

**Council on Academic Affairs**  
**Minutes**  
March 24, 2022

The March 24, 2022 meeting of the Council on Academic Affairs was held at 2:00 pm in Booth Library Edgar Room.

**Members Present:** Ms. Cross, Dr. Elder, Dr. Hung, Mr. Karki Dr. Moh'd, Dr. Ruholl, Dr. Wilkinson

**Members Absent:** Dr. Gronnvoll, Dr. Padmaraju, Dr. Rosenstein

**Staff Present:** Ms. Cindy Hutchison, Mr. Brad Tolppanen

**Guests Present:** Ms. Madelyn Kidd (DEN), Dr. Chris Mitchell (CLAS), Mr. Nick Shaw (THA), Dr. Steve Scher (PSY)

*The meeting was called to order by Chair Wilkinson at 2:00 p.m.*

**I. Approval of the March 10, 2022 CAA Meeting Minutes.**

Elder moved and Ruholl seconded the motion to approve the minutes as written.

**II. Communications:**

**a. College Curriculum and General Education Committee Minutes:** None

**b. Executive Actions:**

1. February 16 2022 memorandum from Dean Henderson requesting executive action to revise the "Letter of Approval" sequence of courses for Early Childhood Special Education

**c. Waiver reports:** None

**d. Grade Appeals:** None

**e. Committee Reports:**

1. General Education (Elder): none
2. Naming (Wilkinson): none
3. Textbook Rental Advisory (Rosenstein, Zeller): None
4. Faculty Laureate (Rosenstein): Two nominations received
5. Achievement and Contribution Award: None

**III. Items to be Added to the Agenda:** None

**IV. Items to be Acted Upon:**

1. 22-080, THA 2009 (new course): Moh'd moved and Ruholl seconded to open the agenda item for discussion. Mr. Nick Shaw presented the proposal. The proposal was approved unanimously with revisions. (Banner Cover Sheet: Long title; #5 "0 Class"; #8 drop s on

productions; Part I: #2 drop s on assistants; Part II: #3 rewrite learning objectives from students perspective; #8 add details from #2)

2. 22-081, THA 3003 (new course): Cross moved and Elder seconded to open the agenda item for discussion. Mr. Nick Shaw presented the proposal. The proposal was approved unanimously with revisions. (Banner Cover Sheet: #5 "0 Class"; #8 drop s on productions; Part I: #2 drop s on assistants; Part II: #3 rewrite learning objectives from students perspective; #8 add details from #2)
3. 22-082, Department of Theatre THA BA (program revision): Moh'd moved and Hung seconded to open the agenda item for discussion. Mr. Nick Shaw presented the proposal. The proposal was approved unanimously with revisions. (Distinguish in proposal what is current copy and what is program revision copy; add effective date FA2022)
4. 22-083, PSY 3628 (new course): Elder moved and Hung seconded to open the agenda item for discussion. Dr. Steve Scher presented the proposal. The proposal was approved unanimously with revisions. (Part II: #8 drop the "in" on In-Class Discussions and In-Class Activities)

**V. Discussion Items:** None

- VI. Other:** Wilkinson shared the list of CAA members elected for AY 2022-2023 and reminded the committee that a new chair was needed for next year.

At-large	Abidrahman Moh'd	(FA.2020-SP.2023)
LCBT	Vacant	(FA.2020-SP.2023)
CLAS	Marita Gronnvoll	(FA.2021-SP.2024)
At-large	Sace Elder	(FA.2021-SP.2024)
COE	Amy Rosenstein	(FA.2021-SP.2024)
CLAS	Kai (Billy) Hung	(FA.2022-SP.2025)
At-large	Jeannie Ludlow	(FA.2022-SP.2025)
CHHS	Vacant	(FA.2022-SP.2025)

**VII. Pending:**

1. 21-104, BS in Health Sciences (new degree)

**VIII. Ongoing:** None

**IX. Meeting Adjournment:**

Ruholl moved and Moh'd seconded the motion to adjourn the meeting. The meeting adjourned at 2:30 p.m.

*Minutes prepared by Cindy Hutchison*