

Council on Academic Affairs

Minutes

February 15, 2018

The February 15, 2018 meeting of the Council on Academic Affairs was held at 2:00 p.m. in the Room 4440 at Booth Library.

Members Present: Dr. Abou-Zaid, Mr. Aydt, Dr. Gronnvoll, Dr. Janssen Danyi, Dr. Kronenfeld, Dr. Rhoads, Dr. Ruholl, Dr. Throneburg, and Dr. Wilkinson.

Members Absent: Ms. Cash

Staff Present: None

Guests Present: Dr. Mikki Sherwood (FCS), Dr. Melanie Burns (FCS), Dr. Karen Swenson (PLS), Dr. Katherine Shaw (FCS), Ms. Brooke Schwartz (DEN), Dr. Linda Simpson (FCS), Dr. Chris Mitchell (CAH), Dr. Shellie Gregorich (MUS).

Pre-meeting announcement: Melissa Gordon in the VPAA's office has created a new webpage for CAA where agendas will be posted. The site is still under construction.

I. Approval of the February 1, 2018 CAA Meeting Minutes.

Dr. Rhoads moved and Dr. Janssen Danyi seconded the motion to approve the minutes. The minutes of February 1, 2017, were approved as written.

II. Communications:

a. College Curriculum Committee Minutes:

1. Minutes of the January 30, 2018 Lumpkin College of Business and Applied Sciences Curriculum Committee meeting.
2. Minutes of the February 2, 2018 College of Sciences Curriculum Committee meeting.

b. College Grade Appeals Report:

1. Grade appeals report for Fall 2017 from the Lumpkin College of Business and Applied Sciences.

c. Executive Actions:

1. January 29, 2018 memorandum from Interim Associate Dean Mitchell, CAH, requesting executive action to include PHI 4666 to the Philosophy Core component of the BA in Philosophy.
2. January 31, 2018 memorandum from Interim Associate Dean Mitchell, CAH, requesting executive action to change the course titles for MUS 3541 and MUS 3542.
3. January 31, 2018 memorandum from Interim Associate Dean Mitchell, CAH, requesting executive action to remove the option to take MUS 3541 in the BA in Music, Music Theory and Composition Concentration.
4. January 31, 2018 memorandum from Interim Associate Dean Mitchell, CAH, requesting executive action to change the course title and course description for MUS 0204A-E and MUS 0204R.
5. February 5, 2018 memorandum from Interim Dean Klarup, COS, requesting executive action to rename ECN 3971, ECN 3972, and ECN 4973.
6. February 5, 2018 memorandum from Interim Dean Klarup, COS, requesting executive action to change the format of BIO 4750 from a 2-2-3 format to a 3-2-4 format (adding one hour of lecture per week).
7. February 5, 2018 memorandum from Interim Dean Klarup, COS, requesting executive action to change the format of BIO 4810 from a 1-4-3 format to a 3-3-4 format.
8. February 5, 2018 memorandum from Interim Dean Minnis, LCBAS, requesting executive action to allow FCS 2100 to be taught online as well as the current face-to-face format.

d. Waiver Reports:

1. Academic Waiver Reports for Fall 2017 from the Lumpkin College of Business & Applied Sciences, College of Arts & Humanities, College of Education & Professional Studies, and College of Sciences.
2. Fall 2017 Waiver Appeals Report from Ms. Amy Lynch, Registrar.

e. Committee Reports:

1. Dr. Abou-Zaid reported that the Faculty Laureate Committee met and agreed to select a nominee by April 4, 2018.

f. Other:

1. Email from Dr. Renaud, JOU, requesting to remove item #17-147 from the CAA agenda.
2. Email from Tom Michael, Athletics, requesting to remove item #18-026 from the CAA agenda.

III. Items to Added to the Agenda:

Dr. Rhoads moved and Dr. Gronnvoll seconded the motion to add to the following items to the agenda:

1. 18-027, MAT 1160G: Mathematics, A Human Endeavor (Revised Course)
2. 18-028, MAT 1170G: Problem Solving (Revised Course)
3. 18-029, MAT 3811: Rational Numbers and Proportional Reasoning for Middle Level Teachers (Revised Course)
4. 18-030, MAT 3812: Concepts of Algebra for Middle Level Teachers (Revised Course)
5. 18-031, MAT 3813: Concepts of Calculus for Middle Level Teachers (Revised Course)
6. 18-032, JOU 1401: Journalism Forum (New Course)
7. 18-033, JOU 4401: Journalism Capstone (New Course)
8. 18-034, CMN 2500: Production I (New Course)
9. 18-035, CMN 2550: Audio & Voice I (Revised Course)
10. 18-036, CMN 3050: Production II (Revised Course)
11. 18-037, CMN 3520: Audio & Voice II (Revised Course)
12. 18-038, Radio & Audio Production Minor (New Minor)

IV. Items to be Acted Upon:

1. 18-011, Pre-Law Studies Minor (Revised Minor)

Dr. Swenson presented the proposal and answered questions of the council.

Dr. Kronenfeld moved and Dr. Rhoads seconded the motion to approve the proposal. The motion passed unanimously as written.

2. 18-013, FCS 2244: Textile Analysis (Revised Course).

Dr. Shaw presented the proposal and answered questions of the council.

Dr. Kronenfeld moved and Dr. Rhoads seconded the motion to approve the proposal. The motion passed unanimously with the following revisions: Part I: correct the numbering sequence; Part I.5. Add requirement of OCDI training for instructors; Part II.8. Insert learning goals into grid.

3. 18-014, FCS 2245: Fashion E-Tailing (New Course).

Dr. Shaw presented the proposal and answered questions of the council.

Dr. Janssen Danyi moved and Dr. Wilkinson seconded the motion to approve the proposal. The motion passed unanimously with the following revisions: Part I.5. Add requirement of OCDI training for instructors; Part II. 8. Insert learning goals into grid.

4. 18-015, FCS 2300G: Personal and Family Financial Literacy (Revised Course).

Dr. Simpson presented the proposal and answered questions of the council.

Dr. Kronenfeld moved and Dr. Rhoads seconded the motion to approve the proposal. The motion passed unanimously with the following revisions: Banner Coversheet #19, select 3rd option for FCS 3300; Part II.8. Insert learning goals into grid.

5. 18-016, FCS 3200: Historic Costume (New Course).

Dr. Shaw presented the proposal and answered questions of the council.

Dr. Rhoads moved and Dr. Janssen Danyi seconded the motion to approve the proposal. The motion passed unanimously with the following revisions: Part I.5. Add requirement of OCDI training for instructors; Part II. 8. Insert learning goals into grid.

6. 18-017, FCS 3244: Global Fashion Forecasting (New Course).

Dr. Shaw presented the proposal and answered questions of the council.

Dr. Abou-Zaid moved and Dr. Rhoads seconded the motion to approve the proposal. The motion passed unanimously with the following revisions: Part I.5. Add requirement of OCDI training for instructors; Part II. 8. Insert learning goals into grid.

7. 18-018, FCS 4380: Hospitality Leadership (New Course).

Dr. Wilkinson presented the proposal and answered questions of the council.

Dr. Rhoads moved and Dr. Abou-Zaid seconded the motion to approve the proposal. The motion passed unanimously with the following revisions: Banner Coversheet #9: indicate "N/A."

8. 18-019, FCS 4848: Cultural Aspects of Fashion (New Course).

Dr. Shaw presented the proposal and answered questions of the council.

Dr. Abou-Zaid moved and Dr. Janssen Danyi seconded the motion to approve the proposal. The motion passed unanimously with the following revisions: Part I.5. Add requirement of OCDI training for instructors; Part II. 6. Add graduate assignments. Part II. 8. Insert learning goals into grid.

9. 18-020, Apparel and Textiles, Financial Literacy, Hospitality, and Merchandising Option (Revised Option)

Dr. Wilkinson presented the proposal and answered questions of the council.

Dr. Rhoads moved and Dr. Abou-Zaid seconded the motion to approve the proposal. The motion passed unanimously as written.

10. 18-021, FCS with Family Services Option (Revised Option)

Dr. Sherwood presented the proposal and answered questions of the council.

Dr. Rhoads moved and Dr. Abou-Zaid seconded the motion to approve the proposal. The motion passed unanimously as written.

11. 18-022, Fashion Merchandising and Design Minor (New Minor).

Dr. Shaw presented the proposal and answered questions of the council.

Dr. Rhoads moved and Mr. Aydt seconded the motion to approve the proposal. The motion passed unanimously as written.

12. 18-023, Deletion of Print and Textile Design Technologies Minor.

Dr. Shaw presented the proposal and answered questions of the council.

Dr. Gronnvoll moved and Mr. Aydt seconded the motion to approve the proposal. The motion passed unanimously as written.

13. 18-024, MUS 4541: Studies in Counterpoint (Revised Course).

Dr. Gregorich presented the proposal and answered questions of the council.

Dr. Rhoads moved and Dr. Abou-Zaid seconded the motion to approve the proposal. The motion passed unanimously as written.

14. 18-025, Music with Performance Option (Revised Program)

Dr. Gregorich presented the proposal and answered questions of the council.

Dr. Janssen Danyi moved and Dr. Wilkinson seconded the motion to approve the proposal. The motion passed unanimously as written.

V. Discussion:

a. Faculty Senate resolution to rename Douglas Hall and Lincoln Hall:

The council discussed the resolution to rename Douglas Hall and Lincoln Hall, Lincoln/Douglas Debate Hall East and West. After discussion, the majority approved of resolution, but did not agree on the choice presented. Dr. Ruholl will relay the collective discussion back to the Naming Committee.

VI. Pending:

None

VII. Ongoing:

1. Multi-year plan regarding the University Learning Goals (For details concerning the plan, see agenda item 13-83, CAA Learning Goals Committee's Recommendations & Resolution, which was approved by CAA at its 4/25/13 Meeting)

Meeting Adjournment:

1. Dr. Gronnvoll motioned and Mr. Aydt seconded the motion to adjourn the meeting. The motion was approved by acclamation.

The meeting adjourned 3:05 p.m.

The next meeting will be held at 2:00 p.m. on Thursday, February 22, 2018

–Minutes prepared by Dr. Marita Gronnvoll, Recording Secretary Spring 2018.

The current agenda and all CAA council minutes are available on the Web at <http://www.eiu.edu/~eiucaa/>. In addition, an electronic course library is available at <http://www.eiu.edu/~eiucaa/elibrary/>.

***** ANNOUNCEMENT OF NEXT MEETING *****

February 22, 2018

Room 4440, Booth Library @ 2:00 p.m.