

**EISE Project Meeting Notes
Eastern Illinois University**

Team/Group: DARS Process Team : Transfer Articulation Group

Date: February 7, 2007

Time: 8:30 a.m..

Place: 109 Old Main

Present: Ruth Flaherty, Pat Gartley, M.H. Perry, B. Kuykendall, Nancy Mathewson,
Sarah Newby, Tammy Zuber

Agenda and discussion items

- 1. Applying IFLGS that designate credit appropriately on upper-division transfer courses that earn lower-division credit and lower-division transfer courses that earn upper-division credit.**

UPP will be used to designate lower-division courses that we will give upper-division credit to; LOW will be used to designate upper-division courses that we will give lower-division credit to.

- 2. Assigning hours to transfer general education courses**

During this discussion, it was decided that hours would be removed from target courses in the TA Rules tables. This way, the student will always receive the number of credit hours awarded him/her by the transfer institution.

- 3. Assigning hours on target courses**

See above. Since there are occasions when hours must be reduced because of GPA deficits, it was deemed more appropriate to award hours on the student record—whether they can be adjusted as needed—than on target courses.

- 4. Assigning unique grades in IREF tables**

It is understood that unique grades must be assigned in individual reference tables, but no one is aware of any that are needed at this time.

- 5. Reporting grades: the “TA” grade versus the “A” grade**

The group’s preference is to leave transfer grades as they are.

- 6. Creating separate IREFs and TA tables for institutions that change from quarter to semester hours**

At this point, separate tables are needed only for College of DuPage. ITS has been contacted about building these.

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7. Using TRANS EVAL (handout)

See the attachment. TRANS EVAL is a degree audit that identifies, by institution, all the courses a student has taken at a transfer institution.

Action Items

Item Identifier	Item Description	Owner	Target Completion Date	Status
1.	Transfer Articulation: IREFS, TA Tables, and Testing	Records Staff	11-30-06	Because of delays with the interfaces and bridge, the transfer work of Fall 2007 students will be evaluated in the mainframe. This item has been rescheduled for completion by 3-16-07 .
2.	DARS/Banner Interfaces	ITS	9-1-06	PROD Rescheduled for 3-16-07