

**EISE Project Meeting Notes  
Eastern Illinois University**

Team/Group: Financial Aid Functional Team

Date: 9/14/2005

Time: 3:00 pm

Place: Financial Aid Conference Room

Attendees: Tracy Hall, Jone Zieren, Dian Ensign, Patti Bailey, Deanna Kelly, Dave Bailey

Note Author: Tracy Hall

**Agenda and discussion items**

- Changing initial training session to Spring Break
- Schedule Packaging (Days 4-10) BPA – please bring calendars
- Migrating general person data
- Financial Aid representation on student team?
- Data Cleansing
  1. converting people from AAfile that have no billing or financial aid data attached
  2. Are we going to convert students that applied for aid but never attended, or students that applied for aid, but never rec'd aid?
  3. Purging FAMS

**Decisions Made**

We would like to go back as far as possible with our files.

We will forward all concerns we have concerning the student module to Sue Harvey.

Tracy will schedule BPA for Packaging.

We will continue to only purge SCT PLUS FAMS every year and not run the purge programs to purge any more than that.

**Decisions for referral**

Dian will check the Financial Aid regulations on file retention.

**Tabled/Future discussion Items**

**Ongoing Task List , Action Items**

Item Identifier	Item Description	Owner	Target Completion Date	Status

**New Action Items**

Item Identifier	Item Description	Owner	Target Completion Date	Status

**Attachments and/or meeting Handouts listed:**

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