

Council on Academic Affairs
Minutes
January 19, 2023

The January 19, 2023 meeting of the Council on Academic Affairs was held at 2:00 pm in Booth Library Witters Conference Room.

Members Present: Dr. Sace Elder, Ms. Juanita Cross, Dr. Marita Gronnvoll, Dr. Billy Hung, Dr. Alexis Jones, Dr. Jeannie Ludlow, Dr. David Melton, Ms. Nidhi Patel, Dr. Laurel Teller

Members Absent: Dr. Abdul Moh'd

Staff Present: Mr. Brad Tolppanen, Ms. Cindy Hutchison

Guests Present: Ms. Madelyn Kidd(DEN), Dr. Chris Mitchell (CLAS), Dr. Grant Sterling (PHI/Gen Ed), Dr. Tim Taylor (ENG), Mr. Brad Bennington (Registrar), Dr. Michael Gillespie (FDIC)

The meeting was called to order by Chair Gronnvoll at 2:00 pm.

I. Approval of the January 12, 2023 CAA Meeting Minutes.

Ludlow moved and Cross seconded the motion to approve the minutes as written.

II. Communications:

a. College Curriculum and General Education Committee Minutes:

None

b. Executive Actions:

None

c. Waiver reports:

None

d. Grade Appeals:

None

e. Committee Reports:

None

III. Items to be Added to the Agenda:

None

IV. Items to be Acted Upon: Hung moved and Cross seconded to table agenda items 22-128 and 22-129

1. 22-126 SB3032 Compliance (catalog revisions): Ludlow moved and Elder seconded to open the agenda item for discussion. Mr. Brad Bennington presented the proposal. The proposal was

approved unanimously with revisions. (Replace gender specific with gender neutral language; Pg 21 edit sentence to say “financial hold”)

2. 22-127 DGT 4751: User Interface and User Experience (revised course): Melton moved and Hung seconded to open the agenda item for discussion. Dr. Gabe Grant presented the proposal. The proposal was approved unanimously with revision. (15B “none”; 19 mark special grading provisions)

V. Discussion Items:

1. Writing in the Major graduation requirement (Tim Taylor and Grant Sterling): Dr. Taylor gave a brief overview of the proposal and answered questions from the committee. Gronnvoll will share the proposal with Council of Chairs and Faculty Senate and Patel will share with Student Government.

VI. Other:

Gronnvoll shared she is testing a machform to replace the word document form that is currently being used for course proposals.

Gronnvoll shared there will be a General Education Assessment Work Group meet and greet next Wednesday and invited the committee members who are able to attend.

VII. Pending:

None

VIII. Meeting Adjournment:

Elder moved and Ludlow seconded the motion to adjourn the meeting. The meeting adjourned at 2:58 pm.

Minutes prepared by Ms. Cindy Hutchison