

**Council on Academic Affairs Agenda**

**November 14, 2019**

**Room 4440 Booth Library @ 2:00 p.m.**

See Agenda Items in the Council on Academic Affairs D2L site

**I. Approval of the October 31, 2019 CAA Meeting Minutes.**

**II. Communications:**

**a. College Curriculum Committee Minutes:**

None

**b. Executive Actions:**

1. November 4, 2019 memorandum from Dean Cheney, LCBT, requesting executive action to change the prerequisite for CIT 4843 to add permission of instructor.
2. November 4, 2019 memorandum from Dean Cheney, LCBT, requesting executive action to change the prerequisites on listed DGT courses.
3. November 4, 2019 memorandum from Dean Cheney, LCBT, requesting executive action to change the titles of listed DGT courses.
4. November 7, 2019 memorandum from Interim Associate Dean Mitchell, CLAS, requesting executive action to revise prerequisites to listed CMN courses.
5. November 7, 2019 memorandum from Interim Associate Dean Mitchell, CLAS, requesting executive action to revise prerequisites for JOU 3300 and JOU 3703 to add "or permission of instructor."
6. November 7, 2019 memorandum from Interim Associate Dean Cornebise, CLAS, requesting executive action for PSY 3518 to allow neuroscience majors to enroll, and for PSY 3805 to remove "or permission of instructor" from enrollment restriction, allow neuroscience majors to enroll, and allow psychology minors to enroll.
7. November 11, 2019 memorandum from Dean Cheney, LCBT, requesting executive action to revise the prerequisites for HTM 3784 to add "and ServSafe Food Protection Manager Certification (or ANSI equivalent)."

**c. Waiver reports:**

None

**d. Grade Appeals:**

None

**e. Committee reports:**

None

**III. Items to be Added to the Agenda:**

1. 19-118, Business Administration Minor (revised program)
2. 19-119, BUS 3050: Survey of Management Information Systems (new course)

**IV. Items to be Acted Upon:**

1. 19-116, HIS 4377: Professional Development Capstone for Departmental Honors Students (new course)
2. 19-117, Online Course Policy (revised policy)

**V. Discussion items:**

1. Suggested CAA bylaw change regarding Open Meetings Act
2. Discussion regarding 1978 CAA policy re: minimum required hours for minors

**VI. Other:**

None

**VII. Pending:**

None

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**CAA Website:** <http://castle.eiu.edu/~eiucaa/>

**Curriculum Approval Process Website:** <http://castle.eiu.edu/acaffair/Curriculum/>

**Links to Other Councils' Websites or Latest Minutes:**

Council/Committee	Link to Website and/or to Latest Minutes
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Academic Technology Advisory Committee (ATAC)	<a href="http://castle.eiu.edu/atac/index.php">http://castle.eiu.edu/atac/index.php</a>
College of Liberal Arts & Sciences Curriculum Committee	<a href="https://www.eiu.edu/clas/curriculum.php">https://www.eiu.edu/clas/curriculum.php</a>
College of Education Curriculum Committee	<a href="https://www.eiu.edu/coe/curriculum.php">https://www.eiu.edu/coe/curriculum.php</a>
Committee for the Assessment of Student Learning (CASL)	<a href="https://www.eiu.edu/assess/caslhome.php">https://www.eiu.edu/assess/caslhome.php</a>
Council on Graduate Studies (CGS)	<a href="http://castle.eiu.edu/eiucgs/">http://castle.eiu.edu/eiucgs/</a>
Council on Teacher Education (COTE)	<a href="https://www.eiu.edu/coe/cote.php">https://www.eiu.edu/coe/cote.php</a>
Faculty Senate	<a href="http://castle.eiu.edu/facsen/">http://castle.eiu.edu/facsen/</a>
International Education Council	<a href="https://www.eiu.edu/international/iec.php">https://www.eiu.edu/international/iec.php</a>
Lumpkin College of Business & Technology Curriculum Committee	<a href="http://www.eiu.edu/lumpkin/curriculum.php">http://www.eiu.edu/lumpkin/curriculum.php</a>
University Learning Goals	<a href="http://www.eiu.edu/learninggoals/">http://www.eiu.edu/learninggoals/</a>