

**Council on Academic Affairs
Minutes**

February 29, 2024

The February 29, 2024 meeting of the Council on Academic Affairs was held at 2:00 pm in Booth Library Witters Conference Room.

Members Present: Ms. Juanita Cross, Dr. Stefan Eckert, Dr. Sace Elder, Dr. Aimee Janssen-Robinson, Dr. Marita Gronnvoll, Dr. Billy Hung, Dr. Jeannie Ludlow, Ms. Ty Rae, Dr. Amy Rosenstein

Members Absent: none

Staff Present: Dr. Suzie Park, Ms. Patty Watson

Guests Present: Dr. Jill Bowers, Dr. Holly Farley, Dr. Don Holly, Dr. Ensung Kim, Dr. Jin Hong Kim, Dr. Caitlin Lynch, and Dr. Melinda Mueller

The meeting was called to order by Chair Gronnvoll at 2:00 pm.

I. Approval of the February 15, 2024 CAA Meeting Minutes.

Ludlow moved and Eckert seconded the motion to approve the minutes as written.

II. Communications:

a. College Curriculum and General Education Committee Minutes:

1. February 12, 2024 minutes of the College of Health & Human Services Curriculum Committee meeting.
2. January 31, 2024 minutes of the College of Liberal Arts & Sciences Curriculum Committee meeting.
3. November 30, 2023 minutes of the Lumpkin College of Business & Technology Curriculum Committee

b. Executive Actions:

1. February 15, 2024 memorandum from Associate Dean Cornebise, College of Liberal Arts & Sciences, requesting executive action to add PLS 2000 and PLS 3373 to the electives list for the BA in Political Science.
2. February 15, 2024 memorandum from Associate Dean Cornebise, College of Liberal Arts & Sciences, requesting executive action to add PLS 2000 and PLS 3373 to the electives list for the BA in Political Science with International Studies option.
3. February 15, 2024 memorandum from Associate Dean Cornebise, College of Liberal Arts & Sciences, requesting executive action to add PLS 2000 to the elective list for the BA in Political Science with Civic and Nonprofit Leadership option.
4. February 15, 2024 memorandum from Associate Dean Cornebise, College of Liberal Arts & Sciences, requesting executive action to add PLS 2000 to the elective list for the Civic and Nonprofit Leadership minor.
5. February 15, 2024 memorandum from Associate Dean Cornebise, College of Liberal Arts & Sciences, requesting executive action to add online delivery for GEO 1120G and GEO 1400G.
6. February 14, 2024 memorandum from Interim Associate Dean Mitchell, College of Liberal Arts &

Sciences, requesting executive action to rename CMN 2500 from “Production I” to “Television & Video Production I.”

7. February 14, 2024 memorandum from Interim Associate Dean Mitchell, College of Liberal Arts & Sciences, requesting executive action to rename CMN 3050 from “Production II” to “Television & Video Production II,” and change the format of the course from (1-4-3) to (2-2-3).
8. February 14, 2024 memorandum from Interim Associate Dean Mitchell, College of Liberal Arts & Sciences, requesting executive action to change the format of CMN 3520 from (1-4-3) to (2-2-3).
9. February 14, 2024 memorandum from Interim Associate Dean Mitchell, College of Liberal Arts & Sciences, requesting executive action to change the format of CMN 3530 from (3-3-4) to (3-0-3).
10. February 14, 2024 memorandum from Interim Associate Dean Mitchell, College of Liberal Arts & Sciences, requesting executive action to rename CMN 3540 from “Production III” to “Television & Video Production III” and to change the format of the course from (1-4-3) to (2-2-3).
11. February 14, 2024 memorandum from Interim Associate Dean Mitchell, College of Liberal Arts & Sciences, requesting executive action to rename CMN 4540 from “Production IV” to “Television & Video Production IV” and to change the format of the course from (1-4-3) to (2-2-3).
12. February 14, 2024 memorandum from Interim Associate Dean Mitchell, College of Liberal Arts & Sciences, requesting executive action to make CMN 4755 repeatable one time, and to allow CMN 3050, a prerequisite for CMN 4755, to be taken concurrently.
13. February 14, 2024 memorandum from Interim Associate Dean Mitchell, College of Liberal Arts & Sciences, requesting executive action to add CMN 3960, CMN 3980, CMN 4030, and CMN 4900 to the Television & Video Production electives list.
14. February 14, 2024 memorandum from Interim Associate Dean Mitchell, College of Liberal Arts & Sciences, requesting executive action to add JOU 2000 as a prerequisite to JOU 2101.
15. February 15, 2024 memorandum from Associate Dean Cornebise, College of Liberal Arts & Sciences, requesting executive action to change the prerequisite of CHM 2840 with a C or better to a corequisite for CHM 3450.
16. February 14, 2024 memorandum from Interim Associate Dean Mitchell, College of Liberal Arts & Sciences, requesting executive action to add online delivery for ART 3670.
17. February 15, 2024 memorandum from Associate Dean Cornebise, College of Liberal Arts & Sciences, requesting executive action to change the semester of offering for EEN 4401 from Spring odd years to Fall odd years.
18. February 22, 2024 memorandum from Dean Storsved, College of Health & Human Services, requesting action to update the electives list for the Aging Studies minor and make a slight change to the catalog language.
19. February 20, 2024 memorandum from Dean Storsved, College of Health & Human Services, requesting executive action update the catalog language regarding the CDS Graduate Program accelerated admission options.
20. February 23, 2024 memorandum from Dean Storsved, College of Health & Human Services, requesting executive action to revise the course description for PUBH 3060.

c. Waiver reports:

None

d. Grade Appeals:

None

e. Committee Reports:

1. November 30, 2023 minutes of the General Education Committee.

III. Items to be Added to the Agenda: Melton moved and Cross seconded to add eight items to the agenda.

1. 24-044 EEN 4430: Analog and Digital Communication Theory and Systems (new course)
2. 24-045 B.S. in Electrical Engineering (revised program)
3. 24-046 EEN 4330: Introduction to Embedded Systems Design (new course)
4. 24-047 B.S. in Digital Media Technology (revised program)
5. 24-048 Digital Media Technology minor (revised program)
6. 24-049 Meeting and Event Management minor (revised program)
7. 24-050 Business Administration minor (revised program)
8. 24-051 B.S. in Hospitality and Tourism (revised program)

IV. Items to be Acted Upon:

1. 24-029 B.S. Human Services (revised program). Eckert moved and Elder seconded to open the agenda item for discussion. Dr. Jill Bowers presented the proposal. The proposal was unanimously approved as written.
2. 24-030 NUR 2823: Foundations of Nursing Practice I (revised course) Melton moved and Eckert seconded to open the agenda item for discussion. Dr. Holly Farley presented the proposal. The proposal was unanimously approved as amended.
3. 24-031 NUR 3413: Professional Development in Nursing I (revised course) Ludlow moved and Elder seconded to open the agenda item for discussion. Dr. Holly Farley presented the proposal. The proposal was unanimously approved as amended.
4. 24-032 NUR 3513: Professional Development in Nursing II (revised course) Melton moved and Eckert seconded to open the agenda item for discussion. Dr. Holly Farley presented the proposal. The proposal was unanimously approved as amended.
5. 24-033 NUR 3835: Foundations of Nursing Practice II (revised course) Melton moved and Elder seconded to open the agenda item for discussion. Dr. Holly Farley presented the proposal. The proposal was unanimously approved as amended.
6. 24-034 PLS 2000: Introduction to Public Affairs (new course) Eckert moved and Ludlow seconded to open the agenda item for discussion. Dr. Jin Hong Kim presented the proposal. The proposal was unanimously approved as amended.
7. 24-035 PLS 3373: The Politics of Developing Nations (new course) Eckert moved and Hung seconded to open the agenda item for discussion. Dr. Melinda Mueller presented the proposal. The proposal was unanimously approved as written.
8. 24-036 JOU 2000: fundamentals of News Gathering (new course) Melton moved and Janssen-Robinson seconded to open the agenda item for discussion. Dr. Ensung Kim presented the proposal. The proposal was unanimously approved as amended.
9. 24-037 B.A. in Journalism (revised course) Janssen-Robinson moved and Ludlow seconded to open the agenda item for discussion. Dr. Ensung Kim presented the proposal. The proposal was unanimously approved as written.
10. 24-038 Journalism minor (revised course) Eckert moved and Rosenstein seconded to open the agenda item for discussion. Dr. Ensung Kim presented the proposal. The proposal was unanimously approved as written.
11. 24-039 Social Media Engagement minor (revised course) Eckert moved and Melton seconded to open the agenda item for discussion. Dr. Ensung Kim presented the proposal. The proposal was unanimously approved as written.
12. 24-040 Sports Media Relations minor (revised course) Melton moved and Eckert seconded to open

the agenda item for discussion. Dr. Ensung Kim presented the proposal. The proposal was approved as written.

13. 24-041 CRM 3049: Victimology (new course) Melton moved and Rosenstein seconded to open the agenda item for discussion. Dr. Caitlin Lynch presented the proposal. The proposal was unanimously approved as amended.
14. 24-042 CRM 3069: Queer Criminology (new course) Eckert moved and Ludlow seconded to open the agenda item for discussion. Dr. Caitlin Lynch presented the proposal. The proposal was unanimously approved as amended .
15. 24-043 ENG 4390: English Studies Capstone, Honors (revised course) Melton moved and Rosenstein seconded to open the agenda item for discussion. Dr. Jeanne Ludlow presented the proposal. The proposal was unanimously approved as amended.

V. Discussion Items:

1. Faculty Laureate Committee – volunteers needed. Rosenstein volunteered to Chair the committee. The student CAA member, Ty Rae will be on the committee and last year’s award winner, Jake Crandall will be invited to be on the committee. One more member will be needed and that will be decided at the next meeting.
2. Dr. David Melton will be replaced by McKenzie Snoddy from Technology representing Lumpkin College of Business and Technology.

VI. Other:

None

VII. Pending:

None

VIII. Meeting Adjournment:

Melton moved and Ludlow seconded the motion to adjourn the meeting. The meeting adjourned at 3:07 pm.

Minutes prepared by Ms. Patty Watson