

## MINUTES OF THE COUNCIL ON ACADEMIC AFFAIRS

2-22-01

The February 22, 2001 meeting of the Council on Academic Affairs was held at 2:00 p.m. in the Arcola/Tuscola Room.

Members present: Dr. Bock, Mr. Brinkmeyer, Ms. Catto, Dr. Cosbey, Dr. Dietz, Dr. Kory, Dr. Marlow, Dr. Methven, Dr. Owen, Ms. Rutter, Dr. Shonk, and Dr. Wohlstein.

Staff present: Ms. Herrington-Perry and Mrs. Chancellor, Academic Affairs.

Guests present: K. Bennett, B. Chen, M. Haines, F. Hohengarten, B. Kuykendall, M. May, and J. Ryan.

### I. Minutes.

The minutes of February 15, 2001 were approved as corrected.

Under III, "Dr. Jill" should be "Dr. Owen."

### II. Communications.

1. 1-10-01 Minutes of the Staff Senate Meeting.
2. 2-13-01 Minutes of the Faculty Senate Meeting.
3. Letter (2-19-01) from Interim Provost Wall regarding the effective date of the elimination of two-hour senior seminars. (NB: no two-hour senior seminars will be offered after Fall 2001.)
4. Executive Action (2-19-01) from the College of Sciences.
5. Communication from Interim Provost Wall regarding the new Academic Affairs *Newsletter* available at <http://www.eiu.edu/~acaffair/news/letter.htm>

### III. Add to the Agenda:

Dr. Marlow moved and Dr. Dietz seconded the motion to add the following items to the agenda. Voting will be later.

- 01-15 New Course, EIU 4105G, Controversial Issues in Education.
- 01-16 New Course, EIU 4151G, Nutritional Dilemmas and Decisions.
- 01-17 New Course, EIU 4157G, Impact of Communication Deficits: Adjusting to Cultural Demands.

### IV. 01-14. SOC 3650, Social Psychology, Proposed Revision.

Dr. Wohlstein presented the proposal and answered questions of the Council. The motion passed unanimously.

This action approves the following to become effective Fall 2001:

**3650 SOC. Social Psychology (3-0-3) F, S. This course focuses on sociological social psychology, that is, how two or more persons fit their behaviors together in cooperation, in competition, and in conflict. The course provides a survey of research on the self, interpersonal and small group behavior, and collective action and social movements. Prerequisite: SOC 2710G.**

### V. 00-39. Commencement Ceremony Participation, Proposed Revision of IGP #50.

Dr. Dietz and Dr. Kory presented the proposal and answered questions of the Council. The motion passed with a vote as follows:

YES: Dr. Bock, Mr. Brinkmeyer, Ms. Catto, Dr. Cosbey, Dr. Dietz, Dr. Kory, Dr. Marlow, Dr. Owen, Ms. Rutter, Dr. Shonk, and Dr. Wohlstein.

NO: Dr. Methven.

This action approves the following to be sent to the President's Council for approval. The current policy remains in effect until such time as the President's Council formally revises Internal Governing Policy #50.

Policy Number: 50

CERTIFICATION FOR GRADUATION  
FOR UNDERGRADUATE STUDENTS

The evaluation of the student's record made by the Certifying Dean shall take precedence over any information provided by the student's adviser.

Student files concerning certification for graduation shall be retained for a period of five years after graduation or the date of last attendance.

PARTICIPATION IN COMMENCEMENT CEREMONY

Names of students who have completed application for graduation and who have demonstrated a reasonable chance of completing graduation requirements will be placed on the college graduation list submitted by each certifying dean to the Records Office.

Names may be added to the college graduation list if information supporting the action is received in sufficient time to do so.

Students whose names appear on a given semester's official graduation list may participate in that semester's commencement ceremony or a subsequent ceremony of their choice.

*Students who plan to complete their degree requirements in the Summer term will be allowed to participate in the Spring commencement immediately preceding their final term, provided they complete the application for graduation process in their certifying deans' offices prior to the deadline for participation in commencement established by the Commencement Office. Inclusion in the Spring commencement list will be automatic.*

Requests for *other exceptions* will be considered *in the following circumstances*: Students with six or fewer hours remaining for completion of their degree requirements *in the Fall or Spring term* may be granted permission to participate in the commencement ceremony preceding their final term. *Those who opt to participate in the earlier commencement must complete a request form in their certifying deans' offices prior to the deadline for exceptionality for the semester during which the earlier ceremony will take place.*

Regardless of participation in a commencement ceremony, no student will be certified for graduation and awarded a degree and diploma until the appropriate certifying dean has provided the Records Office with official verification of the completion of all degree requirements.

The meeting adjourned at 2:36 p.m.

Kathy Chancellor, Council Secretary.

All Council Minutes and Agenda are available on the Web at <http://www.eiu.edu/~eiucaa/index.caa.htm>. In addition, an electronic course library is available at <http://www.eiu.edu/acaffair/courselibrary.htm>.

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**ANNOUNCEMENT OF NEXT MEETING  
Thursday, March 1, 2001 at 2 p.m.  
Arcola/Tuscola Room**

Agenda:

- 01-15 New Course, EIU 4105G, Controversial Issues in Education.  
 01-16 New Course, EIU 4151G, Nutritional Dilemmas and Decisions.  
 01-17 New Course, EIU 4157G, Impact of Communication Deficits: Adjusting to Cultural Demands.

### EXECUTIVE OFFICER'S REPORT

1001 MSC. Introduction to Military Science. (1-1-1) F, S. Make your first new peer group at college one committed to performing well and enjoying the experience. Increase self-confidence through team study and activities in basic drill; physical fitness; rappelling; leadership reaction course; first aid; basic marksmanship; ~~time management~~ **Army rank structure**; stress management; and nutrition. Learn fundamental concepts of leadership in a profession in both classroom and outdoor laboratory environments. ~~Optional physical fitness instruction and weekend exercise are highly encouraged.~~ **PED 1000 and a weekend exercise are highly encouraged and required for ROTC Scholarship students.**

1002 MSC. Introduction to Leadership. (1-1-1) F, S. Learn/apply principles of effective leadership. Reinforce self-confidence through participation in physically and mentally challenging exercises with upper division ROTC students. Develop communication skills to improve individual performance and group interaction. Relate organizational ethical values to the effectiveness of a leader. ~~Physical fitness instruction and weekend exercise are highly encouraged.~~ **PED 1000 and a weekend exercise are encouraged for all and mandatory for students with ROTC scholarships.** Prerequisite: ~~Permission of the instructor.~~ **MSC 1001 or permission of the Department Chair.**

2003 MSC. ROTC Camp Challenge. (Arr.-Arr-1 to 6) SU. A five-week summer camp conducted at an Army post. The student receives pay. Travel, lodging, and meal costs are defrayed by the Army. The environment is rigorous, and the training is demanding. No military obligation incurred. Open only to students who have not taken all four of MSC 1001, 1002, 2100, and 2200, and who pass a physical examination (paid for by ROTC). Completion of MSC 2003 qualifies a student for entry into the Advanced Course. Three different cycles are offered during the summer, but spaces are limited by the Army. ~~Candidates can apply for a space any time during the school year prior to the summer.~~ **Students should apply early in the spring semester to ensure a space that best fits their schedule.** Prerequisites: ~~Application and permission of instructor.~~ **Completed application and the permission of the Department Chair.**

2100 MSC. Individual/Team Development. (2-1-2) F, S. Learn/apply ethics-based leadership skills that develop individual abilities and contribute to the building of effective teams of people. Develop skills in oral presentations, writing concisely, planning of events, coordination of group efforts, advanced first aid, land navigation, and basic military tactics. Learn fundamentals of ROTC's Leadership Assessment Program. **PED 1000 and a weekend exercise are highly encouraged and required for ROTC Scholarship students.** Prerequisite: ~~Permission of the instructor.~~ **MSC 1002 or permission of the Department Chair.**

2200 MSC. Team Military Tactics. (2-1-2) F, S. Introduction to individual and team aspects of military tactics in small unit operations. Includes use of radio communications, making safety assessments, movement techniques, planning for team safety/security, and methods of pre-execution checks. Practical exercises with upper division ROTC students. Learn techniques for training others as an aspect of continued leadership development. **PED 1000 and a weekend exercise are encouraged for all and required for students with ROTC scholarships.** Prerequisite: ~~Permission of the instructor.~~ **MSC 2100 or permission of the Department Chair.**

3001 MSC. Leading Small Organizations I. (2-2-3) F. Series of practical opportunities to lead small groups, receive personal assessments and encouragement, and lead again in situations of increasing complexity. Uses small unit defensive tactics and opportunities to plan and conduct training for lower division students both to develop such skills and as vehicles for practicing leadership. Participation in ~~three~~ **four** one-hour sessions of physical fitness training per week and one weekend field training exercise required. Prerequisite: ~~MSC 1001, 1002, 2100, 2200, or completion of MSC 2003, and permission of the instructor.~~ **MSC 2003, or MSC 2200, or prior military service, or permission of the Department Chair.**

3002 MSC. Leading Small Organizations II. (3-2-4) S. Continues methodology of MSC 3001. Analyze tasks; prepare written and oral guidance for team members to accomplish tasks. Delegate tasks and supervise. Plan for and adapt to the unexpected in organizations under stress. Examine and apply lessons from leadership case studies. Examine importance of ethical decision making in setting a positive climate that enhances team performance. ~~Three~~ **Four** one-hour physical fitness training sessions **per week** and one weekend field training exercise required. Prerequisite: MSC 3001 ~~and or~~ permission of the ~~instructor~~ **Department Chair**.

3003 MSC. ROTC Advanced Camp. (Arr.-Arr.-6) SU. A five-week camp conducted at an Army post. Open only to and required of students who have contracted and completed MSC 3001 and 3002. The student receives pay. Travel, lodging, and meal costs are defrayed by the Army. The Advanced Camp environment is highly structured and demanding, stressing leadership at small unit levels under varying, challenging conditions. Individual leadership and basic skills performance are evaluated throughout the camp. Prerequisites: ~~MSC 3001~~ MSC 3002 and permission of ~~instructor~~ **the Department Chair**.

4001 MSC. Military Law and Administrative Management. (2-2-3) F. Study and application of basic administrative and logistical systems. Study and application of military correspondence and briefing techniques. Introduction to the fundamental concepts of military justice. Study of basic principles and procedures of courts-martial and non-judicial punishment. ~~Three~~ **Four** one-hour physical fitness training sessions per week and one weekend field training exercise required. Prerequisite: ~~MSC 3001, 3002, MSC 3003~~ ~~and or~~ permission of the ~~instructor~~ **Department Chair**.

4004 MSC. Transition to Lieutenant. (2-2-3) S. Continues the methodology from MSC 4001. Identify and resolve ethical dilemmas. Refine counseling and motivating techniques. Examine aspects of tradition and law as related to leading as an officer in the Army. Prepare for a future as a successful army lieutenant. ~~Three~~ **Four** one-hour physical fitness training sessions per week and one weekend field training exercise required. Prerequisite: ~~MSC 3001, 3002, 3003, MSC 4001~~ ~~and or~~ permission of the ~~instructor~~ **Department Chair**.

4100 MSC. Trends and Issues of Commissioned Service. (1-0-1) F, S. Consideration of needs in making the transition from ROTC cadet to Second Lieutenant. Methods and techniques the newly commissioned officer will require to conduct daily operations in a troop-leading environment. This course will familiarize the senior cadets with the responsibilities and requirements of a Second Lieutenant. Prerequisite: MSC 3002 or permission of the ~~instructor~~ **Department Chair**.

4400 MSC. Independent Study in Military Science. (Arr.-Arr.-1 to 3) (No MSC student may earn more than four semester hours credit.) Intensive individual study on a topic selected by the student and approved by the Department Chair. Prerequisite: ~~MSC 4001~~, MSC 4004 ~~and or~~ permission of the Department Chair.

*The Taskforce on Technology-Enhanced and -Delivered Courses will meet on  
February 23, 2001, at 3:00 p.m. in the Oakland Room  
AND  
March 9, 2001, at 3:00 p.m. in the 1895 Room*