

**Council on Academic Affairs**  
**Minutes**  
April 15, 2021

The April 15, 2021 meeting of the Council on Academic Affairs was held virtually (synchronous) at 2:00 p.m. on D2L Zoom.

**Members Present:** Mr. Aydt, Dr. Janssen Danyi, Dr. Gronnvoll, Dr. Moh'd, Mr. Richards, Dr. Wilkinson

**Members Absent:** Dr. Hung, Dr. Padmaraju, Dr. Rosenstein, Dr. Ruholl

**Staff Present:** Provost Jay Gatrell, Mr. Brad Tolppanen, Ms. Cindy Hutchison

**Staff Absent:** None

**Guests Present:** Dr. Julie Dietz (Public Health); Mr. Adam Tumino (DEN); Dr. Chris Mitchell (CLAS); Mr. Josh Norman (Assoc VP for Enrollment Mgt); Kelly Miller (Admissions); Denise Lee (Admissions); Brittany Tierney (Admissions); Brad Bennington (Registrar); Amanda Starwalt (Financial Aid); Mona Davenport (Minority Affairs); Angela Vietto (English)

*The meeting was called to order by Chair Danyi at 2:00 p.m.*

All members in attendance confirmed their presence and ability to hear the meeting.

**I. Approval of the April 1, 2021 CAA Meeting Minutes.**

Wilkinson moved and Richards seconded the motion to approve the minutes with revision.

**II. Communications:**

**a. College Curriculum and General Education Committee Minutes:**

1. Minutes of the March 10, 2021 meeting of the General Education Committee.
2. Minutes of the March 31, 2021 meeting of the General Education Committee.
3. Minutes of the April 5, 2021 meeting of the Lumpkin College of Business and Technology Curriculum Committee.
4. Minutes of the April 6, 2021 meeting of the College of Health and Human Services Curriculum Committee.

**b. Executive Actions:**

1. April 1, 2021 memorandum from Interim Associate Dean Cornebise requesting executive action to add letter designations (A, B, D-F, H-M, O-Q & T-Y) to PSY 4590.
2. April 1, 2021 memorandum from Interim Associate Dean Cornebise requesting executive action to add hybrid delivery mode to BIO 1500.
3. April 1, 2021 memorandum from Interim Associate Dean Cornebise requesting executive action to include online and hybrid delivery mode to BIO 3120 (lab and lecture).
4. April 1, 2021 memorandum from Interim Associate Dean Cornebise requesting executive action to include hybrid delivery mode to BIO 3460.

5. April 1, 2021 memorandum from Interim Associate Dean Cornebise requesting executive action to add online delivery mode to BIO 4751, BIO 4814, and BIO 4984.
6. April 1, 2021 memorandum from Interim Associate Dean Mitchell requesting executive action to add online delivery mode to MUS 3571.
7. April 2, 2021 memorandum from Dean Ersin requesting executive action to change the credit hour format of HSL 4300 from 2-0-2 to 3-0-3.
8. April 2, 2021 memorandum from Dean Ersin requesting executive action to revise the prerequisites for NTR 3756.
9. April 2, 2021 memorandum from Dean Ersin requesting executive action to add letter designations (A, B, D, E, F, H, I and J) to NTR 4230, revise the catalog description, and allow repeating the class with different topics for up to 3 CH.

**c. Waiver reports:**

None

**d. Grade Appeals:**

None

**e. Committee Reports:**

None

**f. Other:**

None

**III. Items to be Added to the Agenda:** Gronnvoll moved and Richards seconded to add 5 items to the agenda.

1. 21-060 CR/NC Spring 2021
2. 21-061 PUBH 2700 (revised course)
3. 21-062 Exercise Science Pre-OT Program (revised program)
4. 21-063 Removal of PUBH 3000 (HPR 3000) from several education programs
5. 21-064 Family and Consumer Sciences Professional Education (revised program)

**IV. Items to be Acted Upon:**

1. 21-057 Communicated GPA for Admission: Wilkinson moved and Gronnvoll seconded to open agenda item for discussion. Mr. Josh Norman presented the proposal. The proposal was **approved** unanimously as written.
2. 21-058 Gateway Test-Optional Modification: Gronnvoll moved and Richards seconded to open agenda item for discussion. Mr. Josh Norman presented the proposal. The proposal was **approved** unanimously as written.
3. 21-059 Admissions Policy Updates: Wilkinson moved and Gronnvoll seconded to open agenda item for discussion. Mr. Josh Norman presented the proposal. The proposal was **approved** unanimously as written.

**V. Discussion Items:**

CR/NC Spring 2021: Committee discussed the student initiated proposal; committee will meet on April 22, 2021 to vote on proposal. Danyi stressed that students should understand there is not a credit/no credit option right now and they need to proceed with their semester based on the assumption there is not one.

**VI. Other:**

1. Capstone/SS template: Danyi asked the committee to review the template Grant Sterling provided for capstones and senior seminars; it can be found in the CAA D2L course under "discussions".

2. Danyi noted that elections for the chair and vice chair of CAA will take place in two weeks and encouraged members to consider volunteering to serve in those roles.

**VII. Pending:**

None

**VIII. Ongoing:**

None

**IX. Meeting Adjournment:**

Wilkinson moved and Gronnvoll seconded the motion to adjourn the meeting. The meeting adjourned at 3:02 p.m.

*Minutes prepared by Cindy Hutchison*

Topic: Council on Academic Affairs

Date: Apr 15, 2021 1:44 PM Central Time (US and Canada)

Recording-1(265 MB)

[https://eiu.zoom.us/rec/play/l4NpCPElwBI8Ojplc1dsk94gCO4ha\\_L0bGIBwOn9Ldz9x8nDjzYI5GTPRRf4nXAc-6l4qG9ccdVGR91v.l8mgS85D\\_mA5CRW8](https://eiu.zoom.us/rec/play/l4NpCPElwBI8Ojplc1dsk94gCO4ha_L0bGIBwOn9Ldz9x8nDjzYI5GTPRRf4nXAc-6l4qG9ccdVGR91v.l8mgS85D_mA5CRW8)