

MINUTES OF THE COUNCIL ON ACADEMIC AFFAIRS

2/28/02

The February 28, 2002 meeting of the Council on Academic Affairs was held at 2:04 p.m. in the Arcola/Tuscola Room.

Members present: Dr. Bock, Mr. Brinkmeyer, Ms. Catto, Dr. Cosby, Dr. Dietz, Dr. Helsel, Dr. Marlow, Dr. Methven, Dr. Owen, Dr. Samuels, Ms. Sartore, and Dr. Shonk.

Members absent: None.

Guests: F. Hohengarten, F. Lewis.

Staff present: Vice President Lord, Dr. Herrington-Perry, and Ms. Karr.

I. Minutes.

The minutes of February 21 2002 were approved as corrected. Under V. 02-12, 1310G, Introduction to Speech Communication, change effective date from "Spring 2002" to "**Fall 2002.**"

Please note these additional corrections to the following minutes. In November 11, 2001 minutes under Executive Officer's Report, 3250 ELE and 3280 ELE, change "(3-1-3)" to "**(3-0-3).**" In February 7, 2002 minutes under Executive Actions, COS 4830 add "Change title from Occupational Perspectives: Past, Present, and Future" to **Organizational Perspectives: Past, Present, and Future.**"

II. Communications.

1. Request (2/20/02) for Executive Action from the Lumpkin College of Business and Applied Sciences to change the course description of INT 1413, Technological Systems as follows: INT 1413 – *An* introduction to the study of the technological areas *of* (production, communications, energy, transportation, **construction, and manufacturing**). *The course* To includes *study of* the evolution and current status of each area as well as demonstrating the *their* interrelationships. of all three areas. Effective: Fall 2002

III. Items to be Added to the Agenda.

IV. Pending Agenda Items.

1. 01-69, Special Courses / Workshop Approval Process.
2. 01-70, Enforcement of Prerequisites.
3. 02-13, EDF 2985, Adults in Transition. New Course.

V. Agenda Items to be Acted Upon.

- 02-11, Interim Format for Approving Currently Existing Technology-Delivered Courses or Sections.

Dr. Methven noted the Council on Graduate Studies had requested CAA delay action on this item until CGS had an opportunity to discuss the items at their March 5 meeting. The Council agreed to do so. Dr. Dietz presented the format and answered questions of the Council. A discussion of the draft format followed and the Council requested that Dr. Dietz make revisions to the draft and forward it to the Chair and CGS.

The Council also decided to strike the last sentence from the New/Revised Course Proposal Format (approved February 7, 2002 by CAA) under 4.d. "If the course, or sections of the course,

may be technology delivered, how will the program(s) involved be affected (for example, course availability, number of available seats, program access, etc.).”

- 02-14, Revision in Semester Overload Policy.

Dean Hitch presented the proposal and answered questions of the Council. Dr. Shonk proposed and Dr. Helsel seconded an amendment to the proposal to make the 2.5 GPA requirement consistent for all seniors. The amendment was adopted unanimously.

The Council then voted on the amended proposal. The amended proposal was passed unanimously.

This action makes the following effective Summer 2002.

Semester Overload: An undergraduate student with a minimum of sophomore standing may enroll for up to and including 21 semester hours during the fall or spring semesters providing he/she has earned the following cumulative grade-point average at EIU:

Freshman.....	No overload
Sophomore.....	3.00
Junior.....	2.75
Senior.....	2.50
Senior with less 2.50.....	

The meeting adjourned at 3:00 p.m.

Luann Karr, Coordinator.

All Council Minutes and Agenda are available on the Web at <http://www.eiu.edu/~eiucaa/index.caa.htm>. In addition, an electronic course library is available at <http://www.eiu.edu/acaffair/courselibrary.htm>.

ANNOUNCEMENT OF NEXT MEETING

March 7, 2002

2:00 p.m.

Arcola/Tuscola Room

Agenda:

1. 02-11r2, Interim Format for Approving Currently Existing Technology-Delivered Courses or Sections.

Pending Agenda Items:

1. 01-69, Special Courses / Workshop Approval Process.
2. 01-70, Enforcement of Prerequisites.
3. 02-13, EDF 2985. Adults in Transition, New Course.

Pending Executive Actions:

1. INT 1413, Technological Systems. Change course description as follows: **An** introduction to the study of the technological areas **of** (production, communications, energy, transportation, **construction, and manufacturing**). **The course** To includes **study of** the evolution and current status of each area as well as demonstrating the **their** interrelationships. of all three areas. Effective: Fall 2002

Executive Actions:

1. BIO 4942, Mycology. Change course prerequisite from “BIO 3610 or permission of the instructor” to “**BIO 1200G.**”
2. BIO 4944, Lichens. Change course prerequisite from “BIO 1200G and BIO 3610” to “**BIO 1200G.**”