

**EISE Project Meeting Notes  
Eastern Illinois University**

Team/Group: Financial Aid Functional Team

Date: 8/11/05

Time: 2:30 pm

Place: Financial Aid Conference Room

Attendees: Tracy Hall, Jone Zieren, Dian Ensign, Nancy Dole, Patti Bailey, Deanna Kelly,  
Dave Bailey

Note Author: Tracy Hall

**Agenda and discussion items**

- Education schedule and attendees for training
- Banner User ID
- Alternate ID decision
- Data Cleansing
- Name and address types for data standards
- Packaging BPA to schedule

**Decisions Made**

- We would like to see at least the following name types: legal, maiden, previous
- We would like to see at least the following address types: home(permanent), local (on or off), and billing
- We do not see a reason to populate the legal name field.

**Decisions for referral**

- What does an on-site consulting visit entail?
- What is the conversion before go-live referring to?

**Tabled/Future discussion Items**

**Ongoing Task List , Action Items**

| Item Identifier | Item Description | Owner | Target Completion Date | Status |
|-----------------|------------------|-------|------------------------|--------|
|                 |                  |       |                        |        |
|                 |                  |       |                        |        |
|                 |                  |       |                        |        |

**New Action Items**

| Item Identifier | Item Description | Owner | Target Completion Date | Status |
|-----------------|------------------|-------|------------------------|--------|
|                 |                  |       |                        |        |
|                 |                  |       |                        |        |

**Attachments and/or meeting Handouts listed:**

Training spreadsheet