server, and must be resolved before C-BORD can come. Contract Addresses will only be updated through the Housing office. Students will be able to update their mailing addresses through Self-Serve.

Update on Catalog and DARS

The only issues still not resolved in Catalog have to do with Faculty Load and Assigned Ownership. The Deans will be sent a list of CU’s to be corrected. A DARS consultant is coming in January to help set up the Teacher Certification process the new system.

Update on Registration

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A meeting with Priority Registration coordinators has been set for this Friday. They will be discussing an alternative way for those students to get registered for classes in Banner. Thom ran a scan of wait-listed courses and found 1172 sections. There will need to be a meeting with the Department Chairs to discuss the wait-lists and who from the department will do the manual updates for the wait-lists. The group is working on Mock Registration Scenarios to have Eric look over at next week's training. The group is also working on the process that those doing the Mock Registration will go through, i.e., meeting with an advisor who will apply the indicator that the student is able to register and give them their schedule of classes to register for.

Update on Academic History

They are still working on some issues with grade modes. They are hoping to find a way to mask the first character of grades that should be shown as a standard grade

Update on Schedule

Nothing new to report.

Update on Admissions

CollegeNet has released applications with the Batch 2 update. They are waiting to hear back in regards to contact manager changes. The third batch will not be sent until we hear from them. Talking with Nolij continues, and the contracts are almost done. They also need to confirm that everyone is in agreement on the information containing students E-numbers that will be sent to students.

Update on Test Scores

Nothing new to report.

Update on Faculty Load

The Faculty Load subgroup continues to work on tables.

Decisions Made

Decisions for referral

Tabled/Future discussion Items

Ongoing Task List , Action Items

Item Identifier	Item Description	Owner	Target Completion Date	Status

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New Action Items

Item Identifier	Item Description	Owner	Target Completion Date	Status

Attachments and/or meeting Handouts listed: