

Team/Group: **DARS Process Team**

Date: August 15, 2007

Time: 9:00 am

Place: 105 Old Main

Present: Vicki Bradley, Lori Brewer, Ruth Flaherty, Mary Hennig, Mary Herrington-Perry, Barb Kuykendall, Betsy Miller, Vicki Phillips, Rodney Ranes, Bonnie Wilson, Tammy Zuber

Notes By: Mary Herrington-Perry

## **Agenda and discussion items**

### **1. Progress Update**

#### **a. What's Working?**

- **Most things DO work! We've made a lot of progress!**
- All the basics work—general education, major, and university requirements, including the foreign language requirement,\* EWP, and senior institution residency. (There may be some inaccuracies in senior institution hours, since the system condition code is still being added to some transfer institutions.)
- The primary advisor's name is appearing.
- Transfer coursework is showing up correctly—no more “missing institutions” or duplicate courses.
- Audits for students with double degrees—i.e., priority 1 programs—run both programs; audits for students with double majors—i.e., priority 1 and 2 programs—run only for the priority 1 program. (Priority 2 audits may be run as WHAT IF audits via FDPORG.) See E03604306.
- Minors and concentrations are running.

#### **b. What's Not Working Yet?**

- ET03E errors (which typically denote missing courses in the TA tables) still need to be eliminated. (Auditors were instructed to run audits in status A (audit and evaluation) and provide specifics about errors to Vicki Bradley.)
- Students' names do not appear in the header. (Vicki Phillips is working on this.)
- Minors/concentrations names do not appear in the header. (Vicki Phillips is working on this.)
- The catalog year/term is still showing as “200790,” not Fall 2007. (Vicki Phillips is working on this.)
- Most audits were built to include extra blank lines that separate requirements. These blank lines no longer appear. (Vicki Phillips will work on this.)
- Application for graduation GRADAPPLY is not functional yet. (Vicki Phillips is working on this.)
- High school subject deficiencies are not functional yet. (Vicki Phillips is working on this.)
- Academic Standing is not functional yet. (Vicki Phillips is working on this.)
- ACT scores are not functional yet. (Vicki Phillips is working on this.)

- Degrees (transfer—including GECC-- and EIU) are not functional yet. This impacts our ability to “turn off” gen ed requirements for those students who have completed the GECC/AA/AS. (Vicki Phillips is working on this.)
- “0.00” is showing up at the beginning of the transcript requirements in many audits. (Vicki Phillips is working on this.)

## 2. To-Do List

- Complete the tasks identified above. ☺
  - Include any needed “X” courses in your sub-requirements (XAIS, XBED, XSPC, etc.).
  - Add ACSTAND (academic standing) and “OTHER” to DPROGS once you hear from me that all of their requirements are working. [OTHER includes COHORT (honors, EIU4), ACTSCORE, and TDEGREE.]
  - Create a personalized legend specific to your college? (It could include your contact info.)
  - Train advisors and others in your college/area to use DARS.
  - Other? (Requirements you’d like turned off once complete? Course lists you’d like not to show? Sub-requirements you’d like restricted to the exact number of courses/hours required?)
- Auditors should NOT build exceptions in Test, since student-specific info will not be moved when DARS is rolled to Pre-Production and Production.
  - Group requested ITS consider adding message to current grad app screen that will direct students to the new application in PAWS/Banner. This will help reduce complaints/confusion.
  - The grade on the final repeat of a course is now appearing on the audits as “?” with 0 credit hours. MHP will provide VP with a list of pertinent COM table variables so she can be sure STUINST is not interfering with them.
  - Catalog year/terms are not necessarily right. However, there appears to be no fix for this except for the auditors to change the dates as they notice an inaccuracy.
  - Credit hours and GPA will become more accurate once we’ve moved into Production.

## 3. The Future of DARS

- Moving DARS to Production: What remains to be done?
  - Some historical data still needs to be converted (waivers, flg, etc.)
  - The transfer bridge has not been tested.
  - IREFS and TA tables are still being cleaned up.
  - The application for graduation has to go live.
  - Summer grades have to be moved to Production.
  - A fresh load of transfer history will be needed.
  - Other

**It appears that the earliest all the pieces will be in place is the end of September. One problem the continued delay creates is that students will soon be applying to graduate in programs that are new in Fall 2007 and thus are not available in the mainframe. The group discussed the**

**possibility of moving DARS to Production as soon as STUINST is complete, so that it will be “fed” current academic records and could be used to process audits (even as testing and tweaking continues). The group agreed this was the best solution.**

- b. Accessing audits via Banner Self-Service (I will provide training on this, once it's accessible.)
- c. Running batch audits (Needed by the end of December. Vicki will provide training on this.)
- d. Accessing dumps (Vicki will provide training on this.)
- e. Completing the Interactive Audit (We'll deal with this once we catch our breath.)
- f. Completing CAS (We'll deal with this once we catch our breath.)
- g. Getting back to our real jobs

\*If the student has an HSFL (High School Foreign Language Met) score entered in SOATEST (or FL\* 1102), the audit shows the requirement as having been met.

#### Action Items

Item Identifier	Item Description	Owner	Target Completion Date	Status
1.	DARS Training	MHP, MH, BK	2-10-06	Completed as planned
2.	H40 Cleanup	MHP & Auditors	3-3-06	Completed as planned
3.	Academic Naming Conventions	MHP & Auditors	3-3-06	Completed as planned
4.	Degree Audit Completion Schedule	Auditors	3-20-06	Completed as planned
5.	DARS Training	Auditors	4-14-06	Completed as planned
6.	DARwin Installation	ITS	5-15-06	Completed August 2006
7.	Audit Building	MHP & Auditors	11-30-06; 1-31-07; 3-16-07; 6-15-07	Completed as planned
8.	Transfer Articulation	Records Staff	11-30-06; 1-31-07; 3-16-07; 6-15-07; 8-15-07	As of 8-15-07, testing continues, but the work appears basically to be done
9.	DARS/Banner Interfaces	ITS	9-1-06; 1-31-07; 3-16-07; 6-15-07; 8-15-07; 8-31-07	AS of 8-15-07, completed except for several lower-priority items. Expect remaining work to be done by 8-31-07. At that time, DARS will be moved to PROD, even though testing, tweaking, and academic history loads will continue.
10.	DARS Project	All	9-30-07	