

Council on Academic Affairs
Minutes
April 28, 2022

The April 28, 2022 meeting of the Council on Academic Affairs was held at 2:01 pm in Booth Library Witters Conference Room.

Members Present: Dr. Elder, Dr. Gronnvoll, Dr. Moh'd, Dr. Padmaraju, Dr. Ruholl, Dr. Wilkinson

Members Absent: Ms. Cross, Dr. Hung, Mr. Karki, Dr. Rosenstein

Staff Present: Ms. Cindy Hutchison, Mr. Brad Tolppanen

Guests Present: Dr. Jay Gatrell (VPAA), Ms. Madelyn Kidd (DEN), Mr. Robb LeCates (DEN), Ms. Jacy Ghist (NUR), Dr. Nora Heist (CMN), Dr. Mark Kattenbraker (KSR)

The meeting was called to order by Chair Wilkinson at 2:00 p.m.

I. Approval of the April 14, 2022 CAA Meeting Minutes.

Gronnvoll moved and Moh'd seconded the motion to approve the minutes as written.

II. Communications:

a. College Curriculum and General Education Committee Minutes:

1. College of Health and Human Services April 11 2022 Meeting

b. Executive Actions:

1. April 21 2022 memorandum from Interim Associate Dean Cornebise requesting executive action to revise prerequisites for EEN 4301 and EEN 4401
2. April 21 2022 memorandum from Interim Associate Dean Cornebise requesting executive action to remove PLS 4933 from the catalog
3. April 21 2022 memorandum from Interim Associate Dean Cornebise requesting executive action to revise the semester offerings for a number of PLS courses.

a. Waiver reports: None

b. Grade Appeals: None

c. Committee Reports:

1. General Education (Elder): None
2. Naming (Wilkinson): Board of Trustees voted on Friday, April 22nd to rename Douglass Hall Powell-Norton Hall
3. Textbook Rental Advisory (Rosenstein, Zeller): November 17, 2021 meeting minutes are posted in D2L
4. Faculty Laureate (Rosenstein): None
5. Achievement and Contribution Award: None

d. **Other:** None

III. Items to be Added to the Agenda: Padmaraju moved and Elder seconded to add 5 items to the agenda.

1. 22-094; Political Science with International Studies Option (revised program)
2. 22-095; Political Science with Civic and Nonprofit Leadership Option (revised program)
3. 22-096; BA in Political Science (revised program)
4. 22-097; EEN 1101 Logic Design Laboratory (new course)
5. 22-098; Civic and Nonprofit Leadership Minor (revised program)

IV. Items to be Acted Upon:

1. 22-088; CMN 1390G (revised course): Padmaraju moved and Ruholl seconded to open the agenda item for discussion. Dr. Nora Heist presented the proposal. The proposal was unanimously approved with revisions. (Banner Cover Sheet: #10 modes of delivery, mark online synchronous and online asynchronous; #17 3.0; #19, mark 4th option and add CMN 1310)
2. 22-090; RN to BSN (revised program): Moh'd moved and Gronnvoll seconded to open the agenda item for discussion. Ms. Jacy Ghasst presented the proposal. The proposal was unanimously approved with revision. (Correct "there" to "their" in third paragraph)

*** Ruholl moved and Moh'd seconded to move 22-091 and 22-092 to the end of items to be voted on.**

3. 22-091; Elimination of Recreation Administration and Recreation Administration: Therapeutic Recreation Option degrees: Padmaraju moved and Gronnvoll seconded to open the agenda item for discussion. Dr. Mark Kattenbraker presented the proposal. The proposal was approved unanimously with revision. (Add curriculum committee approval date 4/11/22)
4. 22-092; Kinesiology, Sport, and Recreation Minor (program revision): Padmaraju moved and Moh'd seconded to open the agenda item for discussion. Dr. Mark Kattenbraker presented the proposal. The proposal was unanimously approved as written.
5. 22-093; Teach Out Plans: Moh'd moved and Gronnvoll seconded to open the agenda item for discussion. Dr. Jay Gatrell and Mr. Brad Tolppanen presented the proposal. The proposal was unanimously approved as written.

V. Discussion Items:

1. Course proposal form and directions revision: Committee is in support of the new pdf form replacing the word document form for submitting a course proposal.
2. Early Childhood Consortium: Dr. Gatrell answered questions and shared that the consortium is being required by the general assembly.

VI. Other:

1. Election of CAA Officers: Gronnvoll self-nominated and Ruholl seconded the motion for Gronnvoll to serve as CAA chair 2022-2023. The nomination was unanimously approved.
2. Committee agreed to wait to nominate and select a vice chair until they next meet in 2022-2023.

VII. Meeting Adjournment:

Gronnvoll moved and Elder seconded the motion to adjourn the meeting. The meeting adjourned at 2:50 p.m.

Minutes prepared by Cindy Hutchison