

**EISE Project Meeting Notes
Eastern Illinois University**

Team/Group: **Degree Audit Process Team: Transfer Articulation Subgroup**

Date: July 27, 2006

Time: 2 p.m..

Place: 109 Old Main

Attendees: L. Creath, R. Flaherty, P. Gartley, S. Hankenson, S. Harvey, M. Herrington-Perry, M. Hubbartt, N. Mathewson, S. Newby, R. Ranes, T. Zuber

Prepared by: MHP

Agenda and discussion items

1. Overview of Transfer Articulation in DARS

MHP provided an overview of the TA process in DARwin, from encoding IREFs to creating TA tables. (See the attached handout.) This presentation was intended as an introduction; attendees were encouraged to review the web course materials and the DARS Transfer Articulation Manual for detailed directions.

The group was reminded that TA encoding needs to accommodate CAS as well. The attached handout summarizes these requirements.

2. Status Report from ITS (M. Hubbartt)

Mike reported on his efforts to identify our current transfer rules [institution by institution, these identify how source (transfer) courses articulate to target (EIU) courses]. After consulting with the group, he indicated he would develop two reports, one that identifies what cannot be mapped to DARwin, and one that identifies what can be mapped. The latter report is intended to elicit feedback from the group as to how they would like the data identified in Darwin.

NB: After the meeting, Sue Harvey identified 6 institutions for ITS to provide the TA rule report for: College of DuPage, Lake Land, Parkland, Moraine Valley, SIUC, and Illinois Eastern. The number of institutions was shortened to 6 to reduce the ITS workload and better focus the TA group's discussion of the resulting report.

3. DARS Timeline

The DARS timeline is reproduced below. The TA group's tasks are specifically outlined in the handout. In general, the first one is to review and revise the IREFs which Vicki Phillips already has mapped from the mainframe (This will save a tremendous amount of work—

**EISE Project Meeting Notes
Eastern Illinois University**

thanks, Vicki!). The second will be to review and revise the TA Tables, once data are mapped from the mainframe.

4. Next Meeting

Once the rule reports have been provided by ITS, the group will meet to review them and provide ITS with direction on mapping transfer articulation to DARwin. The meeting will be announced via darsta@lists.eiu.edu.

Action Items

Deadlines in red are unlikely to be met.

Item Identifier	Item Description	Owner	Target Completion Date	Status
1.	DARS TA Training	MHP, NM, SN	3-21-06	Completed 3-24-06
2.	DARwin Installation	ITS	5-15-06	Fully completed 8-9-06
	DARwin Access Set Up	ITS	5-15-06	Still being refined
	Mappable/unmappable data identified/reported	ITS	7-7-06	Unmappable report completed 8-2-06
3.	Select mappable transfer data identified/reported	ITS	8-18-06	Underway
4.	Mapping of transfer data completed	ITS	8-1-06	Planned
	In-house TA Training	Records	9-2006	Planned
5.	IREFS encoded	Records	9-1-06	Planned
6.	New transfer work encoded in SZAAMSS (when Banner/DARS interface completed)	Records	9-1-06	Planned
	Consultation on DARwin TA from M. Faullin, UIUC	MHP	9-7-08	Planned
7.	Most frequently used TA rules encoded	Records	10-2-06	Planned
8.	All TA tables and rules encoded	Records	11-30-06	Planned
9.	DARS testing completed	All	2-16-07	Planned

Transfer Articulation in DARS: The Basics

MHP 7/27/06

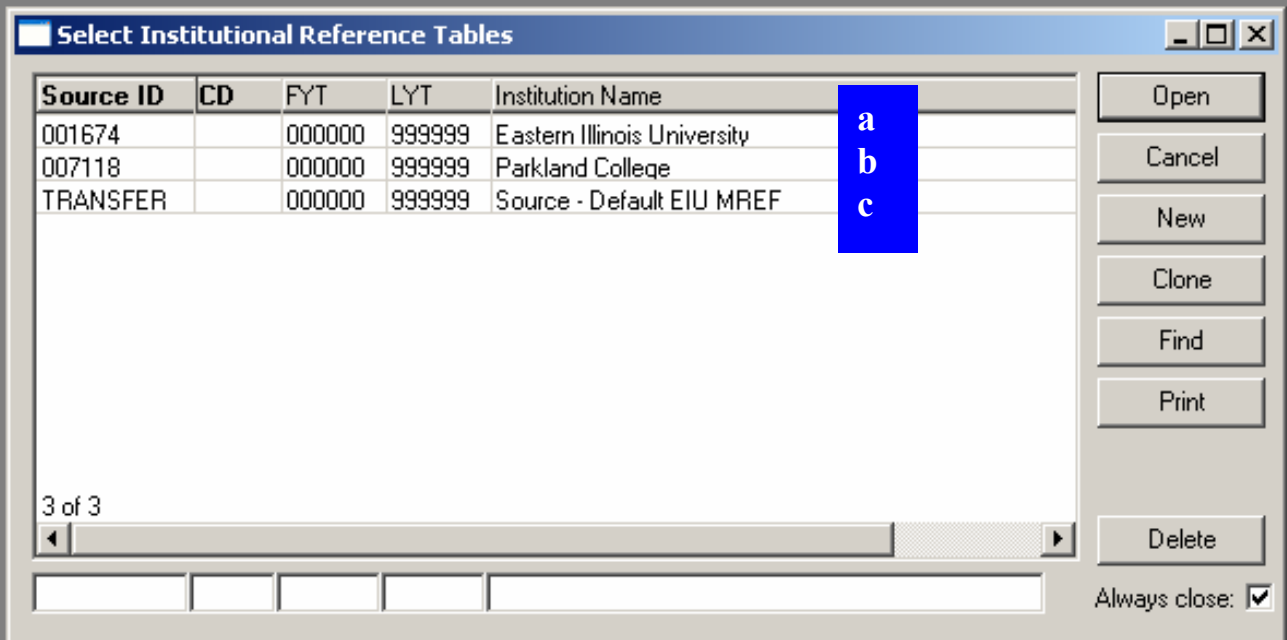
PART ONE: BUILD IT

1. Build the **Institutional Reference Tables** (IREF) for both EIU (target) and transfer (source) institutions.



Select this icon from the Darwin toolbar. Choose “New” to create a new IREF, or highlight an existing table and open it.

The IREF tables 1) identify EIU and its transfer institutions and 2) define the grading systems they use. We must have an IREF for EIU and for *every institution from which we accept transfer coursework*.



- a. The EIU IREF (001674) is already built. However, you will need to review and revise the Grade Definition Table to ensure that it reflects EIU grading practices and policies:

EISE Project Meeting Notes Eastern Illinois University

DARwin 3.5.3 - [Institutional Reference: 001674 000000-999999 Eastern Illinois University]

File Edit Utilities Window Help

001674 000000 - 999999
Grade Definition

	Type	IU	Grade	A	R	UI	UGrd	Acu	Rcu	GPA	Calc	Crdt	Ct	C1	C2	UC1	UC2	Yr	Trm	Range
1	Condition					<input checked="" type="checkbox"/>	*			.000			1	T						-
2	Grade		WA			<input checked="" type="checkbox"/>	VAR5			.000		Y	1							-
3	Grade		NT			<input checked="" type="checkbox"/>	0GRD			.000	N	N	0							-
4	Grade		TA			<input checked="" type="checkbox"/>	4.0			4.000	Y	Y	1	C						-
5	Grade		TA-			<input checked="" type="checkbox"/>	3.7			3.700	Y	Y	1	C						-
6	Grade		TB+			<input checked="" type="checkbox"/>	3.3			3.300	Y	Y	1	C						-
7	Grade		TB			<input checked="" type="checkbox"/>	3.0			3.000	Y	Y	1	C						-
8	Grade		TB-			<input checked="" type="checkbox"/>	2.7			2.700	Y	Y	1	C						-
9	Grade		TC+			<input checked="" type="checkbox"/>	2.3			2.300	Y	Y	1	C						-
10	Grade		TC			<input checked="" type="checkbox"/>	2.0			2.000	Y	Y	1	C						-
11	Grade		TC-			<input checked="" type="checkbox"/>	1.7			1.700	Y	Y	1	C						-
12	Grade		NTD+			<input checked="" type="checkbox"/>	1.3			.000	N	N	0							-
13	Grade		NTD			<input checked="" type="checkbox"/>	1.0			.000	N	N	0							-
14	Grade		NTD-			<input checked="" type="checkbox"/>	0.7			.000	N	N	0							-
15	Grade		NF			<input checked="" type="checkbox"/>	0.0			.000	N	N	0							-
16	Grade		RG			<input checked="" type="checkbox"/>	(500			.000	N	N	0							-
17	Grade		TR			<input checked="" type="checkbox"/>	(501			.000	N	Y	1							-
18	Grade		NC			<input checked="" type="checkbox"/>	(502			.000	N	N	0							-
19	Grade		TR			<input checked="" type="checkbox"/>	(503			.000	N	Y	1							-
20	Grade		TR			<input checked="" type="checkbox"/>	(504			.000	N	Y	1							-
21	Grade		NC			<input checked="" type="checkbox"/>	(505			.000	N	N	0							-
22	Grade		NC			<input checked="" type="checkbox"/>	(509			.000	N	N	0							-
23	Grade		NC			<input checked="" type="checkbox"/>	(514			.000	N	N	0							-
24	Grade		NC			<input checked="" type="checkbox"/>	(515			.000	N	N	0							-
25	Grade		TR			<input checked="" type="checkbox"/>	(530			.000	N	Y	1							-
26	Grade		NC			<input checked="" type="checkbox"/>	(540			.000	N	N	0							-
27	Grade		??			<input checked="" type="checkbox"/>	*			.000	N	N	0							-
28	Grade		TCR			<input checked="" type="checkbox"/>	0.0			.000	N	Y	1							-
29	Grade		TAU			<input checked="" type="checkbox"/>	0.0			.000	N	N	0							-
30	Grade		TDC			<input checked="" type="checkbox"/>	0			.000	N	N	1							-
31	Grade		TW			<input checked="" type="checkbox"/>	0			.000	N	N	0							-
32	Grade		TX			<input checked="" type="checkbox"/>	0			.000	N	N	0							-

- b. The institution-specific IREFs must include only a minimal amount of information because 1) ITS has mapped the FICE codes, names, and contact information for us; and 2) EIU's TA system is set up to refer to a "master" transfer IREF. See 007118, already built for Parkland College:

EISE Project Meeting Notes Eastern Illinois University

DARwin 3.5.3 - [Institutional Reference: 007118 000000-999999 Parkland College]

File Edit Utilities Window Help

007118 000000-999999
1
Grade Definition

Source ID: 007118 Source CD: FYT: 0000 00
Name: Parkland College Lyt: 9999 99

General Course Credit GPA

Report InstID: PARKLAND Reference Only:
Grade Case: Upper Grade Required:
Status: Normal Processing

SPEEDE
InstID: 73 Institution Type:

Default Master Reference Table:
InstID: TRANSFER InstCD:

Default Transfer Articulation Table:
InstID: InstCD:

Be sure to double-check that all institutions have an IREF entry (in case some did not carry over from Banner). You also may want to alter institutional names, addresses, etc., and you must ensure that the state is listed in the address record. Last, to every IREF, you also must add **1**) a “Report InstID” (college name); **2**) an MREF “InstID” (TRANSFER); **3**) a course “Display Format” (which tells DARS/CAS how many letters and numbers courses from that institution contain); and **4**) an ACTC code to identify the institution as on either the **Quarter** or **Semester** system. Compare the Parkland College IREF to the unfinished IREF for Illinois College, below:

EISE Project Meeting Notes Eastern Illinois University

DARwin 3.5.3
File Edit Utilities Window Help

Institutional Reference: 007118 000000-999999 Parkland College

Source ID: 007118 Source CD: FYT: 0000 00
Name: Parkland College Lyt: 9999 99

007118 000000 - 999999
1 -
1 -
Grade Definition

General Course Credit GPA

1 Report InstID: PARKLAND Reference Only:
Grade Case: Upper Grade Required:
Status: ' - Normal Processing

SPEEDE
InstDQ: 73 Institution Type:

2 Default Master Reference Table:
InstID: TRANSFER InstCD:

Default Transfer Articulation Table:
InstID: InstCD:

Institutional Reference: 001688 000000-999999 Illinois College

Source ID: 001688 Source CD: FYT: 0000 00
Name: Illinois College Lyt: 9999 99

General Course Credit GPA

1 Report InstID: Reference Only:
Grade Case: Upper Grade Required:
Status:

SPEEDE
InstDQ: Institution Type:

2 Default Master Reference Table:
InstID: InstCD:

Default Transfer Articulation Table:
InstID: InstCD:

EISE Project Meeting Notes

Eastern Illinois University

DARwin 3.5.3
File Edit Utilities Window Help

Institutional Reference: 007118 000000-999999 Parkland College

Source ID: 007118 Source CD: FYT: 0000 00
Name: Parkland College Lyt: 9999 99

General Course Credit GPA

Display Format:
Mask: AAAX99* Case: Upper
Department Begin: 1 End: 3
Course Begin: 4 End: 6

SPEEDE Default Values:
BACC: ACTC: S AGCLC:
Honors: RepeatF: Unit scale: 0.0000

Universal Condition Code Assignment:
RefUCond1: RefUCond2:

Institutional Reference: 001688 000000-999999 Illinois College

Source ID: 001688 Source CD: FYT: 0000 00
Name: Illinois College Lyt: 9999 99

General Course Credit GPA

Display Format:
Mask: Case: Upper
Department Begin: End:
Course Begin: End:

SPEEDE Default Values:
BACC: ACTC: AGCLC:
Honors: RepeatF: Unit scale: 0.0000

Universal Condition Code Assignment:
RefUCond1: RefUCond2:

**EISE Project Meeting Notes
Eastern Illinois University**

c. The Source EIU Master Reference Table (TRANSFER) already is built too. Its Grade Definition Table also should be reviewed and revised to ensure that it includes ANY grade a student may receive from a transfer institution. (NB: You will also see an IREF called SOURCE, built to accommodate CAS. Do not delete it!)

2. For each transfer institution, create **Transfer Articulation Rules** that relate courses from that **source** to those at the **target** (EIU) institution.



Select this icon from the DARwin toolbar. Choose “New” to create a new TA table (or highlight and open an existing table). Enter the Source ID (FICE code) and begin encoding the rules as directed below.

In the Transfer Articulation (TA) Tables, you will Identify EIU’s one-to-one, many-to-one, and one-to-many course (and other) equivalencies and then code them to ensure that credit is properly distributed.

- The screenshot above shows you the basic information you must enter in the TA Table. First is the **segment** (shown in green above) that (usually) represents the discipline to which the transfer courses belong—ENG, BUS, BIO, etc. Next are the **source courses** (shown in red above) from the transfer institution. Last are the **target courses** (shown in blue above) that the source courses articulate to.

**EISE Project Meeting Notes
Eastern Illinois University**

3. Set up codes for **conditions in the Academic Record and/or the TA and IREF Tables to direct special processing of transfer coursework.**

Condition codes require transfer coursework to meet certain conditions that direct how or if it will be articulated. They may identify:

- Honors courses
- Remedial courses
- Study abroad courses
- Repeated courses
- Lab courses
- Major courses in which students must achieve a particular GPA
- Courses that articulate differently, depending on the student's major
- Courses in which students received Ds or Fs
- Courses in which students must receive at least a C
- Courses from two-year (or four-year) institutions
- Etc.

The result of one example, encoding to ensure that the transfer evaluation does NOT accept a D grade in the equivalent of ENG 1001G, is shown on page 7. Its condition code is established in the Grade Definition Table:

The screenshot shows the DARwin 3.5.3 software interface with the 'Grade Definition' table open. The table has columns for Type, IU, Grade, A, R, UI, UGrd, Acu, Rcu, GPA, Calc, Crdt, Ct, C1, C2, UC1, UC2, Yr, Trm, and Range. Row 7 is highlighted with a blue arrow pointing to the 'C' grade definition.

	Type	IU	Grade	A	R	UI	UGrd	Acu	Rcu	GPA	Calc	Crdt	Ct	C1	C2	UC1	UC2	Yr	Trm	Range
1	Condition	<input type="checkbox"/>				<input checked="" type="checkbox"/>	*			.000			1	T						-
2	Grade	<input type="checkbox"/>	WA			<input checked="" type="checkbox"/>	VARS			.000		Y	1							-
3	Grade	<input type="checkbox"/>	NT			<input checked="" type="checkbox"/>	0GRD			.000	N	N	0							-
4	Grade	<input type="checkbox"/>	TA			<input checked="" type="checkbox"/>	4.0			4.000	Y	Y	1	C						-
5	Grade	<input type="checkbox"/>	TA-			<input checked="" type="checkbox"/>	3.7			3.700	Y	Y	1	C						-
6	Grade	<input type="checkbox"/>	TB+			<input checked="" type="checkbox"/>	3.3			3.300	Y	Y	1	C						-
7	Grade	<input type="checkbox"/>	TB			<input checked="" type="checkbox"/>	3.0			2.700	Y	Y	1	C						-
8	Grade	<input type="checkbox"/>	TB-			<input checked="" type="checkbox"/>	2.7			2.300	Y	Y	1	C						-
9	Grade	<input type="checkbox"/>	TC+			<input checked="" type="checkbox"/>	2.3			2.000	Y	Y	1	C						-
10	Grade	<input type="checkbox"/>	TC			<input checked="" type="checkbox"/>	2.0			1.700	Y	Y	1	C						-
11	Grade	<input type="checkbox"/>	TC-			<input checked="" type="checkbox"/>	1.7			.000	N	N	0							-
12	Grade	<input type="checkbox"/>	NTD+			<input checked="" type="checkbox"/>	1.3			.000	N	N	0							-
13	Grade	<input type="checkbox"/>	NTD			<input checked="" type="checkbox"/>	1.0			.000	N	N	0							-
14	Grade	<input type="checkbox"/>	NTD-			<input checked="" type="checkbox"/>	0.7			.000	N	N	0							-
15	Grade	<input type="checkbox"/>	NF			<input checked="" type="checkbox"/>	0.0			.000	N	N	0							-
16	Grade	<input type="checkbox"/>	RG			<input checked="" type="checkbox"/>	(500			.000	N	N	0							-
17	Grade	<input type="checkbox"/>	TR			<input checked="" type="checkbox"/>	(501			.000	N	Y	1							-
18	Grade	<input type="checkbox"/>	NC			<input checked="" type="checkbox"/>	(502			.000	N	N	0							-
19	Grade	<input type="checkbox"/>	TR			<input checked="" type="checkbox"/>	(503			.000	N	Y	1							-

EISE Project Meeting Notes
Eastern Illinois University

PART TWO: TEST IT

To test the TA rules you've encoded, you need to be able to apply them to students' course histories. Until DARS and Banner "go live," you will do this by creating fictitious students, entering transfer work into their academic records, and running their transfer course evaluations in DARwin.

1. Create a New Student (or select an existing one).



Select this icon from the DARwin toolbar. Choose "New" to create a student. Give him or her an identification number or code (Stuno).

Add transfer courses to the student's Academic Record by choosing "edit" from the toolbar at the top of the screen. There you will see the option to "Add Academic Record." When you do so, a new IREF icon will appear under the list of Academic Records on the Student Record. Assign the appropriate FICE code to it.

You will need one record for each transfer institution the student has attended. The student below (MHP2) has coursework from EIU (001674) and from Parkland (007118).

YR/TM	Course	RCredit	Grade	Title	P	Ifig1	Seq
1	2004 90 BIO 3002G	3.00	C		<input type="checkbox"/>		001
2	2004 90 CHM 1310G	3.00	C		<input type="checkbox"/>		001
3	2004 90 ECN 2892G	3.00	A		<input type="checkbox"/>		001
4	2004 90 JOU 2001	3.00	B		<input type="checkbox"/>		001
5	2004 90 SPC 1310G	3.00	B		<input type="checkbox"/>		001
6	2005 90 ENG 1001G	3.00	NTD		<input type="checkbox"/>		001
7	2006 60 FLF 2201G	3.00	TB		<input type="checkbox"/>		001

**EISE Project Meeting Notes
Eastern Illinois University**

2. Run and evaluate Degree Audits to verify the accuracy of the audit and transfer equivalency.



Select this icon from the DARwin toolbar.



- a. The RunBar contains three tabs, the Student tab, the Report tab, and the Articulation tab.
- b. In the student tab, enter the student's identification number and the name of the Communication Table you're using (EIU).
- c. In the report tab, identify the kind of evaluation you want to run. To evaluate the transfer rules and courses you've built, select "Evaluate Courses." To run a complete degree audit, select "Audit & Evaluation." In either case, select "Run Audit" and a new window—the Audit List—will appear. Select the newest audit from the list. A degree audit will appear

in a new window, while transfer coursework evaluations open within the student record.

- d. You won't use the Articulation tab unless you want to run the evaluation only on courses from a specific institution.

If you elect to "Evaluate Courses," you will be returned to the Student Record. Select the "Transfer Evaluation" icon on the left side of the screen, and the evaluation will open:

EISE Project Meeting Notes Eastern Illinois University

Source Id: 007118 **Source Cd:** []

Target Id: 001674 **Target Cd:** [] **DPMask:** []

[Lock All] [Unlock All] [Export All]

Dpmask	Group	Lock	Certify	Memo	Last Updated By:	Date
1	001	<input type="checkbox"/>	<input type="checkbox"/>		DARSUSER	07/21/06

Yr/Trm	Course	RCredit	Grade	Ecredit	Title	Pflg	Iflg1	Seq
1	200590 ENG101	3.00	D	3.00		<input type="checkbox"/>		002
AAAX99*		3.00		3.00				

Yr/Trm	Crs Num	RCredit	Grade	Ecredit	Pflg	Condc
1	200590 ENG 1001G	3.00	NTD	0.00	<input type="checkbox"/>	T
AAA?9999?		3.00		0.00		

Alternate Flags

ENG 1001G P

[] []

[] []

[] []

AAA?9999?

EISE Project Meeting Notes
Eastern Illinois University

If you choose to run an Audit and Evaluation, you will open the student's degree audit. Portions of an audit are shown below: (Note: To run an Audit and Evaluation, you must identify the student's major. For testing purposes, do so by entering GEN ED in the Programs portion of the Student Record.)

```
Prepared 07/21/06 - 10:12                MHP2
Advisor Report                          Graduation: UNKNOWN
Program:   GEN ED                        Catalog:   FA2004
www.eiu.edu

                                GENERAL EDUCATION
-----
At least one requirement has not been met.
-----
NO      Humanities and Fine Arts

        Complete nine hours, including at least one course from
        humanities and one from fine arts.  Select courses from at
        least two different disciplines.

        EARNED:   3.0 HOURS
--> NEEDS:   6.0 HOURS
+ 1) Humanities: Completed
        3.0 HOURS EARNED   1 COURSE TAKEN   3.000 GPA
        SU06 FLF 2201G      3.0 TB   PARKLAND: FRE103
- 2) Fine Arts:
        NEEDS:   1 COURSE
        SELECT FROM: ART 2012G, 2310G, 2330G, 2601G OR
        ART 2691G, 2602G OR 2692G, 3340G, 3610G, 3611G,
        ART 3612G MUS 2555G, 2557G, 3550G, 3553G, 3562G,
        MUS 3592G, 3593G PED 2900G THA 2010G, 2012G,
        THA 2140G, 2190G, 3751G, 3752G, 3753G, 3754G,
        THA 3755G, 3793G
-----
NO      Language

        Complete three courses: Two in reading and writing (ENG)
        and one in listening and speaking (CMN).  You must earn
        a C or better in these courses.

        EARNED:   3.0 HOURS
--> NEEDS:   6.0 HOURS
+ 1) Communication Studies: Completed
        3.0 HOURS EARNED
        FA04 SPC 1310G      3.0 B   PROCESSED AS: CMN 1310G
- 2) English:
        SELECT FROM: ENG 1001G OR 1091G, 1002G OR 1092G
```



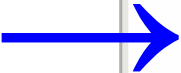
EISE Project Meeting Notes Eastern Illinois University

```
OK      Cultural Diversity

        Complete at least one course with an emphasis on cultural
        diversity.

EARNED:   3.0 HOURS   1 COURSE
SU06 FLF 2201G   3.0 TB   PARKLAND: FRE103
-----
        Courses by Term

        18.0 ATTEMPTED HOURS   51.0 POINTS   2.833 GPA
FA04 BIO 3002G   3.0 C   PROCESSED AS: BIO 2002G
FA04 CHM 1310G   3.0 C   FA04 ECN 2892G   3.0 A
FA04 JOU 2001   3.0 B   PROCESSED AS: JOU 2001G
FA04 SPC 1310G   3.0 B   PROCESSED AS: CMN 1310G
FA05 ENG 1001G   0.0 NT   PARKLAND: ENGL01
SU06 FLF 2201G   3.0 TB   PARKLAND: FRE103
```



NOTES

- FICE codes assigned in the DARS tables must match Banner STVSBGI FICE code values.
- The TA portion of DARS must be encoded to meet CAS specifications. Review the TA Skills & Methods Manual for guidelines, and see the article called “DARS to CAS.”
- We will enter dates in DARS just as we are in Banner. 200730=Spring 2007; 200760=Summer 2007; 200790=Fall 2007.
- Do NOT modify the COM table. If you need it adjusted (for example, because you need additional condition codes), ask me.
- Condition codes can be very complicated. Relax—you won’t need to use or understand them all. Start with the basics, and add others as you become more familiar with them.
- A target course can have only three alternate identities. These are likely to be used most often to represent what we currently call “comments”—this is a lab course, this is a Gen Ed Fine Arts course, etc.
- Degree auditors may establish condition codes in sub-requirements that TA encoders need to be aware of. Ask them!

EISE Project Meeting Notes
Eastern Illinois University

- Every TA Table must end with a “catchall rule” to accommodate courses that may not be referenced in the table. A sample is set up in the Parkland TA Table and called “ZZZ.”
- DARS TA also can be used to evaluate CLEP scores, AP credit, other credit-by-exams, and petitions for equivalencies. See the Manual (ARTICULATING TESTS). CLEP, AP, ACT, etc. are set up as separate “institutions”/ IREFs with their own source codes and grade definitions tables. Test scores can be brought in as matches to real EIU courses or pseudo courses representing admission requirements. They can also be built to direct placement in specific EIU courses.
- When DARS is connected to Banner, you will enter students’ transfer work on SZAAMSS, a DARS form made to look like a Banner form, and you will request and view audits via SZADARQ and SZADARO. You will NOT do this work in DARwin.

RESOURCES

Overall

- For an overview of the steps in the articulation process, see “DARS Transfer Articulation Processing Flow” at http://www.dars.muohio.edu/licensed/guide/Folder_TA/022_DARS%20TA%20Flow%20Printing.ppt. The second half of this presentation will be more meaningful than the first, so bear with it. (7/19/06 this link is not working. I expect it to be restored.)
- For the most user-friendly information introduction to DARS transfer articulation, see the online, searchable help files at the DARS website: http://www.dars.muohio.edu/licensed/guide/FlashHelp_Folders/IntroToDARwin_FlashHelp/Introduction_to_DARwin.htm
- For a more detailed description of how TA works, see the TA Web course materials.
- For information about the intricacies of DARS TA, see the DARS TA Skills & Methods Manual.
- The DARS Trouble-Shooting Guide is available at http://www.dars.muohio.edu/licensed/guide/Folder_Problems/Trouble/TSGMain.htm.

Specific Topics

AP Credit

- From the U of MN, an article on setting up DARS to encode AP credit: http://www.dars.mntransfer.org/updates/AP_TArulewriting.pdf

Banner and DARS

- For an explanation of how DARS works with Banner (and how interfacing the two will affect where TA data are entered), see <http://www.dars.muohio.edu/documents/doc/banner/Introduction%20to%20Banner%20Forms.ppt>.

FICE Code Look-Up

- See <http://www.dars.muohio.edu:8082/icode/lcode.jsp> to locate an institution’s FICE code.

International Institutions

- For info on encoding courses for international schools, see the article at <http://www.dars.mntransfer.org/updates/InternationalInstitutions.pdf>

Military Credit

- See <http://www.dars.mntransfer.org/updates/number18.pdf> for info on encoding military credit.

**EISE Project Meeting Notes
Eastern Illinois University**

Repeated Courses

- From the U of MN, articles on encoding repeated transfer courses:
<http://www.dars.mntransfer.org/updates/AcceptingRepeatedSourceCourses.pdf>
http://www.dars.mntransfer.org/updates/Repeated_Source_Course.pdf