

Council on Academic Affairs
Minutes
April 29, 2021

The April 29, 2021 meeting of the Council on Academic Affairs was held virtually (synchronous) at 2:00 p.m. on D2L Zoom.

Members Present: Mr. Aydt, Dr. Janssen Danyi, Dr. Gronnvoll, Dr. Hung, Dr. Moh'd, Dr. Rosenstein, Dr. Ruholl, Dr. Wilkinson

Members Absent: Dr. Padmaraju, Mr. Richards

Staff Present: Ms. Cindy Hutchison

Staff Absent: Mr. Brad Tolppanen

Guests Present:

The meeting was called to order by Chair Danyi at 2:00 p.m.

All members in attendance confirmed their presence and ability to hear the meeting.

I. Approval of the April 22, 2021 CAA Meeting Minutes.

Gronnvoll moved and Ruholl, Hung and Rosenstein seconded the motion to approve the minutes as written.

II. Communications:

a. College Curriculum and General Education Committee Minutes:

1. Minutes of the April 21, 2021 meeting of the General Education Committee.

b. Executive Actions:

1. April 14, 2021 memorandum from Interim Associate Dean Mitchell requesting executive action to add hybrid and online delivery to THA 2258 and EIU 4162G.
2. April 16, 2021 memorandum from Interim Associate Dean Mitchell requesting executive action to remove GEO 2450G as an elective from the B.S. in Geology.

c. Waiver reports:

None

d. Grade Appeals:

None

e. Committee Reports:

None

f. Other:

None

III. Items to be Added to the Agenda: Rosenstein moved and Wilkinson seconded to add 1 item to the agenda.

1. 21-071 EIU 4150G (new course)

IV. Items to be Acted Upon:

1. 21-061 PUBH 2700 (revised course): Ruholl moved and Rosenstein seconded to open agenda item for discussion. Dr. Lauri DeRuiter-Willems presented the proposal. The proposal was unanimously **approved** with revisions. (Cover sheet: Effective date SP 2022, add writing intensive to course description in #8; Part I: include percentage based on writing activity and add OCDI statement; #13d mark "instructor"; Part II: #7 add grading scale, #8 add percentages)
2. 21-062 Exercise Science Pre-OT Program (revised program): Wilkinson moved and Gronnvoll seconded to open agenda item for discussion. Dr. Stacey Ruholl presented the proposal. The proposal was unanimously **approved** with revision. (Add BIO 2001G exception)
3. 21-063 Removal of PUBH 3000 (HPR 3000) from several education programs: Rosenstein moved and Wilkinson seconded to open agenda item for discussion. Dr. Patricia Fewell presented the proposal. The proposal was unanimously **approved** with revision. (Effective date – FA 2021)
4. 21-064 Family and Consumer Sciences Professional Education (revised program): Gronnvoll moved and Ruholl seconded to open agenda item for discussion. Dr. Patricia Fewell presented the proposal. The proposal was unanimously **approved** with revision. (Effective date – FA 2021)
5. 21-065 Latin American Studies (revised minor): Rosenstein moved and Gronnvoll seconded to open agenda item for discussion. Dr. Vanesa Landrus presented the proposal. The proposal was unanimously **approved** with revision. (correct letterhead to read "to CAA")
6. 21-066 DGT 1001 (new course): Rosenstein moved and Wilkinson seconded to open agenda item for discussion. Dr. Gabe Grant presented the proposal. The proposal was unanimously **approved** with revisions. (Cover sheet: #15a "all", #17 "1"; Part I: #3 "n/a"; Part II: #6 add homework to assignments)
7. 21-067 DGT 3003 (revised course): Ruholl moved and Gronnvoll seconded to open agenda item for discussion. Dr. Gabe Grant presented the proposal. The proposal was unanimously **approved** with revisions. (Cover: #10 hybrid percentages, 15b "none", #17 "3", #19 mark 3 & 4; Part II: correct numbering, remove decimal points from grading scale; remove test under learning objective)
8. 21-068 DGT 3013 (revised course): Gronnvoll moved and Ruholl seconded to open agenda item for discussion. Dr. Gabe Grant presented the proposal. The proposal was unanimously **approved** with revisions. (Cover: #10 hybrid percentages, 15b "none", #17 "3", #19 mark 3 & 4; Part II: correct numbering, remove decimal points from grading scale; remove test under learning objective)
9. 21-069 B.S. in Digital Media Technology (revised program): Rosenstein moved and Wilkinson seconded to open agenda item for discussion. Dr. Gabe Grant presented the proposal. The proposal was unanimously **approved** as written.
10. 21-070 Digital Media Technology (revised minor): Gronnvoll moved and Ruholl seconded to open agenda item for discussion. Dr. Gabe Grant presented the proposal. The proposal was unanimously **approved** as written.

11. 21-071 EIU 4150G (new course): Aydt motioned and Gronnvoll seconded to add the agenda item to items to be acted upon. Ruholl motioned and Gronnvoll seconded to open agenda item for discussion. Dr. Lisa Brooks presented the proposal. The proposal was unanimously **approved** with revisions. (Add General Education approval date 4/21/2021 and effective date SP 2022; Part I: #3 remove 25 student max from enrollment restrictions, add writing intensive more than 35%)

V. Discussion Items:

Danyi gave update on HLC 25%

VI. Other:

1. Nominations/Election CAA Chair and Vice Chair for the AY 2021/22
 - Danyi nominated and Ruholl seconded nomination of Wilkinson for CAA Chair; Wilkinson accepted the nomination.
 - Danyi nominated and Hung seconded nomination of Ruholl for CAA Vice Chair; Ruholl accepted the nomination.
2. Danyi shared University Naming Committee voted to rename Douglass Hall.
3. Hung was chosen to represent CAA on the Achievement and Contribution Award committee
4. Hung asked about status of the online course proposal and Danyi shared that IT is working on the issues that were brought to their attention; Hung suggested a PDF fillable form be created in the interim.
5. Ruholl noted she should not have seconded the approval of minutes since she was not in attendance at the April 22, 2021 meeting. Hung and Rosenstein both seconded the approval of the minutes as written.

VII. Pending:

None

VIII. Ongoing:

None

IX. Meeting Adjournment:

Gronnvoll moved and Rosenstein seconded the motion to adjourn the meeting. The meeting adjourned at 3:21 p.m.

Minutes prepared by Cindy Hutchison

<https://youtu.be/ljL6Ao9JiWw>